

**Board of Public Works and Safety  
Regular Meeting Minutes  
August 19, 2013**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Interim Street Commissioner Andrew Duckworth, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

**Public Comments**

Local businessman Scott Graham of Generations Collision came forward to speak on behalf of several businesses located in the southwest quadrant including: Dan Paris of Recovery One, Joe Paszek of Bastin Logan, and Doug Smallwood of Smallwood Appliances. He addressed issues related to the modifications being made to streets in downtown. A discussion was held.

**Consent Agenda**

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held August 5, 2013
2. Board of Works Claims.
  - Pool Party Rental in the amount of \$3,585.00
  - Payroll in the amount of \$326,212.84
  - Missed Payroll in the amount of \$1,235.12
  - #081013 Sewer Utilities in the amount of \$182.66
  - #081113 RDC Utilities in the amount of \$604.80
  - #080913 BOW Utilities in the amount of \$145,861.53
  - #081813 Sewer Utility General Obligations in the amount of \$10,122.63
  - #081713 Sewer Utilities in the amount of \$2,348.00
  - #081913 BOW General Obligations in the amount of \$82,772.88
  - #081413 RDC Contract/Utilities in the amount of \$476,055.33
  - #081613 BOW Utilities in the amount of \$30,116.91

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

## **Old Business**

### **Reception of Bids - City Attorney Lynnette Gray & City Engineer Travis Underhill**

#### **1. Police Station and Street Department Facility Repairs**

The following bids were opened and read by City Attorney Gray

American Enterprises                      \$78,500

White's Home Improvement      \$78,785

Ms. Gray stated that the project bids received will be taken under advisement, and brought back for discussion at the special meeting to be held September 9<sup>th</sup>.

#### **2. Hurricane Road Reconstruction Project**

The following bids were opened and read by City Attorney Gray

Dave O'Mara	\$278,477.00	Alt. #1 \$269,893.05	Alt. #2 \$449,531.05
-------------	--------------	----------------------	----------------------

Reith Reilly	\$322,890.00	Alt. #1 \$311,690.00	Alt. #2 \$525,510.00
--------------	--------------	----------------------	----------------------

Milestone	\$251,475.70	Alt. #1 \$252,573.03	Alt. #2 \$401,175.00
-----------	--------------	----------------------	----------------------

Calumet	\$261,900.00	Alt. #1 \$262,200.00	Alt. #2 \$433,500.00
---------	--------------	----------------------	----------------------

Grady Bros.	\$328,004.27	Alt. #1 \$336,426.27	Alt. #2 \$565,846.77
-------------	--------------	----------------------	----------------------

E & B Paving	\$329,000.00	Alt. #1 \$283,500.00	Alt. #2 \$449,500.00
--------------	--------------	----------------------	----------------------

Ms. Gray stated that the project bids received will be taken under advisement, and brought back for discussion at the special meeting to be held September 9<sup>th</sup>.

#### **3. Alley Beautification - (The Artcraft Alley)**

The following bids were opened and read by City Attorney Gray

Dave O'Mara	\$123,850.00	Alternate \$28,710.00
-------------	--------------	-----------------------

King's Trucking & Excavating	\$126,952.00	Alternate \$30,537.00
------------------------------	--------------	-----------------------

Morphey Construction	\$149,000.00	Alternate \$37,845.00
----------------------	--------------	-----------------------

Monroe, LLC	\$103,892.00	Alternate	\$36,540.00
Scenic Construction	\$109,204.00	Alternate	\$33,930.00
Yardberry Landscaping	\$145,949.00	Alternate	\$35,235.00
JKES Inc. d/b/a Smith Projects	\$121,706.00	Alternate	\$26,100.00

Ms. Gray stated that the project bids received will be taken under advisement, and brought back for discussion at the special meeting to be held September 9<sup>th</sup>.

### **New Business**

#### **Interlocal Agreement between Johnson County & City of Franklin - PSAP Consolidation -**

Mayor McGuinness presented the interlocal agreement between the City of Franklin and Johnson County Government formalizing the consolidation of the 911 dispatch operations. Mayor McGuinness stated that this will save taxpayers money and will be more efficient. The Mayor also explained that the elimination of the department from our budget would result in a reduction to our levy. He stated that the City Attorney has reviewed the agreement. Mr. Barnett made a motion to proceed with the interlocal agreement, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Beer & Bluegrass Festival - Request for Street Closures August 23rd** – Discover Downtown Franklin Executive Director Megan Hart explained the requested street closures for this event. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Request for 50% Advance Payment for Replacement Windows at Fire Station 23** - Fire Chief Henderson presented a request to advance Franklin Window and Door 50% (\$540.33) to replace windows broken by hail. A discussion was held. Mayor McGuinness made a motion to deem this an emergency, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. Mayor McGuinness made a motion that Chief Henderson get three (3) quotes for repairs and authorized him to move forward with repairs, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

#### **Crop Walk Route Approval for 2013 Sunday, October 3rd at 2:00 p.m. - Parks**

Superintendent Orner stated that the group will use the same route they used last year. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Stormwater Master Plan** – Mayor McGuinness stated he would like this to be removed from the agenda and brought back in late September. A discussion was held. City Attorney Gray stated that this document was not ready to be signed at this time.

**Pavement Preservation Program - Paving Bid Specs** - City Engineer Underhill stated the ad for the 2013 pavement repair project will be in the paper this week. He explained that the bids for this project will be opened at the special Board of Works meeting to be held at 8:00 a.m. September 9, 2013. Mr. Barnett made a motion to approve the specs, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Other Business**

**Ray's Trash Service Quarterly Report** – Mayor McGuinness stated that the monthly collection reports can be found on the City's website.

**Unkempt Property Spraying Charges - Request to Waive Charges** – Clerk-Treasurer Alexander stated her office receives statements for mowing and unkempt property with the minimum charge of \$200.00. The City Code Enforcement Officer was notified by a neighbor of a problem with poison ivy. The property in question was sprayed for poison ivy on the fence, house, and garage. The Clerk-Treasurer stated that it took a total of five minutes for a city worker to do the spraying. Mr. Swinehamer stated that he thinks they should still be assessed a fine due to the time and effort the city put into the work. Mr. Barnett made a motion to deny the waiving of charges, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried, and the request to waive charges was denied.

**Request to File Property Tax Liens - Unkempt Property** - Clerk-Treasurer Alexander requested permission to file property tax liens on properties that have not paid for mowing or cleanup of their property performed by members of the Street Department. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Department Reports / Staff Reports**

Parks Superintendent Orner stated that he had received three quotes on taking care of downtown landscaping. The three quotes were for: \$39,623; \$48,652; and \$67,535 respectively. Each contractor was told that this would include once a week trash pick up, weeding, watering (as needed), mulching (as needed), mowing and fertilizing in the parking lots and in the downtown area. Mr. Orner stated that this service has not been included in the parks department budget for next year. Mr. Barnett asked Mr. Orner if he could come up with a budget estimate for his employees to perform this work.

Fire Chief Henderson stated that the Greenwood Police Department had given the Fire Department seven (7) computers worth about \$4,000.00.

Community Development Director Linke stated that there will be a Public Hearing on September 17<sup>th</sup> at 7:00 p.m. to discuss the Comprehensive Plan Project. Ms. Linke also stated that there will be an FDC meeting this Thursday, August 22<sup>nd</sup> at 8:00 a.m. Ms. Linke also informed the Board that the MSRP downtown façade grant work has started on Jefferson Street, the marquee

at the Artcraft, Sharp Graphics, Don & Dona's, and Jennifer Jones's law office and other businesses downtown. Ms. Linke stated that there will be a public meeting Wednesday, August 21<sup>st</sup> at 5:30 p.m. to discuss Main Street Phase II here in City Hall. She also reminded everyone that the Beer & Bluegrass Festival will be held this Friday, August 23<sup>rd</sup> from 6:00 to 10:00 p.m.

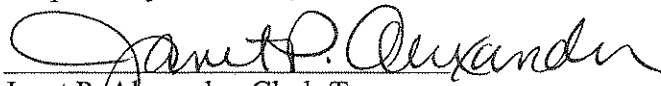
Interim Street Commissioner Duckworth stated that he was asked to put up a no parking sign in Branigin Creek Addition, at the corner of Fielding Lane & Woodfield, this was requested by the Police Department. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. Mr. Duckworth also stated that he had received a request from Recovery One towing service to remove a parking spot on Jackson Street on the southwest side because people are having trouble turning in this area. Mr. Barnett asked to table this request until the next meeting. Mr. Duckworth will bring this request back at the next meeting.


City Engineer Underhill stated that the Clerk-Treasurer asked him to address repairs that were done to City Hall. Mr. Underhill stated that emergency work was done on the south east corner of the building by Brown Construction. A discussion was held. Mr. Swinehamer made a motion that the invoice for the work be paid as an emergency, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. Mr. Underhill stated that he had received a letter from INDOT informing him of road closure signs on the west side of town. INDOT will be working on State Rd 44 starting on September 3, 2013, to repair a culvert between U.S. 31 and Drake Rd. Mr. Underhill stated he needs signatures of the Board for road closure signs to be put in place. Mr. Swinehamer made a motion to approve signing the required paperwork, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

### **Adjournment**


As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 6:06 p.m.

Respectfully submitted,

  
Janet P. Alexander, Clerk-Treasurer  
Enrolled: 9/12/2013

  
Joseph McGuinness, Mayor

Attest:

  
Janet P. Alexander, Clerk-Treasurer