

**Board of Public Works and Safety**  
**Regular Meeting Minutes**  
**June 3, 2013**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Deputy Chief of Police Chris Tennell, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Ron Collins, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mr. Barnett offered an invocation immediately followed by the Pledge of Allegiance.

**Announcements and Presentations/Public Comments**

No one asked to speak.

**Consent Agenda**

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held May 20, 2013
2. Board of Works Claims.
  - o Pension Payroll in the amount of \$57,750.52
  - o #052613 RDC Utilities in the amount of \$199.91
  - o #052413 BOW Utilities in the amount of \$25,549.83
  - o Payroll in the amount of \$319,575.34
  - o Police Longevity Payment in the amount of \$84,825.37

- Fire Longevity Payment in the amount of \$74,053.89
- #060213 Sewer Utilities General Obligations in the amount of \$16,088.52
- #052513 Utilities in the amount of \$79,053.12
- #052813 RDC Utilities in the amount of \$756.76
- #053013 BOW Utilities in the amount of \$7,675.83
- #060313 BOW General Obligations in the amount of \$74,768.11

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

### **Old Business**

There was no old business to conduct.

### **New Business**

Mr. Bill Doty Director of Operations of Franklin School Corporation appeared on behalf of the corporation and presented their **Request to Waive Permit Fees for Franklin School Corporation - Security Upgrades**. Mr. Doty explained that the school is modifying the elementary school entries to require that every person entering goes through the main office. The permit fees for this work would cost \$300. A discussion was held. Mayor McGuinness made a motion to approve waiving the fee, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

**Presentation of Pavement Programs & Initial Findings from Street Inventory** – City Engineer Underhill introduced Mr. Shawn Strange, a Project Engineer with Schneider Corporation. Mr. Strange explained that he works with the town of Avon as a roadway designer and in the course of his work, became familiar with new asphalt treatment technology that increases the useful life of roads. He stated that a product known as “Rejuvenate” is applied to roads to slow or stop cracking. He explained that the Town of Avon has successfully used this product and routine crack sealing to extend the useful life of roads in their town. Mr. Strange stated that a cost benefit analysis was done showing a 40% reduction in maintenance and replacement costs. City Engineer Underhill stated that he will present his plan for the paving

program at the next meeting to be held June 17<sup>th</sup>, but wanted the Board to have this information in advance.

### **Other Business**

#### **City Auction - Department property exchanges; Auctioneer selection and Auction Date;**

**Surplus Declaration** - DPW Superintendent Rick Littleton stated that the auction list has been provided to all Board members as well as the contract with Findley Auctioneers. Mr. Littleton stated that the auction will be held August 10<sup>th</sup>. Mr. Swinehamer made a motion to declare all items listed and presented as surplus. Mr. Barnett seconded the motion. A voice vote was taken with all members stating aye. The motion carried. Mayor McGuinness made a motion to approve the date of August 10<sup>th</sup>, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. Mayor McGuinness made a motion to approve the Findley Auctioneers Contract, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. Mr. Swinehamer made a motion to approve the Mayor signing the contract on behalf of the Board of Works, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

### **Department Reports / Staff Reports**

Deputy Police Chief Tennell told the Board that the robbery at Henderson Drugs has been solved, the perpetrators have been arrested and that they are in jail. Deputy Tennell also stated that the new Evidence Technician Kerria Bodin is currently in training at the police academy.

Fire Chief Henderson stated that they will hold a “life saving” water training exhibition at the city pool this coming Friday.

DPW Superintendent Littleton stated that the annual MS4 meeting was held in Indianapolis, and that the City of Franklin was recognized for their implementation of storm water programs. Mr. Littleton acknowledged both Richard DeWitt and Sally Brown for their work on this program.

Community Development Director Linke requested that the alley adjacent to the Artcraft be closed for two weeks for repair work that should start today. Mr. Barnett made a motion to close

the alley for two weeks starting today, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Ms. Linke also asked that North Main Street be closed from Jefferson Street to Madison Street on July 26 for Discover Downtown Franklin's classic car cruise in. Mr. Swinehamer made a motion to close North Main Street from Jefferson to Madison Street from 5:00 p.m. to 10:00 p.m. on July 26th, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. Ms. Linke also asked that the City close North Main Street from Jefferson Street to Madison Street, if necessary on June 29 for overflow of vendors for Smoke on the Square, from 8:00 a.m. to 10:00 p.m. Mayor McGuinness made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

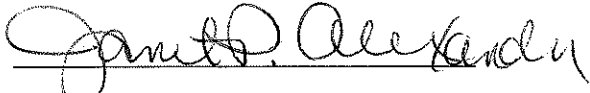
City Engineer Underhill told the board that new light poles are up in Wilson Overlook and the old poles have been removed. The new poles are on the schedule to be wired by Duke. Regarding North Main Street, Mr. Underhill stated that asphalt has been laid and the contractors are laying the new driveway approaches and then they will install the sidewalks. Mr. Underhill believes that this project will be completed in approximately two months. He also said that the City Hall parking lot is essentially finished. He is just waiting for the landscapers to install the plantings which could begin next week or week after. He concluded by stating that a geo-technology firm has completed borings on Hurricane Road and he expects to receive their report later this week.

City Attorney Gray reported on the status of the bonds held for Cumberland Trails which were discussed at a previous meeting. Ms. Gray stated that she found that Safeguard Insurance issued these bonds in 2006 but the developer failed to complete the asphalt which was covered by one of the bonds. She stated that in 2011 the City paved the roads in the subdivision at a cost of \$37,600. The bond in question was for \$34,389.60. She explained that there is a six year statute of limitations on performance bonds. Ms. Gray recommended that the Board of Works pursue litigation. Mayor McGuinness made a motion to deny release of the bonds, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. Mr. Barnett stated that he thinks we should move forward with litigation.

**Adjournment**

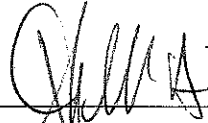
As there was no further business to come before the Board of Works, a motion was made and seconded to adjourn. The meeting adjourned at 5:50 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Janet P. Alexander", written over a horizontal line.

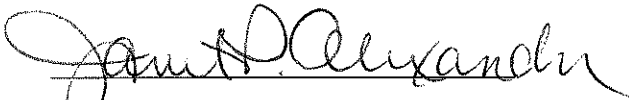
Janet P. Alexander, Clerk-Treasurer

Enrolled: 06/14/2013

A handwritten signature in cursive script, reading "Joseph McGuinness", written over a horizontal line.

Joseph McGuinness, Mayor

Attest:

A handwritten signature in cursive script, reading "Janet P. Alexander", written over a horizontal line.

Janet P. Alexander, Clerk-Treasurer