

**Board of Public Works and Safety
Regular Meeting Minutes
October 5, 2015**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Brett Jones, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

Public Comments

There were no public comments.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held September 21, 2015
2. Board of Works Claims.
 - Pension Payroll in the amount of \$56,912.52
 - #092615 Sewer Utility Contracts/Utilities in the amount of \$1,056.30
 - #092715 RDC Contracts/Utilities in the amount of \$253,751.06
 - #092515 BOW Contracts/Utilities in the amount of \$202,848.03
 - Payroll in the amount of \$319,802.35
 - #100415 Sewer Utility Gen. Obligations in the amount of \$16,789.06
 - #100515 BOW General Obligations in the amount of \$69,553.65
 - #100315 Sewer Utilities in the amount of \$22,685.97
 - #100615 RDC Utilities in the amount of \$83.85
 - #100215 BOW Utilities in the amount of \$207,718.15

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request Approval of Contract with Milestone Contractors, LP for the Christian Boulevard Pavement Reconstruction Project - City Engineer Travis Underhill stated that he had passed out bid tabs for three items on the agenda this evening. Mr. Underhill stated that he had received two quotes, one from Milestone Contractors, LP in the amount of \$125,405.00, and one from Dave O'Mara, Contractors for \$132,582.00. Mr. Underhill stated that Milestone submitted a signed contract proposal for work on Christian Boulevard which is the entrance to the Knollwood addition. The type of work to be completed is underdrain, which is essentially re-perpetuation. The drain already exists but is completely clogged. Mr. Underhill stated that the contractor will remove the underdrains and replace them with 6" tiles that should last longer, and then perform full depth reclamation on the pavement. Mr. Underhill stated that the contract date is through June of 2016. Funds have been designated for this project. Mr. Barnett made a motion to approve Milestone Contractors, LP as the lowest most responsive bidder and approve the contract as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Professional Services Agreement with Whitaker Engineering, P.C. for an Appeal to FEMA Mapping - City Engineer Travis Underhill stated that FEMA notified the City earlier this year about proposed revisions to the flood maps with regard to Canary Ditch. Mr. Underhill stated that the cost of this agreement is \$7,500.00 for meetings which would be billed at the hourly rate, and \$38,600.00 for actual the modeling and documentation to be given to FEMA for a total contract cost of \$46,100.00. Funding for this project will come from the MS4 budget. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of a Contract with RejuvTec for the 2015 Maintenance Improvement Program; HMA Sealing - City Engineer Travis Underhill stated that we requested bids for HMA Sealing and Crack Sealing. We received one bid for HMA sealing for \$133,978.00 from RejuvTec. Mayor McGuinness made a motion to approve the RejuvTec bid as the lowest most responsive and responsible bidder, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request to Review Bids for 2015 Maintenance Improvement Program; Crack Sealing - City Engineer Travis Underhill stated that he had received two bids one from Scodeller Construction \$161,531.36 and the other from Robertson Paving. Robertson Paving was the lowest bidder at \$128,356.50. Mr. Underhill stated that both were above the estimate of \$60,000.00. Mr. Underhill asked the Board to reject these bids and authorize him to reissue the bid. Mr. Swinehamer made a motion to reject both bids received to date, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Mayor McGuinness stated that his office has been getting phone calls regarding Halloween trick or treat hours. He suggested that we stay with the hours of 6:00 p.m. to 9:00 p.m. on October 31st. Mr. Barnett made a motion to approve, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

Police Chief Tim O'Sullivan announced that as of October 1st, Officer John Gyurky had served for 25 years with the department.

Chief O'Sullivan also stated that he had issued, at the recommendation of Lt. Ketchum, letters of special recognition to Sgt. John Borges, Detective Ray Tice, Detective Matthew Harris, Evidence Technician Kerria Bodin, and Officer Jason Hyneman. Chief O'Sullivan stated that on September 3rd these officers responded to an unresponsive child who later died. The death was determined to be a homicide and that these individuals worked as a team to solve this case. He further stated that he will be giving Officer Adam Joseph a commendation medal for his efforts as the lead detective on this case at the City Council meeting later this evening.

Chief O'Sullivan thanked the efforts of Mayor McGuinness and Clerk-Treasurer Alexander for their help securing two new K9 dogs to add to their force. The dogs have been purchased and will be picked up November 2nd, and they will start their training a couple of weeks later.

Chief O'Sullivan explained that one of the dog handlers will need to have a concrete pad built at his residence as well as purchasing a kennel and doghouse to maintain the dog. The Chief asked the Board of Works to pass a resolution to authorize and pay for the installation of the pad, the doghouse, and the kennel. The City Attorney stated that she was apprised of this situation and stated that the Board does have the authority to approve these items. Mayor McGuinness made a motion to approve and allow the Chief & Deputy Chief to move forward with having the pad installed, and authorizing the Mayor to sign (the resolution) seconded by Mr. Barnett.

City Engineer Travis Underhill gave an update on Jefferson Street paving project and stated that it is moving forward and is on schedule to be completed before Thanksgiving. Mr. Underhill stated that alley reconstruction is moving forward. Mr. Underhill stated that the paving company hopes to have the paving finished this year. He also stated that the Young's Creek Streambank Stabilization is progressing and that he expects the installation of riprap mattresses to start soon. Mr. Underhill stated that they are coordinating with Indiana America Water on water main work. A discussion was held regarding the paving of alleys.

City Attorney Gray stated that she and Clerk-Treasurer Alexander have been undertaking the overhaul of the City Handbook, assisted by Attorney Libby Roberts who works for our insurance company. Ms. Gray stated that the draft handbook has been circulated to all of the department heads, and hopefully they will get feedback from them. Ms. Gray stated that at the next meeting October 19th this will be given to the Board to look over; but they will not be acting on it until the following meeting in November.

Mayor McGuinness thanked everyone who helped with the Fall Festival and the parade. The Mayor was surprised at the great turnout, since the weather was so bad.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:31 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 10/15/2015

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer