



Franklin Parks & Recreation

**Park Board
Cultural Arts & Recreation Center Conference Room
Thursday, April 16, 2015
4:00 p.m. Regular Board Meeting**

Park Board present: Pam Ault, Debbie Gill, Dr. John Shafer

Staff Present: Chip Orner – Superintendent, Rocky Stultz – Assistant Superintendent, Tena Stahlhut – Business Services Director, Mike Blackwell - Parks Operations Director, Nate Brown – Parks/Maintenance Supervisor

Guests:

1. **Call to Order**

Meeting called to order by Vice President Debbie Gill at 4:00 pm.

2. **Announcements & Presentations**

None

3. **Public Comments**

None

4. **Consent Agenda**

a. Approval of meeting minutes from March 18, 2015

Motion made by Pam Ault and seconded by Dr. John Shafer to approve the March 18, 2015 minutes. The Board unanimously approved.

b. Approval of Claims & Signing of Claim Dockets

Motion made by Dr. John Shafer and seconded by Pam Ault to approve the claims. The Board unanimously approved.

5. **Old Business**

a. Approval of promotion for Park/Grounds Maintenance position and advertising for Cemetery Maintenance Supervisor position

Chip recommended to the Board that Trevor Adams be hired as Parks/Grounds Maintenance.

Trevor has worked for us part time for three seasons. Some of his responsibilities will include working in the Parks on weekends removing trash and mowing the downtown parking lots and islands as well as other full time maintenance responsibilities. His starting pay will be \$15.20 per hour, per the city salary ordinance and his start date will be April 17, 2015.

A motion was made by Dr. John Shafer and seconded by Pam Ault to hire Trevor Adams to fill the vacated Parks/Grounds Maintenance position from the promotion of Nathan Brown to Park Maintenance Supervisor. The Board unanimously approved.

Chip also informed the Board we will be advertising for the Cemetery Maintenance Supervisor position in the near future until about May 20, 2015. Interviews will then follow and we hope to present a recommendation for hire at the June Park Board meeting.

6. **New Business**

a. Update on Franklin Family Aquatic Center opening – Saturday, May 16, 2015

Chip informed the Board the 2015 Aquatic Center lifeguards have been selected. There were 20 selected for the season with an additional 15 selected as substitutes. Their pay will be \$9.00 per hour. He also informed them the pool will start being filled about May 1, 2015 and the operational systems are scheduled to be started on May 7, 2015. The pool will open May 16 and May 17 with the season officially starting May 23, 2015. Andy Hendricks, Aquatics Director, was also recently obtained the Certified Pool Operator certification.

b. Department Master Plan & Park Impact Fee Study update

Chip informed the Board that the Department Master Plan and Park Impact Fee Study will be paid by funds designated by the Mayor. There is a meeting next week with HWC Engineering regarding the expansion of the Greenway Trail System. Chip clarified to the Board that all new construction owners are required to pay park impact fees as determined by the Park Impact Fee committee.

c. Park renovation projects update

1. Sunset Shelter & restrooms

Chip informed the Board the Sunset Shelter renovation will be proceeding over the next couple of months.. They will be upgrading the restrooms, making repairs to the existing shelter fascia, replacing concrete and most likely removing the short brick retaining wall to allow for better water flow in times of flooding. Dr. John Shafer requested that the repairs be done with good quality design and materials to last a long time. The Blue Heron Park restrooms will be getting new doors and much needed electricity.

2. Blue Heron Wetlands boardwalk

The boardwalk has been examined and it is need of removal and replacement. Chip will be getting designs and estimates in the near future. The project should be completed sometime this summer.

3. CARC/Aquatic Center parking lot – crack sealing

Franklin City Street Department now possesses crack sealing equipment. They will be sealing the CARC parking lot this fall at no expense to our department.

7. **Reports**

a. Department Reports

Reports were presented and reviewed by the Board.

Chip informed the Board he and the Mayor have been going through the Parks Deferred Maintenance List and are making headway. Their priorities include Sunset Shelter renovations, Blue Heron Wetlands boardwalk, Mobile Stage and other high dollar needs.

b. Financial Report

Financial reports were presented and reviewed by the Board.

8. **Additional Public Comments**

None

9. **Park Board Comments**

None

10. **Adjournment**

Motion was made by Dr. John Shafer and seconded by Pam Ault to adjourn. The Board unanimously approved.

Next meeting: Thursday, May 21, 2015 at 4:00 pm