



To: Funeral Directors
From: Stuart Smith, Director of Operations
Date: May 9, 2018
Subject: Greenlawn Cemetery Burial Policy

All burials must be approved 48 hours prior to the scheduled burial. Any Monday burial must be called in and approved by the Cemetery Sexton before 12:00 noon on Friday. Any burial called in after 12:00 noon on Friday will NOT be ready until after 12:00 noon on Monday. Any Saturday burial must be called in and approved before 12:00 noon on Thursday.

This is to inform and further clarify our burial scheduling procedures.

Please direct any questions or concerns to Stuart Smith at 317-736-3680 or 317-760-9714

Thank you for your cooperation in this matter.