

**Board of Public Works and Safety  
Regular Meeting Minutes  
April 20, 2015**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Specialist Rhoni Oliver, City Engineer Travis Underhill, Street Commissioner Brett Jones, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

**Public Comments**

Ms. Rhonda Southerland of 4072 Magnolia Drive came forward to request a noise variance for a party planned for the evening of May 2<sup>nd</sup>. Ms. Southerland stated the band would start at 6:00 p.m. and end at 11:00 p.m. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Consent Agenda**

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held April 6, 2015
2. Board of Works Claims.
  - o #040815 RDC Utilities in the amount of \$69.39
  - o #041115 Sewer Utilities in the amount of \$15,284.79
  - o #041015 BOW Contracts/Utilities in the amount of \$107,760.90
  - o Payroll in the amount of \$327,856.66
  - o #041915 Sewer Utility General Obligations in the amount of \$29,008.85
  - o #042015 BOW General Obligations in the amount of \$61,864.60
  - o #041815 Sewer Utility-Utilities in the amount of \$22,609.19
  - o #041515 RDC Contracts in the amount of \$21,892.50
  - o #041715 BOW Contracts/Utilities in the amount of \$214,391.49

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Old Business**

**Request Additional Lighting on Brookhaven & Hurricane** – (tabled March 16) – Mayor McGuinness explained that City Engineer Underhill had not received the requested information from Duke Energy. Mayor McGuinness made a motion to table, seconded by Mr. Barnett. A

voice vote was taken with all members stating aye. The motion carried.

### **New Business**

**Request for Noise Variance for Outdoor Gathering with a Band on July 18, 2015** – Resident Mike Long told the Board he and his wife planned to hold a gathering with a band at 1159 Paris Drive on July 18, 2015. Mr. Long is asking for a noise variance from 7:30 p.m. to 11:30 p.m. Mayor McGuinness made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request for Noise Variance for Relay for Life Event with Bands on June 13, 2015 at Custer Baker Intermediate School** - Erin Napier came forward and requested a noise variance for the Relay for Life Event. They will have bands and a DJ throughout the night. The event will be held at Custer Baker Intermediate School, starting on June 13, 2015, at 9:00 a.m., ending June 14, 2015 at 9:00 a.m. Ms. Napier said she would hand out flyers to the neighbors informing them about the event. Mr. Barnett made a motion to approve, providing Ms. Napier notifies the neighbors, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

**Request for Police Department Assistance to Lead Sixth (6th) Annual Cancer Sucks Motorcycle Ride from Shrine Club through Town** - Cecelia Henson came forward and requested a police escort for the planned motorcycle ride from the Shrine Club to Park Avenue through downtown Franklin on May 2nd. Police Chief O'Sullivan said that as long as there is no alcohol and that the riders stay together this should not be a problem. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request to set up a Table on the City Sidewalk in Front of Courthouse to Sell Tickets for "Wishing With Williams" (A Tribute to Robin Williams) on April 25, 2015** - Robert Woehrle on behalf of St. Jude Up 'til Dawn Executive Board - Franklin College Chapter came forward. Mr. Woehrle stated they want to set up a table on the sidewalk to sell tickets to this event from 12:00 p.m. to 4:00 p.m. on April 25, 2015. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request to Allow 2'7" x 10' Sign to Encroach Approximately 3'3" into the E. Jefferson Street Right-of-Way, at 18 E. Jefferson Street (Greek's Pizzeria and Tapp Room)** - Doug Staley, Jr. came forward and said that they had applied for a sign permit and would like permission to install this sign above the right-of-way on E. Jefferson Street. Mayor McGuinness made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request to Shutdown Sidewalk & Part of North Water Street for Facade Work on Jeff Street Lounge** - Mike Dalton speaking on behalf of Franklin Window & Door came forward and explained he would be doing façade work on the Jeff Street Lounge and will occasionally need to close part of the sidewalk on Water Street and part of one lane of Jefferson Street over a 90 day period. Mr. Dalton stated delivery parking would not be blocked and that they will move the lift when necessary. A discussion was held. Mr. Barnett made a motion to approve this request from 4/20/15 to 7/20/15 subject to need, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request to Trade John Deere Tractor for Kubota Tractor** - Street Commissioner Jones explained that he would like to purchase a Kubota L6060 HST Tractor, and trade in a 2003 John Deere tractor Model #4710. Mr. Jones stated he has received three quotes and chose the lowest most responsive quote. Mayor McGuinness made a motion to declare the 2003 John Deere Model #4710 surplus, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. Mayor McGuinness made a motion to approve the trade of the 2003 John Deere Model #4710 for the Kubota L6060 HST Tractor, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Presentation of Walker Parking Consultant's Parking Study - Final Report** - City Engineer Underhill presented an overview of the of the parking study prepared by Walker Parking Consultants. The report states that there are 1337 parking spaces in the study area. It was also determined peak parking was observed around 2:00 p.m. (Monday – Friday) with 48% of the overall parking spaces being filled. Mayor McGuinness stated that the City worked with County officials to have this study completed. The report is posted on the city website. A discussion was held.

**Supplemental Agreement No.: 6 CrossRoad Engineers, P.C.** - City Engineer Underhill stated this agreement had been sent by the Board of Works to the Redevelopment Commission (RDC) for funding approval which was granted. Mayor McGuinness made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of Professional Services Agreement with CrossRoad Engineers, P.C. for West Jefferson Street Inspection and Staking** - City Engineer Underhill stated this project is for construction inspection and staking, which will take place after the county fair. CrossRoad Engineers, P.C. is in charge of this project. Mr. Underhill would like the Boards recommendation to ask the Redevelopment Commission (RDC) for funding. Mr. Swinehamer made a motion to approve subject to funding from the RDC, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Request Approval of the Franklin Fire Department 2015 Service Agreement between Franklin Fire Department and Public Safety Medical (PSM)** - Fire Chief McElyea presented a new service agreement for annual fire fighter physicals and blood draws. Recently Johnson Memorial Hospital (JMH) provided for these services but has found that they could not handle the large number of officers. City Attorney Gray stated that if the new agreement is approved by the Board she will notify JMH that the department will no longer need their services. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. Clerk-Treasurer Alexander stated we will need two originals of the Public Safety Medical (PSM) contract.

### **Other Business**

There was no other business presented.

### **Department Reports / Staff Reports**

Community Development Specialist Oliver stated the Farmers Market will re-open on May 9, 2015.

City Attorney Gray offered to bring a resolution to the Board of Works for the disposal of the tax certificate properties so that the City of Franklin does not have to hold the properties and manage them any longer than necessary. The properties are to go to not-for-profit entities whose missions are to get them improved, habitable, and back to a tax paying status.

**Adjournment**

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:46 p.m.

Respectfully submitted,

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Janet P. Alexander, Clerk-Treasurer  
Enrolled: 04/27/2015

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Joseph McGuinness, Mayor

Attest:

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Janet P. Alexander, Clerk-Treasurer