

**Board of Public Works and Safety
Regular Meeting Minutes
October 15, 2018**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones and Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Director Operations Street Department John Gatton, Clerk Treasurer Jayne Rhoades, Clerk Treasurer Assistant Stephanie Shepherd, and Attorney Rob Schafstall were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

There were no announcements, presentations or public comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held October 1, 2018
2. Board of Works Claims.
 - #100618 Sewer Utility-Utilities in the amount of \$26,192.85
 - #100318 RDC Contracts/Utilities in the amount of \$562,970.44
 - #100518 BOW Contracts/Utilities in the amount of \$55,253.25
 - 10/8/2018 Regular Payroll in the amount of \$384,807.98
 - #101418 Sewer Utility General Obligations in the amount of \$38,677.31
 - #101518 BOW General Obligations in the amount of \$57,548.67
 - #101318 Sewer Utility-Utilities in the amount of \$760.78
 - #100918 RDC Contracts/Utilities in the amount of \$250.00
 - #101218 BOW Contracts/Utilities in the amount of \$146,788.62

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

No old business presented.

New Business

Request Signage at 499 W. Madison Street, Bethel AME Church for 2 Handicap Signs and Notice for Parking on Sundays.

Arlene Andrews, neighbor from the community by Palmer Park. The request is for no parking in front of the church. Palmer park rentals on Sunday causing parking and safety concerns. A discussion was held. Table to next meeting to determine if anything can be done to help with the parking the situation. Mr. Swinehamer made a motion to table the request until next meeting, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval to Saw Cut Asphalt City Street Resurfaced Less Than 5 Years Ago at 731 Graham Street and Approval of 2 day Street Closure of Graham Street between Robinson Street and Howe A Street

Dane Waltman, works with Fisher Contracting. Mr. Waltman is requesting to cut an asphalt street that is less than 5 years old. They need to connect in the middle of the road for sanitary connections. The builder needs to coordinate with all the utility company for one street cut and road closure. Mr. Swinehamer made a motion to approve subject to coordinating with the City Engineer and other utility companies to be cut and closed for the shortest time period possible and repair completed with surface before asphalt companies shut down, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Street Closure of Martin Place During Trick-or-Treat Hours on Wednesday, October 31, 2018

Clerk Treasurer, Jayne Rhoades request street closure of Martin Place for residents Amy Heavilin and Jack Wood. City wide trick or treating hours will be from 5:30pm – 8:00pm for trick or treating hours on October 31. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Change Order 1, East Court Street Alley Improvement Project - City Engineer, Mark Richards

City Engineer, Mark Richards request a change order#1 in the amount of \$5,800.00 for concrete removal in the alleyway. The new contract amount is \$106,970.00. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Professional Services Agreement for the City Court Addition at the Street Department Building - City Engineer, Mark Richards

City Engineer, Mark Richards request approval of scope and fee proposal only from Cripe for the City Court addition in the amount of \$61,900.00. No contract ready and would be subject to funding. A discussion was held. Anticipated cost of the entire project would be \$500,000.00 with the scope and fee proposal included in the amount. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Other Business

No other business presented.

Department Reports / Staff Reports

City Engineer, Mark Richards stated the City received LPA certification on Friday. The certification will help streamline the process of designs for federal projects. Community Development Director Krista Linke stated the RDC meeting for tomorrow morning is cancelled.

Chief of Police Kirby Cochran stated about a project tomorrow at Franklin College Turning Point Domestic Violence Center for domestic awareness.

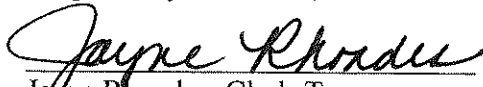
Parks Department Superintendent Chip Orner stated a new event downtown will be on October 27th from 9am – 7pm called HalloweenTown. The event will have several items throughout the day – hayrides, mummy manner at the Johnson County Museum, Frankenfest at the Johnson County Public Library, games and crafts around the courthouse square, pet costume contest, pumpkin painting, magic show, silly safari, trick your trunk and many more.

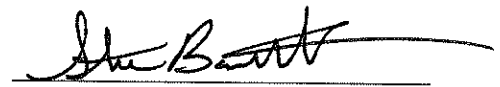
Mayor Barnett stated April 8, 2024 a total eclipse will be visible in Franklin.

Adjournment

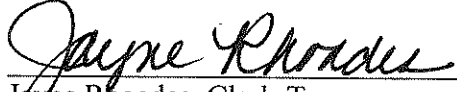
As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:27 p.m.

Respectfully submitted,


Jayne Rhoades, Clerk-Treasurer
Enrolled: 10/31/18


Steve Barnett, Mayor

Attest:


Jayne Rhoades, Clerk-Treasurer