

**Board of Public Works and Safety
Regular Meeting Minutes
June 17, 2013**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Maintenance Supervisor Andrew Duckworth, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mr. Barnett offered an invocation immediately followed by the Pledge of Allegiance.

Announcements & Public Comments

Ms. Nancy Wenning of 510 N. Main Street came forward to ask the Board of Works about the City's plans for maintenance of "the point" which is a tiny garden with a flagpole and plantings located at the intersection of Graham, Main, & Herriott Streets. Ms. Wenning explained that although it is City property she and her family mowed the grass, trimmed the shrubs and maintained the three flowerbeds for many years. Ms. Wenning said that due to the North Main Street project she has been unable to mow or maintain the area for several months and it looks terrible and she requested the Board's assistance. Adam Koontz of Parsons Brinckerhoff, the Project Manager, came forward and explained that although none of the road plans addressed this area specifically he would get the grass mowed and the area cleaned up. He said that sidewalks and a streetlight will be built at that location very soon. A discussion was held. Mr. Koontz stated that the construction company will maintain this area for the City until the construction project is completed. Ms. Wenning also asked whether the City would agree to install a light fixture on the flagpole since the American Flag is flown there day and night. A discussion was held.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held June 3, 2013
2. Board of Works Claims.
 - o #060713 BOW Civil City Utilities in the amount of \$45,162.41
 - o #060813 Sewer Utility-Utilities in the amount of \$427,605.96
 - o Payroll in the amount of \$341,850.01
 - o Payroll Overtime in the amount of \$1,252.32
 - o #061613 Sewer Utility General Obligations in the amount of \$17,394.29

- #061713 BOW General Obligations in the amount of \$55,784.41
- #061513 Sewer Utilities in the amount of \$502.74
- #060113 RDC Utilities/Contracts in the amount of \$406,896.52
- #061413 BOW Utilities in the amount of \$195,478.08

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

Request for Release of Cumberland Commons Section 2 - Subdivision Performance Bonds #5024436, #5024437, #5024439, #5024440, #5024441 & #5024442 – City Engineer Underhill recommended that the Board of Works authorize the release of the listed bonds. City Attorney Gray stated that she agreed with Mr. Underhill that these bonds should be released. A discussion was held. Mr. Barnett made a motion to approve releasing the bonds, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

New Business

Request for a Noise Variance for Residential Cookout/Party July 13th from 5:00 to 11:00 p.m. – Mr. Scott Wagner of 1833 Archies Ct. was present and requested the BOW's approval of his annual request. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request for Approval of the Revised Pawnbroker & Secondhand Dealer Application Packets/Licenses to Reflect Changes Made with Adoption of Ordinance No.: 13-05 - Senior Planner Myers explained that the new applications and information for pawnbroker & secondhand dealers were developed with the requirements incorporated into the revised ordinance concerning pawnbrokers and secondhand dealers. A discussion was held. Mayor McGuinness made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

UMR Administrative Services Agreement – Clerk-Treasurer Alexander explained that this is the Administrative Services Agreement between UMR and the City for management of our medical, dental and flexible spending account programs. City Attorney Gray stated that she had reviewed the contract, and had no problems with it. A discussion was held. Mr. Swinehamer made a motion to approve the agreement with the Mayor signing on behalf of the Board of Works, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Interlocal Cooperation Agreement - Countywide Dispatch – Clerk-Treasurer Alexander explained that the Interlocal Cooperation Agreement concerning the merger of public safety dispatch centers is being discussed. The draft was placed on the agenda to make the Board aware of the status of the project. A discussion was held.

Report - Final Street Inventory, Paving & Pavement Preservation Program – City Engineer Underhill reviewed the final report on the PASER (Pavement Surface Evaluation and Rating) project that was recently completed by Schneider Corporation. Mr. Underhill asked the Board to authorize additional services which were not included in the initial agreement in the amount of

\$18,500. Including: Preliminary Plan and Estimate; Prepare contract Bid Documents for Preservative Seal Contract; Prepare Contract Bid Documents for Crack Seal Contract; Prepare Contract Bid Documents for Paving Overlay Contract; & Prepare Contract Bid Documents for paving Reconstruction. Mr. Underhill stated that \$218,000 would cover the cost of crack sealing and treating all of the roads with the product called Rejuvenate. A discussion was held. Mayor McGuinness made a motion to bid out for the items that Mr. Underhill had discussed, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request to Submit Jobsite Supply Credit Application – The Clerk Treasurer explained that the Street Commissioner Ron Collins requested that the Board of Works consider this application authorizing the Street Department to apply for a line of credit with Jobsite. A discussion was held. Mayor McGuinness made a motion to table this matter to the July 1st meeting. This was seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The matter was tabled until July 1st.

Approval of Payment for Completed Public Works Project to Asphalt Maintenance – City Attorney Gray stated that Asphalt Maintenance was hired by the Street Commissioner Ron Collins. Ms. Gray stated that the Board's approval of the request for payment is required in order for the Clerk Treasurer to pay the contractor. The City Engineer confirmed that the work was necessary and had been completed to his satisfaction. He also stated that the amount billed for the completed work was reasonable. Mr. Barnett made a motion to approve the payment of \$36,200, seconded by Mayor McGuinness. A voice vote was taken with Mayor McGuinness & Mr. Barnett stating aye, and Mr. Swinehamer voting no.

Department Reports / Staff Reports

Police Chief O'Sullivan read his May report into the record. He reported 1779 total incidents – including citations -190; warnings-167; traffic stops-346; and arrests-53. The Chief also stated that due to good detective work, the Henderson Drug Store robbery case has been solved and the people responsible were apprehended.

City Engineer Underhill addressed the Hurricane Road paving project, stating that the contractor is testing the samples pulled from the roadbed and that they should have a report by the end of this month. He also said that the Downtown Parking lot project is on schedule and that plantings started today. He believes that East Court Street will be ready for "Smoke on the Square". He said that benches, bike racks, and trashcans will be in place by that time. Mr. Underhill also said that the work on S. Main, Monroe, and West Court Street will begin soon. He explained that the work on South Main Street is not a city project but rather a water main replacement project being undertaken by Indiana American Water. He also said that the North Main Street Phase 1 project is on schedule. He said that they will begin installation of sidewalks in the next two weeks and then will move on to final asphalt and landscaping. Mr. Underhill stated that the Public Comment Period for the North Main Street Phase 2 closed last Friday night. Mr. Underhill also stated that there is a subsurface ground water issue ongoing in the Knollwood addition. He is looking into options to address this problem. Mr. Swinehamer asked him about alternatives to paint striping the new bricks in the City Hall parking lot. The engineer stated that he is looking at options rather than using paint.


Clerk-Treasurer Alexander updated the Board on the insurance claims filed as a result of the April 17, 2013 hail storm. She and several department heads met with representatives from One Beacon & the lead adjustor to discuss the adjusters reports. She provided a summary financial report to the members with estimated damages. She said that Department Heads were asked to seek out bids for the necessary repairs which will be on the agenda of the BOW at their July 1 meeting. A discussion was held.

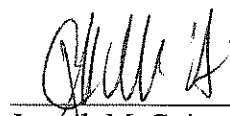
Location #	Insured Property	Property Address	Damages
4	Fire Station #21	1701 N. Main St.	\$3,136.74
5	Park & Rec - Active Adult Center	160 Adams Street	\$895.80
7	Park & Recreation	305 N Water Street	\$875.03
10	Park & Recreation Palmer Park	450 West Madison St.	\$3,831.04
12	Park & Recreation	389 E Monroe Street	\$1,067.96
13	Park & Rec, Community Center	396 Branigin Blvd.	\$0.00
17	Park & Rec, Shelter House,	1163 North Aberdeen Dr.	\$4,705.72
19 & 20	Police & Street Department Buildings	2801 N Morton Street	\$83,385.83
22	Fire Station #23	1150 Sloan Dr.	\$2,947.68
			<hr/> \$100,845.80

Adjournment

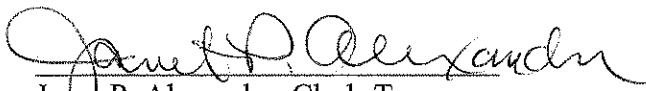
As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 6:05 p.m.

Respectfully submitted,


Janet P. Alexander, Clerk-Treasurer
Enrolled: 6/28/2013


Joseph McGuinness, Mayor

Attest:


Janet P. Alexander, Clerk-Treasurer