

**Board of Public Works and Safety  
Regular Meeting Minutes  
October 1, 2018**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones and Bob Swinehamer answered roll call.

Chief of Police Kirby Cochran, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, Clerk Assistant Stephanie Shepherd, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

**Announcements, Presentations & Public Comments**

There were no announcements, presentations or public comments.

**Consent Agenda**

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held September 17, 2018
2. Board of Works Claims.
  - #091918 RDC Contracts/Utilities in the amount of \$7,550.00
  - #092118 BOW Contracts/Utilities in the amount of \$91,152.98
  - #092218 Sewer Utility-Utilities in the amount of \$9,959.28
  - Pension Payroll 9/26/2018 in the amount of \$55,960.49
  - Regular Payroll 9/28/2018 in the amount of \$391,119.19
  - #092618 RDC Contracts/Utilities in the amount of \$165,488.41
  - #092818 Sewer Utility-Utilities in the amount of \$309.57
  - #092818 BOW Contracts/Utilities in the amount of \$4,788.94
  - #100218 Sewer Utility General Obligations in the amount of \$29,100.67
  - #100118 BOW General Obligations in the amount of \$51,925.29

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Old Business**

**Request "No Parking" Along the South Side of South Street from Ashler Drive to Existing Curb Cut to the East**

Senior Planner Joanna Myers stated from the last meeting it was discussed to have the City Engineer access the "no parking" area requested. After discussing with the Compass Park

representative the results, they asked to modify the request to be 44 feet along the south side of South Street from new curb cut to the east instead of the 100 feet previously requested. Mayor Barnett made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

### **New Business**

#### **Request Approval of the Franklin Township Fire Protection Contract**

City Attorney Lynn Gray stated the request is to renew the Franklin Township Fire Protection contract. Contract is same as previously approved contracts with the same terms and conditions. Trustee to renew the contract. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

#### **Request Approval to Apply for the FY 2018 Assistance to Firefighters Grant form FEMA in the amount of \$275,000.00**

Fire Chief Dan McElyea stated the presented items are for the Board's information only. Chief McElyea will requesting the Common Council to approve applying for the FEMA grant. The grant requires a 10% match. The grant would be used to replace the Motorola radios currently being used. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

#### **Request Board Consideration of Real Estate Agreement between City and CGE, LLC for Transfer of Real Property**

Agreement was presented for public hearing. City Attorney Lynn Gray stated the agreement is CGE, LLC (Franklin Muffler) and the City owned land near his property. Consideration is to have some property on the south side of the property .008 acres to be exchanged. CGE paid for survey and title cost as part of the total cost considerations. A notice was published on two prior occasions to proceed with the transfer. Dates for publication were September 12<sup>th</sup> and September 19<sup>th</sup>. A discussion was held. No questions or comments presented from the public. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

#### **Request Approval of Change Order 17, 3-&4 for the Jefferson Street Project**

City Engineer Mark Richards stated change order #17 is needed for an additional amount of work completed on patching underneath the bridge deck at Jefferson Street and Hurricane Creek in the amount of \$6,710.76. Mayor Barnett asked about an agreement with the County in cost sharing. Mr. Richards stated that there is no agreement with the County on this bridge. Mayor Barnett made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

#### **Request Approval for Change Order 1 (Final) and to Close Out 2018 Maintenance Improvement Program: Alley Improvement**

City Engineer Mark Richards presented change order #1 as the first and final change order for extension of alleys. Water Street and Home Ave was the largest cost. The overall additional cost is \$8,886.39. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

### **Request Approval of Change Orders 1, 3&4 for King Street - Phase 4 Project (Change Order 2 Eliminated)**

City Engineer Mark Richards presented change order#1 as changing the rip-rap size at the discharge point for an additional amount of \$5,280.00. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

City Engineer Mark Richards presented change order#2 as deleted.

City Engineer Mark Richards presented change order#3 as change of a cabinet type for service points to irrigation and lighting for an additional amount of \$1,640.00. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

City Engineer Mark Richards presented change order#4 as the cost to replace logo benches (7) with a stock bench for a reduction of \$7,700.00. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

### **Other Business**

City Engineer Mark Richards presented change order#9 as a change in the concrete on the upper Shelbyville roundabout for a reduction of \$1,256.28. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

### **Department Reports / Staff Reports**

City Engineer Mark Richards presented the following summary of projects:

- Jefferson Street: Currently working on water main replacement in Phase 7. Have complete. Phases 1 – 6, including repairs to bridge at Hurricane Creek. Completion date for Phase 7 is November 30; O'Mara is on schedule to open to traffic by this date.
- King Street: Traffic switch to Phase 3 was made this morning. Milestone is on schedule to meet intermediate completion date of November 10. This will have all lanes open to traffic and much of the trail/rest node work completed by that date. We expect Milestone to complete all work except landscape plantings by the end of November. Plantings will be completed during the next planting season in spring 2019. The Street and Engineering departments are working with the lighting vendor to determine alternatives for lighting the medallions. Discussion will be scheduled for an upcoming Board of Works meeting once a plan has been developed.
- Upper Shelbyville Roundabout: Roadwork is complete. Installation of the electronic message board sign and access drive lighting remains. A few change orders are remaining which will be submitted for approval over the coming weeks.
- Bypass Trail: Work is complete.

- Mallory Pkwy: Construction is complete with minor punchlist items remaining. HWC is preparing the final construction record for review by INDOT.
- S Main St: Right of way acquisition is underway. 19 of 43 parcels have been secured. Letting is scheduled for January 2020.
- W Jefferson St: Right of way acquisition is underway. 13 of 17 parcels have been secured, 1 parcel has been submitted for condemnation. Letting is scheduled for May 2019.
- Westview Roundabout: Right of way acquisition is beginning. Letting is scheduled for January 2020.
- Alley Project: Completed, with final change order approved this evening.
- Mill/Overlay 1: All work has been completed except adjustment of utility castings. Once this work is complete, a final change order to reconcile quantities will be prepared for Board consideration.
- Mill/Overlay 2: Pre-construction meeting is scheduled for October 3. Project completion is required by November 30. 5 roads will be paved; Commerce Dr. (US 31 to Graham Rd), South St (US 31 to S Main St), Westview Dr. (Commons Way to Canary Ditch bridge); Simon Rd (US 31 to east Meijer driveway), and Bartram Pkwy (transition from SR 44 to City RW).
- HMA Seal: RejuvTec has completed approximately 50% of the contract work and is expected to complete the project by October 15, weather permitting.
- Crack Seal: Reece Seal Coating will begin work on or about October 3, and will complete work by November 30. Work will begin in the Heritage Subdivision.
- Concrete Patching: Work in Northpointe Subdivision has started, and Robertson Paving will complete work no later than November 30.
- S Main St Parking Lot: All approvals have been secured. Bids will be advertised in January 2019. Sanitary sewer main crossing the property will be lined as part of the project.

City Engineer Mark Richards stated the completion of 17 applications (6-paving, 1 concrete patching, 10 for HMA Seal) to the Community Crossing Grant was submitted last Friday. Amount of work submitted was for the \$2 million threshold.

Police Chief Kirby Cochran stated on October 4<sup>th</sup> from 3-5pm at the Starbucks a Coffee with Cops is open to the community. Would like to expand to partner with the community as much as possible. A partnership started with Franklin College interns. Another partnership with the school system with study buddy program. The schools would bring 5 students to the Police

Department to have an officer spend about an hour working on school work and building on trust/partnership. A new hire will be sworn in today at the Council meeting.

Parks Department Superintendent Chip Orner thanked Police, Fire and Street Departments for the helping with the fall festival.

City Attorney Lynn Gray discussed the damage incurred to a light pole by the interstate and the collection of the repair costs received from the insurance company. Damage on Jackson Street is in the process of receiving payment. The insurance company is requesting a W9 from the City. The accident damage to the City's trees has been paid in full. Of the four accidents to City's property, 2 invoices have been paid. The third invoice is in the process of being paid and the fourth invoice is being handled through the Prosecutor's office.

Mr. Swinehamer commented to the police chief regarding the officer stationed in the downtown corridor. Feedback from the downtown businesses and public is positive. The officer is on bicycle patrol and handing out warning tickets for the new parking space time limits. The Franklin Township Trustee stated he has been assisting with the homeless in the area.

### **Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:34 p.m.

Respectfully submitted,

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Jayne Rhoades, Clerk-Treasurer  
Enrolled: 10/10/18

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Steve Barnett, Mayor

Attest:

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Jayne Rhoades, Clerk-Treasurer