

**Board of Public Works and Safety**  
**Regular Meeting Minutes**  
**May 4, 2015**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Brett Jones, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

**Public Comments**

There were no public comments.

**Consent Agenda**

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held April 20, 2015
2. Board of Works Claims.
  - Pension Payroll in the amount of \$56,912.52
  - #042215 RDC Contracts/Utilities in the amount of \$14.63
  - #042515 Sewer Utility/Utilities in the amount of \$4,596.33
  - #042415 BOW Utilities in the amount of \$98,331.94
  - Payroll in the amount of \$323,101.47
  - #050415 BOW General Obligations in the amount of \$121,693.44
  - #050315 Sewer Utility Gen. Obligations in the amount of \$24,212.61
  - #050215 Sewer Utilities in the amount of \$15,432.98
  - #050515 RDC Contracts in the amount of \$74,068.89
  - #050115 BOW Utilities in the amount of \$10,516.32
3. Release of Subdivision Performance Bond #34BSBDL6372 from 2007 - Commerce Drive & US 31 Stoplight.

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

## **Old Business**

There was no old business presented.

## **New Business**

**Request Sign be Posted on Putter Drive Stating "Dead End" or "No Turn Around" etc. –** Ms. Ellen Paris, a resident of Putter Drive, came forward and requested a “Dead End” or “No Turn Around” sign at Putter Drive as there is no indication that it is a dead end road. A discussion was held. Mr. Swinehamer made a motion to approve putting in a “Dead End” sign at Putter Drive and Hillside Drive, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request for Stop Sign on Canary Creek Drive** submitted by resident Sharon Ford. Mayor McGuinness reported that Ms. Ford emailed a request stating that she would not be able to present this request tonight. Mr. Swinehamer made a motion to remove this request from the agenda, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Noise Variance Request for Live Music at The Grill Bar on Six (6) weekends –** Mayor McGuinness stated that Larry Hughes, the owner of the Grill Bar, has made a similar request last year for six (6) events with bands outside during the summer. Mr. Mike Hill a neighbor of the Grill Bar asked that events end by 11:00 p.m., and requested one week’s notice before the events. A discussion was held. Mayor McGuinness made a motion to approve six (6) weekends with stipulations that Mr. Hughes must give the neighbors a week notice before the events, and that the music ends by 11:00 p.m. This was seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Handicap Accessible Parking Space at 241 Young Street –** Franklin resident Mr. Clarence Overstreet explained that his wife is on a walker, and asked the board to designate the parking space in front of their house “Handicapped”. A discussion was held. Mr. Swinehamer made a motion to deny the request, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Street Closures for 2015 Festivals -** Community Development Director Krista Linke presented a list of street closures for Discover Downtown Franklin events on Friday, May 22<sup>nd</sup>, Strawberries on the Square; Friday, June 26<sup>th</sup>, & Saturday June 27<sup>th</sup> Smoke on the Square; Saturday, August 22<sup>nd</sup> Beer & Bluegrass Festival; Saturday, December 5<sup>th</sup>, Holiday Lighting/Winter Market. Mayor McGuinness made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of JMH Nasal Naloxone Program Agreement -** Police Chief Tim O’Sullivan explained that this is the same agreement the board had approved, however he brought it back to request permission to sign the agreement on behalf of the City. Mr. Swinehamer made a motion to approve Chief O’Sullivan signing the agreement, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request to Use Fund 425 to Purchase Three (3) Zoll Defibrillators–**Fire Department Chief McElyea – The City Attorney requested that the board not act on this item because they did not obtain three quotes. Mayor McGuinness stated that he had asked Chief McElyea to bring this forward. The Mayor stated that both Seals Ambulance and Johnson Memorial Hospital all use

Zoll defibrillators, so it makes sense for us to use this brand also. A discussion was held. Mayor McGuinness made a motion to table this item, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried, and the item was tabled. Clerk-Treasurer Alexander explained that in addition to bidding the equipment the city will need to obtain an additional appropriation for this purchase since there is only \$2,000 in this line item.. Mayor McGuinness made a request to have an additional appropriation in the amount of \$90,000, brought back at a future meeting.

**Request Approval and Acceptance of Letters of Credit, Subdivision Maintenance Surety Agreements, Subdivision Performance Surety Agreements and Secondary Plat for Homesteads at Hillview Section 1** – City Attorney Gray stated that Maintenance and Performance bonds are in the event that the developer does not do what they are supposed to do. Senior Planner Myers stated that these letters of credit are for Hillview Section (1). There are nine (9) letters of credit. Four (4) are Letters of Credit & Subdivision Maintenance Surety Agreements: LOC #0179932520 for Landscaping for \$3,190; LOC# 0179932512 for Storm/Sanitary/Site Infrastructure in the amount of \$206,250; LOC# 0179932499 for Asphalt Pavement in the amount of \$52,500; LOC# 0179932504 for Sidewalks & Concrete Curbs in the amount of \$13,808.10. Five (5) are Performance Letters of Credit & Subdivision Performance Surety Agreements: LOC#0179932538 for Infrastructure/Erosion Control/Surface Stabilization in the amount of \$90,000; LOC# 0179932546 for Surface Asphalt in the amount of \$84,000; LOC# 0179932562 for Landscaping (Street Trees/Buffer Plantings) in the amount of \$12,066; LOC# 0179932554 for Sidewalks in the amount of \$9,101.88; and LOC# 0179932570 for Monumentation in the amount of \$8,400, all letters are ready for approval tonight. Ms. Myers stated that the Secondary Plat needs to be accepted also. Mr. Swinehamer made a motion to approve all Letters of Credit and the Secondary Plat, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval and Execution of Outdoor Lighting Service Agreement for Homesteads at Hillview, Section 1** - Senior Planner Myers stated this Service Agreement is for seven (7) lights at Hillview Section 1. Mr. Barnett made a motion to approve, and for the Mayor to sign, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Other Business**

**Update on Planned Paving Work for 2015 Maintenance Improvement Program** - City Engineer Underhill stated that this document is available on the city website and that we will be advertising for bids in the near future. A discussion was held. Mr. Swinehamer asked if this program will exceed appropriated money, Mr. Underhill stated that it would, and we will work on additional appropriation as more information is received.

### **Ray's Trash Report**

Reports received from the solid waste and recycling trash collection service are provided monthly to the board for informational purposes only. There was no discussion about the reports received.

### **Department Reports / Staff Reports**


Parks Superintendent Chip Orner stated that the Franklin Aquatics Center will be opening at 11:00 a.m., on Saturday, May 18<sup>th</sup>.

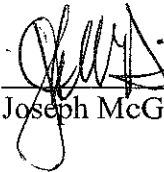
Community Development Director Krista Linke stated that Strawberries on the Square will be held on May 22, 2015 starting at 11:00 am on the Courthouse Square.

**Adjournment**


As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:34 p.m.

Respectfully submitted,

  
Janet P. Alexander, Clerk-Treasurer  
Enrolled: 05/14/2015

  
Joseph McGuinness, Mayor

Attest:

  
Janet P. Alexander, Clerk-Treasurer