

**Board of Public Works and Safety
Regular Meeting Minutes
August 21, 2017**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Steve Barnett presiding. Board members Lisa Jones and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Mark Richards, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor Barnett led the Pledge of Allegiance.

Announcements, Presentations & Public Comments

There were no announcements, presentations or public comments.

Consent Agenda

Mayor Barnett presented the consent agenda for approval.

1. Approval of Minutes from meeting held August 7, 2017
2. Board of Works Claims.
 - #081217 Sewer Utilities in the amount of \$10,744.36
 - #080917 RDC Contracts/Utilities in the amount of \$50,909.99
 - #081117 BOW Contracts/Utilities in the amount of \$14,888.98
 - Pool Party Payroll in the amount of \$3,630.00
 - Payroll in the amount of \$391,701.20
 - #082017 Sewer Utility General Obligations in the amount of \$15,424.89
 - #082117 BOW General Obligations in the amount of \$184,688.17
 - #081617 RDC Contracts/Utilities in the amount of \$29,643.35
 - #081817 BOW Contracts/Utilities in the amount of \$419,176.10
 - #081917 Sewer Utilities in the amount of \$27,785.54

Ms. Jones made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request to Close a Section of State Street for One (1) Hour on 9/10/17 for Indiana Masonic Home 70th Annual Festival & Parade - Mike Spencer, CEO of the Indiana Masonic Home came forward to present this request for a partial street closure of State Street from 2:30 p.m. to 4:00 p.m. on Saturday, September 10th. Mr. Spencer stated they will provide their own security officers for this event. A discussion was held. Mayor Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request to Deem Dishwasher at Fire Station 23 Surplus & of Worthless Value Pursuant to IC 5-22-22-8 & to be Discarded - Fire Chief Dan McElyea stated this dishwasher is not worth fixing, and they would like to declare it worthless, and discard it, and purchase a new one. Mr. Swinehamer made a motion to declare the dishwasher worthless & approving to discard it, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval to Apply for Johnson County Community Foundation 2017 Fall Grant – Deputy Fire Chief Andrew Tames came forward to state they would like to apply for this grant “Project Lifesaver” program for \$8,200.00 for tracking equipment to be used for children, and the elderly who may have Alzheimer’s, and wander off. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval for Installation of a Sign within the Public Right-of-Way for the Indiana College Success Coalition - City Engineer Mark Richards stated he was contacted by Johnson County Development Corporation asking for installation of a sign for “Indiana College Success Coalition”. Mr. Richards stated that the sign was “36 x 48”, and could be added to the back of an existing “One Way Do Not Enter” sign that is already installed at King Street & Paris Drive. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mayor Barnett. A voice vote was taken with all members stating aye. The motion carried.

Execution of Settlement Documents with Duke Energy - City Attorney Lynn Gray stated these are the settlement & mutual release documents we received from Duke Energy, and she would like the Board to approve authorizing Mayor Barnett to sign them. Ms. Gray stated that we were successful at trial, and Duke Energy will pay us \$10,000.00 repayment for securing the entryway during the winter months, and \$55,000.00 for costs and expenses for litigation. Ms. Gray also stated there is a Road & Trail Closure Agreement which will be given to Duke in case they need to work on their poles in this area. Ms. Gray stated there is also an Encroachment

Agreement for trails in the area of Eastview Drive signed by Duke Energy, and in exchange we will pour a slab in this area for them to drive onto to work on their poles. Mr. Swinehamer made a motion to approve with Mayor Barnett signing, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Performance Letter of Credit & Subdivision Performance Surety Agreement #0155457526-4: be Released & Letter of Credit & Subdivision Maintenance Surety Agreement #0155457542 be Accepted for Cumberland Trace, Section 1 – City Engineer Mark Richards stated West Franklin Homes, LLC has requested approval of the following: Release of the Letter of Credit & Subdivision Performance Surety Agreement #0155457526-4 for Street Surface in the amount of \$42,220.80, and Acceptance of Letter of Credit & Subdivision Maintenance Surety Agreement #0155457542 for Street Surface in the amount of \$8,796.00 all in Section 1 of Cumberland Trace. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried. Ms. Jones disclosed that she works for Mutual Savings Bank, but she has no vested interest in these items.

Request Approval & Acceptance of Letters of Credit, Maintenance Bonds, Subdivision Performance Surety Agreements, Subdivision Maintenance Surety Agreements and Secondary Plat for Cumberland Trace, Section 2 – City Engineer Mark Richards stated West Franklin Homes, LLC has requested acceptance & approval of the following performance Letters of Credit & Subdivision Performance Surety Agreements: #0155457550-1 Storm Sewers; Swales & Underdrains in the amount of \$189,280.00; #0155457550-2 Asphalt Walking Trail in the amount of \$15,228.00; #01554575450-3 Sidewalks in the amount of \$20,400.00; #0155457550-4 Street Trees & Landscaping in the amount of \$21,000.00; #0155457550-5 Street Signs in the amount of \$2,400.00; #0155457550-6 Survey Monuments in the amount of \$3,000.00; #0155457550-7 Street Surface in the amount of \$35,280.00; #0155457550-8 Erosion Control & Seeding in the amount of \$10,800.00; #0155457550-9 Street Lights in the amount of \$4,320.00 & Maintenance Letters of Credit & Subdivision Maintenance Surety Agreements: #0155457568-2 Streets (Binder, Stone) in the amount of \$28,392.50; #0155457568-3 Curbs in the amount of \$6,721.00; #0155457568-4 Soil Stabilization in the amount of \$5,657.50; & Maintenance Bond #6600561 Sanitary Sewer in the amount of \$26,811.25; & the Secondary Plat all items in Cumberland Trace Section 2. Mr. Swinehamer made a motion to approve all items, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried. Ms. Jones disclosed that she works for Mutual Savings Bank, but has no vested interest in these items.

Request Approval of Crossroad Engineers Change Order #3 for Road Rehab on SR44, US 31 to Crowell Street - Project Manager Anthony Krycka stated Change Order #3 is for road rehab on SR44, US31 to Crowell Street. Mr. Krycka stated this change order outlines an item “Coring” that will be added to the contract. Mr. Krycka stated back in June on Change Order #6 a 10” roof drain was encountered at the County Annex building, that change order deals with the cost of the 10” PVC pipe and labor associated with installing the pipe, but does not cover the “Coring” into the storm sewer main. Therefore, this change order covers the cost of “Coring”

into the storm sewer main. Mr. Krycka stated there are two locations that need to be cored, one is the County Annex, and the alley between Triple Play and the old Franklin Window & Door building, at a total cost of \$1,408.00. Mr. Swinehamer made a motion to approve, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Request Approval to Award Contract for Construction of Linville Way to Lowest most Responsive & Responsible bidder - City Engineer Mark Richards stated they received three bids for this project that were opened on August 18th. The lowest most responsive bid was received from Milestone Contractor, Inc., in the amount of \$1,315,600.00. This bid has been reviewed by City Engineer Richards, Crossroads Engineers, & City Attorney Gray. Mr. Richards would like permission to award this contract to Milestone Contractor, Inc., subject to funding by the Redevelopment Commission (RDC). Mr. Swinehamer made a motion to approve subject to funding and issuing the standard contract, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Sewer Utility Proposed Budget for 2018 - Mayor Barnett stated this is the Sewer Billing, MS4 and Sewer Utility proposed budget for 2018. The mayor suggested the Board members talk to Sewer Billing Manager Sherry Phillips, and DPW Superintendent Rick Littleton, and take some time to look over the proposed budget. Mr. Swinehamer made a motion to table this item to give the board members time to look over the budget, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request to File Liens on Unkempt Properties – Mayor Barnett made a motion to approve filing liens on unkempt property, seconded by Ms. Jones. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

Community Development Director Krista Linke stated that Saturday, August 26th would be the Discover Downtown Franklin “Hops & Vines” event starting at 5:00 p.m.

City Engineer Mark Richards stated that Home Avenue at Jefferson Street was closed this morning and will reopen September 1st.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:30 p.m.

Respectfully submitted,

Jayne Rhoades, Clerk-Treasurer
Enrolled: 8/23/2017

Steve Barnett, Mayor

Attest:

Jayne Rhoades, Clerk-Treasurer