



Franklin Parks & Recreation

Park Board

Cultural Arts & Recreation Center Conference Room

Thursday, October 15, 2015

4:00 p.m. Regular Board Meeting

Park Board present: Michael Auger, Debbie Gill, Dr. John Shafer

Staff present: Chip Orner, Director, Rocky Stultz – Assistant Director, Tena Stahlhut – Business Services Director

Guests present:

1. **Call to Order**

Meeting called to order by President, Michael Auger at 4:00 pm.

2. **Announcements & Presentations**

None

3. **Consent Agenda**

a. Approval of meeting minutes from September 22, 2015

Motion made by Debbie Gill and seconded by Dr. John Shafer to approve the September 22, 2015 minutes. The Board unanimously approved.

b. Approval of September 2015 Claims

Motion made by Debbie Gill and seconded by Dr. John Shafer to approve the claims. The Board unanimously approved.

c. Approval of Human Resources Report

Motion made by Debbie Gill and seconded by Michael Auger to approve the Human Resources report. The Board unanimously approved.

4. **Old Business**

a. Additional Appropriation Requests Update

Chip informed the Board there was an additional appropriation of \$53,000.00 approved. There was \$23,000.00 approved for staffing and \$30,000.00 for the 300 – Services budget. He also informed them the Blue Heron Boardwalk would be removed in 2015.

b. Family Aquatic Center Final Report

Chip provided the Board with the final Family Aquatic Center Report.

5. **New Business**

a. Park Board Resolution 15-02: Procedures for Wonder Five Center Improvements & Renovations requested by the Boys & Girls Club of Franklin Board of Directors

After a brief discussion regarding this resolution a motion was made by Debbie Gill and seconded by Dr. John Shafer to approve Resolution 15-02. The Board unanimously approved.

b. Clawson Release & Agreement Approval

After a brief discussion a motion was made by Dr. John Shafer and seconded by Debbie Gill to approve the Clawson Release & Agreement. It was signed by President, Michael Auger.

c. Temple Park Lease Agreement with Open Door Fellowship Church

Chip lead a brief discussion on the Temple Park Lease agreement and a motion was made by Debbie Gill and seconded by Dr. John Shafer to approve the Lease agreement. The Board unanimously approved. Chip noted the Parks would have use of the land, maintain the land and pay any taxes on said property if applicable. The agreement was signed by President, Michael Auger.

d. Community Park Drainage Improvement Project

Chip informed the Board about this project. In the extreme rainy months of June and July 2015, there were substantial amount of standing water. Upon inspection, it was found the drains were plugged. Estimates were requested and the bid is to be awarded on Monday, October 19, 2015. The project will be paid for by the Board of Works.

e. Copier Lease Renewal for Active Adult Center

Chip informed the Board the copier lease at the Active Adult Center had expired. A new copier with lease has been discussed with Ricoh-USA, the company the expired machine was through. A motion was made by Dr. John Shafer and seconded by Debbie Gill to approve the new copier lease with Ricoh-USA. The Board unanimously approved.

f. Beeson Hall Catering Contract Discussion

There was a discussion lead by Chip regarding the bids received for the Beeson Hall Catering Contract. After explaining the three responding caterers bid information a motion was made by Dr. John Shafer and seconded by Debbie Gill to award the contract for two years to Malone's Catering. The Board unanimously approved. There will be closer attention given to our contract between Jamie Beck, Parks Administrator and Malone's Catering sales staff.

g. 2016-2020 Park Impact Fee Plan Update Process

A discussion was held regarding the Park Impact Fee Plan. This process will be paid for by the Board of Works and Mr. Jeff Peters will prepare the documents. Chip asked that a committee be formed to aid this process. The project will include 2016 to 2025. It will cover the needs for trails, shelters and playgrounds.

h. Approval of Aquatics Director recommendation

Chip reported that he and a committee interviewed several candidates for the Full Time Aquatics Director position to begin January 2016. The committee's recommendation was to hire Ms. Kendall Paris who has been a part time employee with the Parks Department for 13 years. A motion was made by John Shafer and seconded by Debbie Gill to approve hiring Kendall. The annual salary will be \$38,078. The Board unanimously approved.

6. **Reports**

a. Department Reports

Reports were presented to the Board.

Chip informed the Board that after careful consideration and much discussion the Parks Department will no longer offer a competitive swim team program. After much searching there were no community based swim teams found to compete with. Chip has been in contact with Zach DeWitt, the FRST and Franklin Community High School swim coach. His program offers competitive opportunities for the same age groups we have been trying to serve. The Parks Department will continue to provide beginning swim lessons and progressive swim lessons at the Middle School. By eliminating our Competitive Swim Team there will be more available pool time at the Middle School for our programs.

b. Financial Reports

Reports were presented to the Board.

7. **Public Comments**

None

8. **Park Board Comments**

None

9. **Adjournment**

Motion was made by Michael Auger and seconded by Debbie Gill to adjourn the meeting. The Board unanimously approved.

Next Regular Board meeting: Thursday, November 19, 2015 at 4:00 pm.

Change: Thursday, December 10, 2015 at 4:00 pm

In accordance with the Americans with Disabilities Act, if anyone wishes to attend the public meeting on the above referenced matter and is in need of reasonable accommodation in order to attend, hear, or speak at the public meeting, please contact Franklin Parks & Recreation Department, so accommodations can be made. Franklin Parks & Recreation Department can be contacted at 396 Branigin Blvd., Franklin, IN. 46131 (317) 736-3689 Fax (317) 736-6200.