

**Board of Public Works and Safety
Regular Meeting Minutes
May 5, 2014**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Deputy Chief of Police Chris Tennell, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Brett Jones, Clerk Treasurer Janet Alexander, Records Clerk Stephanie Shepherd, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the assembly in a recitation of the Pledge of Allegiance.

Public Comments

Discover Downtown Franklin Executive Director Tara Payne appeared and asked for street closures for the following upcoming events: Strawberries on the Square, Friday, May 23; Smoke on the Square, Friday, June 27 & Saturday, June 28; Daily Journal Street Party, Friday, July 11; Cruisin' the Courthouse, Friday, August 8; Beer & Bluegrass Festival, Friday, August 22; Holiday Lighting/Winter Market, Saturday, December 6. A discussion was held. Mayor McGuinness made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held April 21, 2014
2. Board of Works Claims.
 - Missed Payroll in the amount of \$760.00
 - Pension Payroll in the amount of \$58,778.53
 - #042214 RDC Contracts/Utilities in the amount of \$171,799.14
 - #042514 BOW Utilities in the amount of \$163,589.98
 - #042614 Sewer Utilities in the amount of \$330.57
 - Payroll in the amount of \$311,793.19
 - #050414 RDC Contracts/Utilities in the amount of \$2,326.49
 - #050314 Sewer Utility-Utilities in the amount of \$1,620.10
 - #050214 BOW Utilities in the amount of \$45,569.00
 - #050614 Sewer Utility General Obligations in the amount of \$26,573.73
 - #050514 BOW General Obligations in the amount of \$39,664.22

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

Whittaker Engineering – the Young's Creek Flood Research Project - City Engineer Underhill introduced engineer Andrew Cochrane from Whittaker Engineering who summarized the results of his study. Mr. Cochrane reported that he met with business owners and others including Scott Graham, Jim Higginbotham, and Chip Orner. He stated that Mr. Graham told him that until the flood of 2008, water never entered his buildings. He said that the summary on page three of his report describes the 2008 flood to be a 500 year event. He presented his conclusions as to how to address the flooding issues. He offered four specific project alternatives.

Proposed Project Alternatives:

- Alternative #1 Excavate the immediate area under Main, Home, and South Street Bridges only. Apply geotextile, riprap or armoring on spill slopes immediately under the structures only.
- Alternative #2 Excavate sediment from under Main, Home, and South Street Bridges. Perform 150 feet of slope stabilization and approach work upstream and 50 feet downstream of these three existing structures. Apply geotextile and armor spill slopes under bridge and transition slopes to existing creek banks.
- Alternative #3 Excavate sediment from under Main, Home, and South Street Bridges. Normalize Youngs Creek cross-section by excavating overbank, addressing erosion, dressing slopes. Apply bioengineering (plantings) to stabilize the excavated areas between Main Street Bridge through Province Park to South Street Bridge.
- Alternative #4 Excavate sediment from under Main, Home and South Street Bridges. Normalize Youngs Creek cross-section by excavating overbank, addressing erosion, dressing slopes. Apply hard armoring (articulated concrete block) to stabilize the excavated areas between Main Street Bridge through Province Park to South Street Bridge. Apply bioengineering (plantings) in the center space of the blocks and in between the blocks.

He stressed that the pedestrian bridge in Province Park has had no impact on flooding and raising it would serve no purpose.

Mr. Underhill stated that there will be a public meeting June 11, at 6:30 p.m. for the public to discuss the larger storm water master plan which Whittaker has undertaken. This will be an opportunity for the City to explain what is happening and to answer questions from the public. A discussion was held. Mr. Swinehamer made a motion to table until the May 19 meeting, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

New Business

Board of Works Resolution No.: 14-02 A Resolution for the Transfer of Personal Property - Fire Chief Henderson stated that this was to exchange unused equipment with the county. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice was taken with all members stating aye. The motion carried.

Request Approval of Change Order #1 from Dave O'Mara Contractor, Inc., 2013 Paving Program - Mr. Underhill presented a change order for \$34,300 to finish the west end of State Road 44 (Jefferson Street) from Walnut Street to U.S. 31. Mr. Underhill requested that this area be closed for 1-2 nights so the contractor, O'Mara can complete the milling and overlay without disrupting business traffic. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

The City Engineer stated that the 2014 bids for paving will go out by the end of this month.

Request Approval of Truck Routes for the City of Franklin - City Engineer Underhill presented the proposed truck routes redirecting traffic from King Street (formerly State Road 44) incorporating Eastview Road. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request for Approval of Emergency Generators Preventive Maintenance Service – DPW Superintendent Rick Littleton presented a contract with W.W. Williams to provide annual preventative maintenance service for ten (10) city owned generators for \$25,220.25 per year. The contract term is 3 years. Mr. Littleton stated that the W.W. Williams Company provided the lowest most responsive bid. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request to Fill a Vacancy - Fire Chief Henderson explained that a firefighter is leaving the department at the end of the month. He asked for permission to begin the hiring process. Mr. Barnett made a motion to approve starting the hiring process, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

INDOT Street Sweeping Contract – City Engineer Underhill stated that we received a 4 year renewal for the INDOT street sweeping contract. The proposed contract still included compensation for sweeping State Road 44. A discussion was held. Mr. Swinehamer made a motion to allow the mayor to sign the contract once it has been corrected by taking out State Road 44, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

Parks Department Superintendent Chip Orner stated that the city pool will open May 17 at 11:00 a.m.

DPW Superintendent Rick Littleton asked the Board to approve a general services agreement with Wessler Engineering in regard to wastewater treatment plant projects. City Attorney Gray stated that this was for on call professional services, and that someone would need to be designated as the contact person. Mayor McGuinness made a motion to approve the agreement

with Mr. Littleton being the designated contact person, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

City Engineer Underhill stated that North Main Street construction is moving along well. Bid opening for 2014 paving could take place during the June 2, 2014 meeting.

Clerk-Treasurer Alexander stated that she will be bringing a new agreement for the EAP program to the next meeting. Ms. Alexander also stated that the new employee manual will be presented at a future meeting.

City Attorney Gray stated that the Supreme Court had voted that it is constitutional to have prayer at public meetings with two provisions; it must make a good faith effort at inclusion & does not denigrate non Christian religions nor advocate a particular religion.

Mayor McGuinness spoke about the annual city surplus auction. He asked all department heads to submit a list of unneeded items to the Clerk-Treasurer's office by the May 19 meeting. A discussion was held.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 6:07 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 5/16/14

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer