

**BOARD OF PUBLIC WORKS AND SAFETY
Agenda Request Form**

(Form B-01-2012)

Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Board of Works meets on the 1st and 3rd Monday of each month at 5:00 p.m. in City Hall located at 70 E. Monroe Street.

Date Submitted:	04/30/2014	Meeting Date:	05/05/2014
Contact Information:			
Requested by:	Rick Littleton – DPW Superintendent		
On Behalf of Organization or Individual: DPW			
Telephone:	317-736-3640		
Email address:	rlittleton@franklin.in.gov		
Mailing Address:	796 S. State Street		
Describe Request:			
Request Approval of Emergency Generators Preventive Maintenance Services			
List Supporting Documentation Provided:			
Who will present the request?			
Name:	Rick Littleton	Telephone:	317-736-3640

In order for an individual and/or agency to be considered for new business on the Board of Works agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.