

**BOARD OF PUBLIC WORKS AND SAFETY
Agenda Request Form**

(Form B-01-2012)

Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 4:00 p.m. in City Hall located at 70 E. Monroe Street.

Date Submitted:	10/11/2018	Meeting Date:	10/15/2018
Contact Information:			
Requested by:	Mark Richards, City Engineer		
On Behalf of Organization or Individual: City of Franklin			
Telephone:	317-736-3631		
Email address:	mrichards@franklin.in.gov		
Mailing Address:	70 E. Monroe Street, Franklin, IN 46131		
Describe Request:			
Discussion/approval of professional services agreement for City Court addition at the Street Department building.			
List Supporting Documentation Provided:			
Who will present the request?			
Name:	Mark Richards, City Engineer	Telephone:	317-736-3631

In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.