

**Board of Public Works and Safety
Regular Meeting Minutes
April 2, 2018**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

There were no announcements, presentations or public comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held March 19, 2018
2. Board of Works Claims.
 - Pension Payroll in the amount of \$58,167.06
 - #032118 RDC Contracts/Utilities in the amount of \$245,844.15
 - #032318 BOW Contracts/Utilities in the amount of \$178,024.06
 - Payroll in the amount of \$372,453.52
 - #032718 Sewer Utilities in the amount of \$4,582.63
 - #032818 RDC Contracts/Utilities in the amount of \$30.04
 - #040218 BOW General Obligations in the amount of \$369,606.92
 - #033018 BOW Contracts/Utilities in the amount of \$202,008.51

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request Permission to Install a Projecting Sign at Don & Dona's Restaurant 188 W.

Jefferson St. - Tom Padgett came forward to ask for approval to install a projecting sign at 188 W. Jefferson St. at Don & Don's Restaurant. Senior Planner Alex Getchell came forward and stated this item met all of the qualifications required by the Planning Department. Mayor Barnett made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Use of City Parking Lot on Corner of Monroe & Water Streets, May 24th through May 28th and September 27th through October 1st, 2018 for Franklin Lions Club Fish Frys -

John M. White representing the Franklin Lions Club came forward to ask permission to use the city parking lot on the corner of Monroe & Water Streets for their annual Fish Fry's in May and September. City Attorney Gray stated they will meet all requirements that the city needs. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Renewal of Advanced Services Agreement with Metronet - Matt Sprout from Franklin Community High School came forward to request the board to approve slight changes to the renewal of the Advanced Services Agreement with Metronet internet services which will link the City & School together for a cost of \$6,894.90, and will save the taxpayers \$7,236.00 over the next three years. A discussion was held. Ms. Jones made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Board of Works Resolution No.: 18-03 A Resolution Adopting a Partial Mortgage Release Policy for the West Jefferson, Jeff and Westview, and South Main Street Improvement Projects - City Attorney Lynn Gray stated that the City Engineer came to her asking for a partial mortgage release policy for West Jefferson Street, Jefferson & Westview and South Main Street Improvement projects. Ms. Gray explained that this partial mortgage release was for the right-of-way only in these areas. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Change Order #13 for Jefferson Street Project - City Engineer Mark Richards stated this is to add an 8" PVC pipe to the contract, & perpetuation of underground drains, for a cost of \$4,600.00. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Economic Development Agreement for Improvements to the McDonald's North Parking Lot, and a Temporary Construction Easement to Provide Access to the Property. Agreement is Between Franklin RDC, Franklin Board of Public Works & Safety, and McDonald's USA, LLC. - City Engineer Mark Richards stated the Economic Development Agreement for Improvements to the McDonald's North Parking Lot had been approved at a prior meeting, and he just needs signatures on this agreement. City Attorney Gray stated that the temporary construction easement still needs to be approved. A discussion was held. Mr. Swinehamer made a motion for the temporary construction easement to be approved, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Proposal from Globe Asphalt Paving Co., Inc. to Install 25 ft. Diameter City Logo in the Asphalt Pavement at the Intersection of Main St. and Jefferson St., and Authorizing the Mayor to Sign the Proposal on the Board's Behalf - City Engineer Mark Richards stated that Globe Asphalt will be installing an imprinted city logo in the asphalt at the intersection of Main St. and Jefferson St. The logo will be 25' in diameter with a cost of \$21,885.00, with funding approved by the Redevelopment Commission (RDC). A discussion was held. Mr. Swinehamer stated he was not in favor of this project. Mayor Barnett made a motion to approve, seconded by Ms. Jones. A voice vote was taken with Mayor Barnett, and Ms. Jones stating aye, and Mr. Swinehamer stating nay. The motion carried by a vote of 2 to 1.

Request Approval of Change Order #1 for the Mallory Parkway/Morton Street Intersection Improvement Project - City Engineer Mark Richards stated this is a change order to allow work to be done prior to the date the work was supposed to start. Mr. Richards stated there is no cost for this. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request to Award Contract for 2018 Sanitary Sewer Rehabilitation Project to Miller Pipeline as the Lowest Responsive and Responsible Bidder, and Authorizing the DPW Superintendent to Issue Notice of Award and Notice to Proceed - Spencer Fairfax of Black & Veatch Engineers came forward and presented this request. Mr. Fairfax stated that there were four bids opened on March 21st for this project from: Miller Pipeline; Robinson Pipe Cleaning; Insituform Technologies & Layne Inliner. With Miller Pipeline being the lowest bid and coming in under the engineers estimate at \$481,850.00, there was also an alternate bid received. A discussion was held. Mr. Fairfax stated that he would like the board's approval of the bid, and authorizing DPW Superintendent Littleton to send out a notice of award, and notice to proceed. A discussion was held. Mr. Swinehamer made a motion to approve and authorizing DPW Superintendent Littleton to send out a notice of award, and notice to proceed, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Other Business

City Engineer Richards stating they are working on the alley project between Court & Water St. south of Benjamins. Mr. Richards stated there will be different phases of work being done. They received two quotes for excavating from: Subservice of Indiana, & Miller Pipeline. Mr. Richards would recommend approval of the Miller Pipeline quote of \$17,040.00, and would like to draft an agreement to bring forward to the board for signatures. A discussion was held. Mr. Swinehamer made a motion to authorize staff to prepare a contract with Miller Pipeline for this project, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Mr. Richards stated the second phase would be for electrical work, and they had received one quote from Davis Electric, Inc. to install conduit and electrical lines in the amount of \$41,652.00. Mr. Richards would like to recommend approval of this quote and authorization for staff to prepare the agreement for this project. A discussion was held. It was stated that the (RDC) has approved funding for this project. Mr. Swinehamer made a motion to approve a contract for Davis Electric, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

Mr. Swinehamer stated he had asked City Engineer Richards to look into the LED lighting on the towers out by the interstate. Mr. Richards stated he has not had time to look at this issue yet, but Street Commissioner Jones will be working on seeing this issue is taken care of. Mr. Swinehamer also asked Mr. Richards to check into pricing to correct the lighting problem at the top of these towers.

City Attorney Gray thanked Community Development Director Linke and Senior Planner Myers for getting our application in for the Opportunity Zones project.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:42 p.m.

Respectfully submitted,



Jayne Rhoades, Clerk-Treasurer

Enrolled: 4/11/18



Steve Barnett, Mayor

Attest:


Jayne Rhoades, Clerk-Treasurer