



Franklin Parks & Recreation

Park Board

Cultural Arts & Recreation Center Conference Room

Thursday, August 17, 2017

4:00 p.m. Regular Board Meeting

Park Board present: Pam Ault, Debbie Gill, Dr. John Shafer

Staff present: Chip Orner, Director, Rocky Stultz, Assistant Director, Tena Stahlhut – Business Services Director

Guests present: Anita Ward

1. **Call to Order**

Meeting called to order by Vice President Dr. John Shafer at 4:00 pm.

2. **Announcements & Presentations**

None

3. **Public Comments**

None

4. **Consent Agenda**

a. Approval of meeting minutes from June 15, 2017

Motion made by Pam Ault and seconded by Debbie Gill to approve the June 15, 2017 minutes. The Board unanimously approved.

b. Approval of August Claims

Motion made by Debbie Gill and seconded by Pam Ault to approve the claims. The Board unanimously approved.

c. Approval of Human Resources Report

Motion made by Debbie Gill and seconded by Pam Ault to approve the Human Resources report. The Board unanimously approved.

5. **Old Business**

a. Family Aquatic Center Update

Chip presented the Board with the current financial standings at the Aquatic Center. He presented information regarding the lightning strike that damaged mechanical components at the Zero Depth Pool, the Fire Alarm System and a major computer switch at the CARC.

b. Park Projects Update

1. Chip reported the Blue Heron shelter house is close to completion with the addition of the stone and caps on the columns and additional cement pad around the entire perimeter to help control rain run off. We are still waiting for Duke Energy to complete the electrical connections.

2. The Greenway Trail walk bridges have been painted black to match other city signs and posts.
3. Chip reported Province, Blue Heron, Dog Park and Scott Park all experienced flooding. There was a loss of 87 picnic tables and all trash receptacles in Province Park. An enormous amount of debris collected under walk bridges in Province Park as well and needs to be removed. There was an estimate of \$36,000 of loss and destruction. The Dog Park experienced damages to fencing, elements and electronic gate control system.

6. **New Business**

a. 2017 Budget – Transfer of appropriations & additional appropriations (100, 200 & 300 series)

A discussion was held regarding the need for additional appropriations to make repairs, replace equipment and supplies and pay expenses throughout the rest of 2017. Chip requested an additional \$149,885.00 to do so. The monies will be used for HVAC system repairs, Dog Park Equipment, Part Time Staff wages, tree and branch removal, clean up at Palmer Park, Payne Park, Schmidt Park and any other projects yet undetected.

Motion made by Pam Ault and seconded by Debbie Gill to approve the transfer of appropriations and additional appropriations for the 100, 200 & 300 series. The Board unanimously approved.

Chip reported the Council approved the appropriation transfer for \$149,885.00.

b. 2018 Budget

Chip reported the proposal of a cross the board 3% raise for Full Time Parks staff for 2018. There was the exception of a 4% raise for a grounds maintenance employee who has a like job with another department.

The Cemetery staff had a proposal of the 3% raise as well.

c. HVAC update

Chip reported the original Energy Conservation Project proposal has undergone change for the Parks HVAC needs. A Mechanical Engineer will be contacted to draw up plans for the HVAC needs. The project will then go out to bid. Once a contractor has been selected the project will move forward.

7. **Reports**

a. Staff Reports

Chip has been approached by Little League representatives wanting to discuss the Little League Organization taking over the Scott Park operations for next season. A Little League representative will make a proposal in the upcoming months.

There is an ongoing discussion about building a new Franklin Sports Complex.

The Board will hear from someone regarding additional land donation adjacent to Blue Heron Park.

Chip had sent a release request to Auburn Realty LLC for the property on Commerce Drive. He has received notification from them stating the Parks owes for back taxes and maintenance on said property. The matter has been turned over to City Attorney Lynn Gray and Parks Attorney J. Andrew Woods.

Chip requested the Board's approval to take two vacation days within a month after his anniversary date since he has been unable to take the time out. After a brief discussion a motion was made by Dr. John Shafer and seconded by Debbie Gill to allow Chip to take two vacation days after his anniversary date due to scheduling conflicts. The Board unanimously approved.

b. Financial Reports

Chip presented the current financial report to the Board.

8. **Park Board Comments**

None

9. **Adjournment**

Motion was made by Dr. John Shafer and seconded by Pam Ault to adjourn the meeting.
The Board unanimously approved.

Next Regular Board meeting: Thursday, September 21, 2017 at 4:00 pm.