

**Board of Public Works and Safety
Regular Meeting Minutes
January 13, 2014**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Interim Street Commissioner Andy Duckworth, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

Public Comments

None

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held December 16, 2013
2. Board of Works Claims.
 - #120413 RDC Utilities in the amount of \$2,541.14
 - #122113 Sewer Utilities in the amount of \$867.75
 - #122013 BOW Utilities in the amount of \$25,816.77
 - Pension Payroll in the amount of \$58,476.03
 - Personal Day Payout Missed in the amount of \$346.05
 - Longevity in the amount of \$70,200.00
 - Payroll in the amount of \$302,285.72
 - #122313 Sewer Utilities in the amount of \$1,867,095.13
 - #122413 RDC Contracts/Utilities in the amount of \$43.90
 - #122813 BOW Utilities in the amount of \$640,031.02
 - Longevity in the amount of \$200.00
 - #010114 RDC Utilities in the amount of \$241.82
 - #010414 Sewer Utilities in the amount of \$50,986.08
 - #010314 BOW Utilities in the amount of \$256,209.62
 - Payroll Overtime in the amount of \$648.96
 - Payroll in the amount of \$304,930.82
 - Clothing Allowance in the amount of \$34,800.00
 - Sewer Utilities in the amount of \$2,098.78
 - RDC Utilities in the amount of \$571.27
 - BOW Utilities in the amount of \$48,601.99

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. The motion carried.

Old Business

There was no old business presented.

New Business

Employee Medical & Dental Plan-Third Party Administration-Anthem – Clerk-Treasurer Alexander stated that our current insurance plan had been reviewed and recommended that the BOW authorize a change from UMR to Anthem as the Third Party Administrator. Ms. Alexander stated she would like to make this change as of February 1st of this year. Mr. Swinehamer voted to proceed to hire Anthem as our Third Party administrator, and to authorize the Clerk Treasurer to do whatever is necessary to make this change. His motion was seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Resolution of Claim - City Attorney Gray asked the Boards permission to close litigation and pay a claim related to pending litigation. A discussion was held. Mr. Barnett made a motion to allow the Mayor to close the claim. His motion was seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Board of Works Appointment of Representative to the Plan Commission - Senior Planner Myers stated that the Board needed to appoint a member to the Plan Commission for 2014. Mr. Swinehamer made a motion to re-appoint Jim Martin; this was seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request from Scott Graham – Business Owner Scott Graham came forward and requested that the Board fast track efforts to reduce flooding at his business which is located at the west end of Monroe Street and the surrounding area. A discussion was held. Mr. Barnett asked the Mayor to work with the City Engineer and the Sewer Utility Superintendent to learn what can be done. Mr. Underhill summarized the discussion and outlined his understanding of the expectation of the Board Members as follows:

1. What can and cannot be done in the stream bed and along the banks without permits?
2. What is the cost of suggested “small budget” items, both design and construction and what impact would they have on reduction of flooding and improved drainage? And,
3. Review existing engineering studies related to Young’s Creek in relation to stream bank restoration costs and learn what impact it would have on flood reduction.

The conversation concluded.

Proposed Emergency Closings Pay Summary - The Mayor thanked all of the workers that came in to help with snow removal and plowing during the snow emergency last week. Mayor McGuinness provided a proposed policy statement for the Board to authorize pay and benefits related to the emergency closing January 6 due to the snow storm. Mayor McGuinness explained

that the policy presented mirrors the Johnson County policy. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

City Engineer Underhill gave an overview of the current status of the Jefferson Street Acquisition Project, and explained that he would like a small committee of business owners and home owners along Jefferson Street to consider the project design. He also said that the 2014 paving program was getting ready to kick off, and he would like to bid the project out” road by road”. A discussion was held.

Clerk-Treasurer Alexander reminded everyone that the Board of Works has a special meeting on January 22, at 8:30 a.m. to approve claims. The next regular Council & Board of Works meetings will be February 3, 2014, there will only be one meeting in February.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:49 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 1-29-14

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer