

BOARD OF PUBLIC WORKS AND SAFETY

Agenda Request Form

(Form B-01-2012)

Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard.

Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.

Date Submitted:	October 14, 2014	Requested Meeting Date:	October 20, 2014
		Confirmed Meeting Date:	
Received by:			
Contact Information: Please provide all requested information in the fields below. (Print or Type)			
On Behalf of Organization or Individual:		Daily Journal, 30 S. Water Street	
Name:	Jeff Rogers and Chuck Wells	Telephone:	812-379-5670
Title or Position:			
E-Mail:	jrogers@homenewsenterprises.com		
Address:	30 S. Water Street		
City:	Franklin	State:	IN
ZIP:	46131		
Who will attend the meeting and present the request?			
Name:	Alex Getchell	Telephone:	317-736-3631
Title or Position:		Associate Planner, Dept. of Planning & Engineering	
E-Mail:	agetchell@franklin.in.gov		
Please describe the purpose or title of your presentation.			
2' by 3' projecting sign into the East Court Street right-of-way, for The Daily Journal.			
Supporting documents: All supporting documents should be submitted with the request form.			
1. Sign permit application			
2. Proposed projecting sign design			
3. Proposed location on building			
4.			

Sign Permit Application

City of Franklin - Department of Planning & Engineering

Location of Work:

Address: 30 South Court St.
Business Name: Daily Journal

Applicant:

Name: Daily Journal
Address: 30 S. Water St.
Franklin, IN 46131
Phone: 812-379-5670
E-mail: jrogers@HomeNewsEnterprises.com

Contractor (if applicable):

Name: Sabco Sign Co.
Address: 500 S. Polk St. Suite 144
Greenwood, IN 46143
Phone: 317-882-3380
E-mail: sabcosign@sbcglobal.net

Property Owner:

Name: Bemis Group
Address: P.O. Box 1092
Greenwood, IN 46142
Phone: 317-736-6522
E-mail: billy@bemisgroup.com

The Applicant is the:

☐ Contractor ☒ Business Owner ☐ Property Owner

Describe all Existing Signs (Size & Type):

1. None
2. _____
3. _____
4. _____
5. _____

Permit Requirements:

A separate application is required for each sign.

Each application must be accompanied by a:
(1) **site plan** indicating the exact location of the proposed and existing signage, as well as the proposed setback from the right-of-way; and
(2) **drawing and/or photograph** of the proposed sign indicating the dimensions of the sign.

Sign Type:

Multi-Tenant Sign ☐ Free Standing Sign ☐
Wall Sign ☐ Projecting Sign ☒
Awning Sign ☐ Window Sign ☐
Temporary Sign ☐

Building Frontage (Feet): 48 feet
(linear feet of the front façade of the building that is occupied by this business; corner properties may use the largest side)

Sign Area (Square Feet): 6 square ft.

Height (Feet): 3 foot

Notes: Sign will hang out from building. It will be hung 13 feet above sidewalk.

Certification:

I certify that the information contained on this form is complete and accurate.

Applicant Name:

Jeff Rogers, COO/CFO

(Print)

(Signature)

(Date)

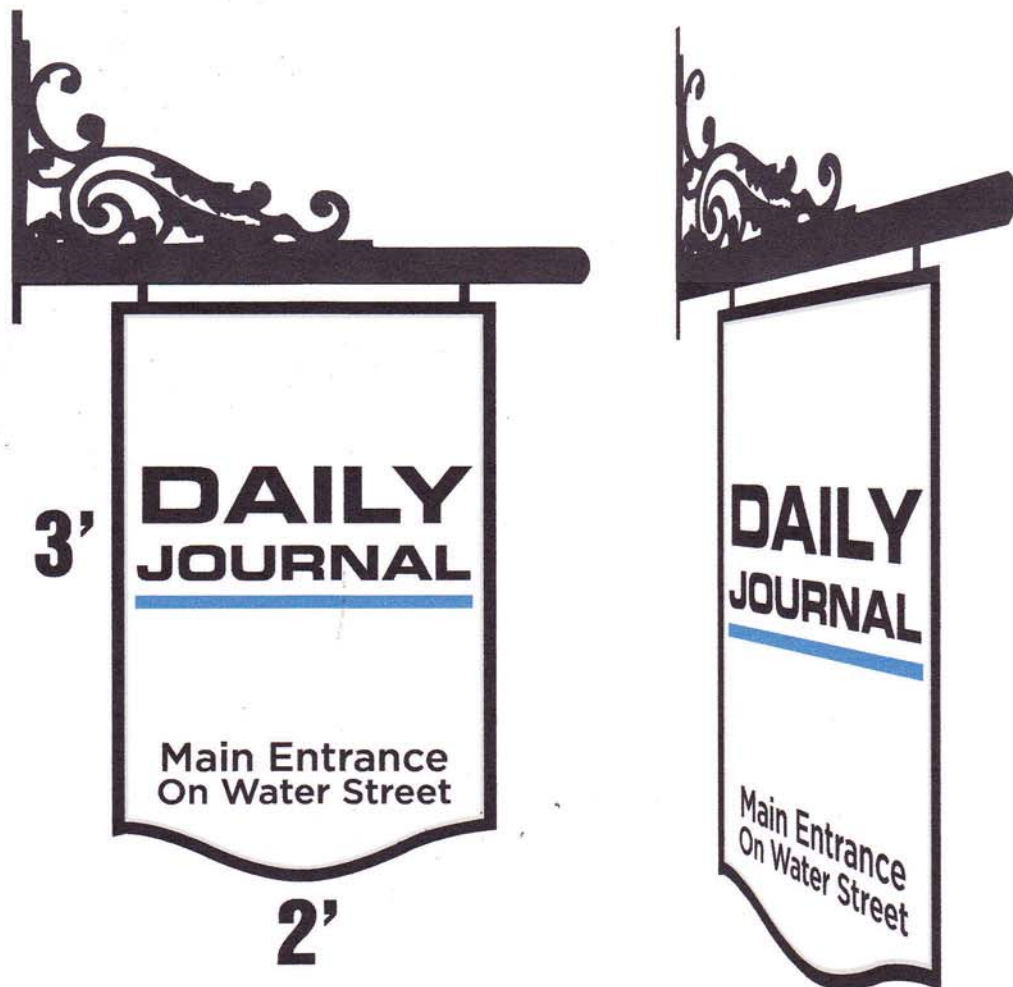
Phone # to call when permit is ready to be picked up: 812-379-5670
or, E-mail: jrogers@HomeNewsEnterprises.com

Department Use Only:

Permit #: _____
Permit Fee: _____
Receipt #: _____
Date Received: _____
Date Issued: _____

Township: _____
Zoning: _____
Permitted: _____ BZA Case: _____
Reviewed by: _____
Notes: _____

Proposed Hanging Sign Design



Greenwood, Indiana

882-3380

