

**BOARD OF PUBLIC WORKS AND SAFETY  
Agenda Request Form**

(Form B-01-2012)

*Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.*

<b>Date Submitted:</b>	3/28/2018	<b>Meeting Date:</b>	4/2/2018
<b>Contact Information:</b>			
<b>Requested by:</b>	M. Richards		
<b>On Behalf of Organization or Individual:</b> City of Franklin			
<b>Telephone:</b>	317.736.3631		
<b>Email address:</b>	<a href="mailto:mrichards@franklin.in.gov">mrichards@franklin.in.gov</a>		
<b>Mailing Address:</b>	70 E Monroe St, Franklin, IN 46131		
<b>Describe Request:</b>			
Request approval of Change Order 001 for the Mallory Parkway / Morton Street intersection improvement project.			
<b>List Supporting Documentation Provided:</b>			
CO #001			
<b>Who will present the request?</b>			
<b>Name:</b>	M. Richards	<b>Telephone:</b>	317.736.3631

*In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.*

**INDIANA Department of Transportation****Construction Change Order and Time Extension Summary****Contract Information**

Contract No.: R -38551	Letting Date:01/18/2018
District:SEYMOUR DISTRICT	AE:Area Engineer
PE/S:PE/S	Status:Draft

**Change Order Information**

Change Order No.: 001	EWA: N or Force Acct: N
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Date Generated: 03/27/2018

Date Approved: 00/00/0000

Reason Code: STANDARDS/SPECS CHANGE, Spec Change Only

Description: Fire Protection Vault Work Timeframe Change

Original Contract Amount \$ 557,685.90

Current Change Order Amount \$ 0.00

Percent: 0.000 %

Total Previous Approved Changes \$ 0.00

Percent: 0.000 %

Total Change To-Date \$ 0.00

Percent: 0.000 %

Modified Contract Amount \$ 557,685.90

**Time Extension Information**

Date Initiated 00/00/0000

Date Completed 00/00/0000

Original Contract Time

SS Completion Date 00/00/0000 or SS Calendar/Work Days 0

SP Date 00/00/0000 or SP Days

(SS = Standard Specification, SP = Special Provision)

Time Element Description:

Current Time Extension

SS Days 0 SP Days 0 SP Days Value \$ 0.00

Previous Time Approved

SS Days by AE:\_\_\_\_\_ DCE:\_\_\_\_\_ SCE:\_\_\_\_\_ DDCM:\_\_\_\_\_

SS Days\_\_\_\_\_ SP Days Value \$ \_\_\_\_\_

Revised Contract Time

SS Completion Date 00/00/0000 or SS Calendar/Work Days 0

SS Date 00/00/0000 or SP Days 0

**INDIANA Department of Transportation**  
**Construction Change Order and Time Extension Summary**

**Review and Approval Information**

Required Approval Authority AE:\_\_\_\_\_ DCE:\_\_\_\_\_ SCE:\_\_\_\_\_ \* DDCM:\_\_\_\_\_ \*  
(\$ per Change Order) (- LE \$ 250K-) (- LE \$ 750K - ) ( -- LE \$ 2 M -- ) ( -- GT \$ 2 M -- )  
(Days per Contract) ( 50 SS days ) ( 100 SS days ) ( 200 SS Days ) ( GT 200 SS days)

Verbal Approval Required? Y / N If Y, by\_\_\_\_\_ Date Issued\_\_\_\_\_

Total Change To-Date>5%? Y / N If Y , Copy to Program Budget Manager\_\_\_\_\_

Scope/Design Recommendation Y / N If Y, Referred to Project Manager(PM) \_\_\_\_\_  
Required?

Date to PM\_\_\_\_\_ Date Returned\_\_\_\_\_

Approval Authority Concurs with PM? Y / N If Y, Concurrence by\_\_\_\_\_ Date\_\_\_\_\_

If N,Resolution: Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Resolved by\_\_\_\_\_ Date\_\_\_\_\_

LPA Signatures Required? Y / N If Y, Date to LPA \_\_\_\_\_ Date Returned \_\_\_\_\_

FHWA Signatures Required? Y / N If Y, Date to FHWA\_\_\_\_\_ Date Returned\_\_\_\_\_

\* Field Engineer Recommendation (Required for SCE or DDCM Approval)

Field Engineer \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contract No:R -38551

INDIANA

Date:03/28/2018

Change Order No:001

Department of Transportation

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Contract: R -38551  
Project: State:150069200LC5  
Change Order Nbr: 001  
Change Order Description: Fire Protection Vault Work Timeframe Change  
Reason Code: STANDARDS/SPECS CHANGE, Spec Change Only

CLN	PCN	PLN	Item Code	Unit	Unit Price	CO Qty	Comment	Amount Change
Total Value for Change Order 001 = \$ 0.00								

**Whereas, the Standard Specifications for this contract provides for such work to be performed, the following change is recommended.**

General or Standard Change Order Explanation

This change order is to move the timeframe in which Dave OMara can complete the Fire Protection System work. Per the Special Provision, Fire Protection System on page 74 of the Special Provisions, in the Contract Information Book, this work is not to be completed until the Franklin Community Middle School is out of session. The school will not be out of session until May 31, 2018. It was discussed at the Pre-Construction meeting on February 23, 2018 about moving this work to the timeframe that the school is on spring break, the week of March 26th to March 30th. All parties at the meeting were agreeable to this idea. There would be minimal staff in the building, and no children would be going to the school. Dave OMara was told that they can do the Fire Protection System work during this week at a progress meeting held on March 22, 2018. They were instructed to send a formal request for this work. A formal request for this work was received on March 23, 2018. I have attached the formal request for the change to this change order. This work will be fully completed by 12 pm on Friday March 30, 2018. This is due to Easter Holiday, and all work must be suspended per INDOT.

#### Change Order Explanation for Specific Line Item

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It is the intent of the parties that this change order is full and complete compensation for the work describe above.

Notification and consent to this change order is hereby acknowledged.

Contractor:\_\_\_\_\_

Signed By:\_\_\_\_\_

Date:\_\_\_\_\_

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NOTE: Other required State and FHWA signatures will be obtained electronically through the SiteManager system.

Contract No:R -38551  
Change Order No:001

INDIANA  
Department of Transportation

Date:03/28/2018  
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APPROVED FOR LOCAL PUBLIC AGENCY

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(DATE)

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(DATE)

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SUBMITTED FOR CONSIDERATION

PE/S \_\_\_\_\_

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APPROVED FOR INDIANA DEPARTMENT OF TRANSPORTATION

Approval Level	Name of Approver	Date	Status
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