Board of Public Works and Safety
Regular Meeting Minutes
July 16, 2018

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Deputy Fire Chief Andrew Tames, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

Senior Planner Joanna Myers came forward with a request from Mark Reese of 290 Brandon Ct. by Davis Drive which is in a buffer zone. Ms. Myers stated they are having issues with their septic system, and are requesting permission to tap onto the city sewer system, and also looking at adding a pool. They have filed paperwork requesting approval to tap into sanitary sewer, and provided the executed sewer service agreement that Ms. Myers & DPW Superintendent Rick Littleton have looked over. A discussion was held. Mr. Swinehamer made a motion to approve sewer tap on with final approval from DPW, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held July 2, 2018

2. Board of Works Claims.

    - Payroll in the amount of $437,973.84
    - #070618 BOW Contracts/Utilities in the amount of $25,035.42
    - #070718 Sewer Utilities in the amount of $25,805.35
    - #071418 Sewer Utilities in the amount of $22,099.89
    - #071118 RDC Contracts/Utilities in the amount of $678,174.97
    - #071318 BOW Contracts/Utilities in the amount of $275,642.47
    - #071518 Sewer Utility General Obligations in the amount of $54,552.27
    - #071618 BOW General Obligations in the amount of $52,354.63

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Requesting Escort from Franklin Police Department to aid Motorcycles through the Proposed Attached Map for Rams Ride 2 Cure, Inc. dba RAMS RIDE - Terry Miller stated she is asking for a police escort for the Rams Ride 2 Cure event. Police Chief O'Sullivan stated that they will help in our jurisdiction, and asked that they call dispatch when they near the intersection of King Street, and that no alcohol is involved. Mr. Swinehamer made a motion to approve the request, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Kinetrex Energy Retail Purchase Agreement - Adam Tracy brought forward the revised purchase agreement with Kinetrex that was discussed at the previous meeting. Mr. Tracy noted that the purchase agreement had been revised to a one year term, and to meet other changes that were requested. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Board to Authorize Staff to Apply for Community Crossings Matching Grants for 5 Maintenance Improvement Program Projects: Mill & Overlay, 2018 (Phases 1 & 2); Concrete Street Replacement; Crack Seal; HMA Seal - City Engineer Mark Richards stated he is requesting the Boards authorization for his staff to apply for Community Crossings Matching Grants for 5 Maintenance Improvement Program Projects which include: Mill & Overlay, 2018 (Phases 1 & 2); Concrete Street Replacement; Crack Seal; & HMA Seal. Mr. Richards stated that September 28th was the deadline from INDOT to apply for this grant which is a 50% matching grant. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request to Authorize Staff to Request Quotes for Upper Shelbyville Road Drainage Improvements - City Engineer Mark Richards stated he is asking for authorization for his staff to request quotes for Upper Shelbyville Road Drainage Improvements. Mr. Richards stated there is a culvert crossing over northeast upper Shelbyville Road that is not in the current project area. Mr. Richards stated they would like to line the culvert and install a manhole on the southeast side of the road with a cost of around $10,000.00. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Board to Authorize Staff to Request Quotes for Demolition of Buildings at 231 S. Jackson St. (Hendershot Building) and 1002 N Hurricane Rd. (Clawson Building). Both Buildings were Recently Acquired by the City - City Engineer Mark Richards stated he is requesting authorization for his staff to request quotes for demolition of buildings at 231 S. Jackson St. (Hendershot Building) and 1002 N. Hurricane Rd. (Clawson Building), both of which were recently acquired by the city. Mr. Richards stated that asbestos testing is underway at this time, and the cost for demolition should be in the $30,000.00 to $40,000.00 range. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Board to Authorize Staff to Apply for LPA Certification Program through INDOT. Certification will Allow Federal Aid Projects to be Completed in a Shorter Time Period - City Engineer Mark Richards is requesting authorization for his staff to apply for LPA Certification Program through INDOT. Mr. Richards stated this Certification will allow Federal Aid Projects to be completed in a shorter time period. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Board to Authorize Staff to Advertise and Open Bids (Or Request Quotes, as Appropriate) for Repair/Replacement of a Collapsing Storm Sewer Near 699 Graham Street - City Engineer Mark Richards is requesting authorization for his staff to advertise & open bids (or request quotes, as appropriate) for repair/replacement of a collapsing storm sewer which is a 24" clay tile that runs from Roaring Run to in front of 699 Graham Street then northwest. There also is a sink hole in this area that is caused by this issue. Mr. Richards stated this would be in the $150,000.00 range to be replaced, and that funding would be from MS4. A discussion was held. Mr. Swinehamer made a motion to approve staff to advertise for bids subject to funding, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Quote from Dave O'Mara Contractor to repair a Section of Pavement on Bartram Pkwy Near SR 44 - Project Manager Tony Krycka stated he is requesting approval of a quote received from Dave O'Mara Contractors to repair a section of pavement on Bartram Pkwy. Near State Road 44 with a total of $10,000.00. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Acceptance of Dedication of Right-of-Way between Johnson County & City of Franklin – Mayor Barnett stated this is to accept the dedication of right-of-way for South Street project by the prosecutor's office at 1 Caisson Drive. Mr. Swinehamer made a motion to approve acceptance of right-of-way, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request to File Liens on Unkempt Property – Mayor Barnett made a motion to approve filing liens on unkempt property, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

City Engineer Richards stated that they would be building a roundabout at Hurricane Rd. & Arvin Dr. next year, and that Duke Energy has utilities in the easement in this area. The City will have to pay for utility relocation, and Mr. Richards stated there is an estimate of $140,000, but he would like to request a not to exceed of $155,000 which would be paid by the Redevelopment Commission (RDC) subject to funding. Mr. Richards is asking for approval of the agreement between the City and Duke Energy subject to approval from legal counsel and authorizing the Mayor to sign on behalf of the board subject to (RDC) funding. A discussion was held. Mr. Swinehamer made a motion to enter into the agreement with Duke Energy for utility relocation at Hurricane Rd. & Arvin Dr. subject to (RDC) approving funding, and authorizing the Mayor to sign on the Boards behalf, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

City Engineer Richards stated that quotes were opened for sanitary sewer extension to allow service to properties on the east side of Hurricane Rd., as well as the new Bastin Logan Development on the west side of Hurricane Rd. The lowest quote received was from Brusco, LLC, at $76,269.35. Mr. Richards stated the draft agreement will be sent to City Attorney Gray for approval. Mr. Richards stated they sent out three request for quotes by letter, & received back two quotes with Brusco, LLC being the lowest most responsive bidder. Mr. Richards stated that funding will be from the sewer utility budget. Mr. Swinehamer made a motion to approve accepting the quote from Brusco, LLC, with the funding from sanitary sewer utility budget & authorizing the engineering staff to send out a notice of award, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

City Engineer Richards stated there was an accident on King Street that damaged a street light pole near southbound I65, he has received a quote from The Hoosier Company for $9,120.93, which will be turned into the driver's insurance company. There also was damage to the skirt of a signal pole on Jefferson & Jackson St., with a cost of $5,323.79 which will also be sent to the driver's insurance company. Mr. Richards stated that he would like to order an extra pole at a cost of $7,683.20 for the next time this happens and would ask the (RDC) to fund the replacement pole. A discussion was held. Mr. Swinehamer made a motion to approve the purchase of the damaged light pole for $9,120.93, and to approve fixing the signal skirt for $5,323.79 at Jefferson & Jackson with funding by the Board of Works, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried. Mr. Swinehamer made a motion to approve purchasing the spare replacement light pole subject to funding by the (RDC), seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

City Engineer Richards stated that the Jefferson Street & King Street roundabout is scheduled to open July 31st. The upper Shelbyville roundabout, truck route and west leg will be opened by the start of school, and the US31 project will be opened by July 31st.

Mayor Barnett stated that next year construction will not be quite as bad, with only two sections left to complete.

Clerk-Treasurer Rhoades stated that a motion should be made authorizing the Mayor to sign the Kinetrex Agreement above. Mr. Swinehamer made a motion authorizing the Mayor to sign on behalf of the Board, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:40 p.m.

Respectfully submitted,

Jayne Rhoades

Jayne Rhoades, Clerk-Treasurer
Enrolled:7/19/18

Steve Barnett

Steve Barnett, Mayor

Attest:

Jayne Rhoades

Jayne Rhoades, Clerk-Treasurer