

**Board of Public Works and Safety
Regular Meeting Minutes
April 21, 2014**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Brett Jones, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

Public Comments

No one asked to speak.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held April 7, 2014
2. Board of Works Claims.
 - #041214 Sewer Utilities in the amount of \$177.28
 - #040814 RDC Utilities in the amount of \$93.42
 - #041114 BOW Utilities in the amount of \$24,527.65
 - Payroll in the amount of \$305,139.73
 - #042114 BOW General Obligations in the amount of \$30,624.42
 - #042014 Sewer Utility Obligations in the amount of \$19,982.01
 - #041914 Sewer Utilities in the amount of \$22,895.93

Mr. Barnett made a motion to approve all items listed in the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. The motion carried.

Old Business

Request Noise Variance for Franklin College Student Programming Board for an Outdoor Concert on Campus May 9th - tabled from previous meeting – Ms. Natalie Brewster of Franklin College came forward and asked for a variance from the City's noise ordinance for an outdoor concert which will be held May 9 from 7:00 p.m. to 10:00 p.m. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request a Noise Variance for the Grill Bar outdoor activities May 2,9,16 & 23; June 6, 13 & 21; July 11, 19 & 25 & August 2,9,16 & 22 - Mayor McGuinness stated this request was discussed during the last meeting and at that meeting several residential neighbors complained about the number of dates requested and the volume of the noise from these events. Mr. Larry Hughes owner of the Grill Bar came forward to request a noise variance for the dates listed. Mr. Hughes explained that weather conditions will determine whether the concerts would be outside. A discussion was held. Mayor McGuinness made a motion to approve no more than six (6) outdoor music events to end at midnight in the months of June, July, & August, and the modification of the speakers facing away from Water Street, this motion was seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

New Business

Request Noise Variance & Street Closures for Various Elks Club Events – Mr. Stan Brown came forward representing the Elks Club, and stated he would like to request street closures and noise variances for upcoming Elks Club events. He asked the City for permission to close Water Street from Jefferson to Madison Street with an alternate location of E. Court from Jefferson to Monroe Street (in the event that road work is being done). A discussion was held. Mayor McGuinness made a motion to approve the variances and street closures for the Horse Race May 10, and the Luau July 26 both from 7:00 p.m. to 11:00 p.m., and the Pub Crawl on August 23 from 10:00 p.m. to 1:00 a.m., seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Noise Variance for Live Music Outdoors at Franklin College TKE Event – Mayor McGuinness read the request. No one from the college was present to answer questions. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Professional Engineering Services Agreement with Wessler Engineering for WWTP SCADA System Improvements – Department of Public Works Superintendent Littleton explained this request for the Supervisory Control and Data Acquisition (SCADA) system improvements as stated in the proposed contract with Wessler Engineering for \$7,800. A discussion was held. Funding for the project will come from the Sewer Utility. Mr. Swinehamer made a motion to approve, and authorizing the Mayor to sign the contract, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Bid Recommendations for the Indiana Housing and Community Development Authority Owner Occupied Repair Program - Grant Administrator Angie Richards from Kenna Consulting came forward and gave an overview of this project. Ms. Richards stated bids had been received and recommended the selection of C&J Construction & Tim & Daughters for these projects. Funding has been committed by the RDC in the amount of \$17,500 and from the FDC in the amount of \$100,000.00. Ms. Richards stated that two people who are city employees applied for one of these grants including Carol Patterson of 899 Yandes Street, and Angie Longtin of 299 Hurricane Street. Both employees have submitted conflict of interest forms. Mayor McGuinness made a motion to accept the conflict of interest forms, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. Mr. Barnett made a motion to approve the bid recommendations of \$39,950.00 for C & J Construction for 3 projects, and \$247,387.00 to Tim & Daughters for 14 projects, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request Approval to File Liens for Unkempt Property – Clerk-Treasurer Alexander submitted a request to file liens for unpaid cleanup invoices for services provided by the Street Dept. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request to Renew Contract with Plymate - Fire Chief Henderson stated this is to renew an annual contract to provide mats with the fire department logo. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request to Trade-in Lawnmower at Station 22 for a More Suitable Mower - Fire Chief Henderson explained that they want to replace the lawnmower at Station 22 and that they have received quotes. The most responsive bid was received from Smith Implements for \$4,600.00 including a trade in of the current mower. Mayor McGuinness made a motion to approve the most responsive bid from Smith Implements for \$4,600.00, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Trade-in Hydraulic Extrication Tools - Mayor McGuinness explained that the Fire Department requested permission to trade in their current hydraulic extrication tools for newer more efficient models. The Mayor stated that seven (7) quotes were received with the most responsive quote coming from Five Alarm Fire Equipment in the amount of \$23,000.00 which includes a savings of \$3,475.00 for the trade in of our existing hydraulic extrication tools. Mr. Swinehamer made a motion to approve this purchase from Five Alarm Fire Equipment with the trade in of old equipment, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

Parks Superintendent Orner stated that the annual Community Clean Up Day will be held this Saturday, April 26th from 9:00 a.m. to 12:00 p.m.

Police Chief O'Sullivan stated that the Police Department now has a prescription medication drop off box in their lobby. He said that residents can deposit their old expired prescriptions in this container during regular business hours from 8:00 a.m. to 4:00 p.m. Monday through Friday.

City Attorney Gray stated that she recently attended an IACT seminar for City Attorneys and listed a number of new laws that will impact local government.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 6:10 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 4-28-14

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer