

**Board of Public Works and Safety  
Regular Meeting Minutes  
April 1, 2013**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Board Member Stephen Barnett presiding. Board member Bob Swinehamer answered roll call. Mayor McGuinness was absent.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Assistant Rocky Stultz, Sewer Billing Office Manager Sherry Phillips, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Ron Collins, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and acting City Attorney Heath Johnson were also in attendance.

Police Chief O'Sullivan offered the invocation immediately followed by the Pledge of Allegiance.

**Announcements and Public Comments**

Mr. Jim Crane came forward to ask whom he should address his recommendation that the City promote the planned urban forest area. Mr. Barnett referred him to the Park Board. The Board thanked him for his work bringing the hardwood forest project together.

**Consent Agenda**

The consent agenda was presented.

1. Minutes of the meeting held Monday March 18, 2013
2. Payment of Claims
  - Payroll in the amount of \$307,449.07
  - Pension Payroll in the amount of \$57,750.52
  - #032313 Sewer Utilities in the amount of \$7,189.70
  - #032213 Civil City Utilities in the amount of \$21,647.66
  - #031913 RDC Utilities in the amount of \$4,982.29
  - Payroll Police Merit in the amount of \$50.00
  - #040213 Sewer Utility General Obligations in the amount of \$27,505.40
  - #033013 Sewer Utilities in the amount of \$268.00
  - #040113 Civil City General Obligations in the amount of \$141,835.28
  - #032713 RDC Utility Payments in the amount of \$217.43
  - #032913 Civil City Utility Payment in the amount of \$130,967.60

Mr. Barnett made a motion to approve the Minutes of the meeting held March 18, 2013 and the claims presented by the Clerk Treasurer for payment. Mr. Swinehamer seconded the motion. A voice vote was taken with all members stating aye. The motion carried.

## **Old Business**

**Super Yellow Cab Taxi Service Application** – The public hearing on the application submitted by Mr. Lakhinder Sandhu was tabled to the next regular meeting that will be held on April 15<sup>th</sup>.

**Wilson Overlook Street Lighting** - City Engineer Underhill provided information from Duke Energy on streetlight fixture options for Wilson Overlook. A discussion was held. Mr. Barnett made a motion to install six (6) lights using Duke Energy's "Traditional" model streetlight fixture and their "Washington" style pole, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

**Lions Club - Fish Fry Tent Installation in a City Parking Lot** – The City Engineer presented updated information concerning the request to install anchors in the new city parking lot located at the corner of Monroe and Water Street. Mr. Phil Thorpe of the Lions Club was present to answer questions. The City Engineer stated that anchors installed in concrete will deteriorate due to freezing which will damage the pavement. A discussion was held. Mr. Swinehamer made a motion "to approve the installation of permanent anchors, fourteen (14) in the pavement, with the cost being picked up by the Lions Club and the installation, ownership, and maintenance picked up by the City as long as the installation cost does not exceed \$5,000." Mr. Barnett seconded his motion. A voice vote was taken with all members stating aye. The motion carried.

## **New Business**

**Request to Waive Permit Fee for Remodel/Addition at 101 E. Jefferson St. - Johnson County** Commissioner Tom Kite came forward and asked the Board to waive the permit fees for remodeling, and for adding an addition to the former Key Bank building. A discussion was held. Mr. Swinehamer made a motion to approve waiving the fee, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

### **Request Approval of Street & Parking Lot Closures for the following annual events:**

Discover Downtown Franklin Director Megan Hart came forward and asked the Board of Works to close several streets and to authorize the use of the listed city streets and parking lots on the dates specified for scheduled special events downtown.

#### **Strawberries on the Square & Classic Car Cruise –In**

Friday May 24<sup>th</sup>, from 5:00 p.m. until 10:00 pm

Requested that the City close N. Main St. between Jefferson St. & Madison St.

#### **Smoke on the Square**

Thursday June 27<sup>th</sup> through Sunday June 30<sup>th</sup>

Requested that the City do the following:

1. Thursday June 27<sup>th</sup> to Sunday June 30<sup>th</sup> (4 days)  
Close the City parking lot located at the corner of Water & Monroe St.
2. Friday June 28<sup>th</sup> from 5:00 - 10:00 p.m. (1 day)  
Close N. Main St. between Jefferson St. & Madison St.
3. Friday June 28<sup>th</sup> 8:00 a.m. to Saturday June 29<sup>th</sup> at 10:00 p.m. (3 days)
  - a. Close Monroe St. from S. Main St. to Home Ave.,
  - b. Close the City Hall parking lot
  - c. Close Water St. between Monroe St. up to the alley

#### Beer and Bluegrass Festival

Friday August 23

Closure of City Hall parking lot from 3:00 p.m. – 10:00 p.m.

Close N. Main St. between Jefferson St. and Madison St. from 5:00 -10:00 p.m.

A discussion was held. Mr. Swinehamer made a motion to approve the request as outlined. Mr. Barnett seconded the motion. A voice vote was taken with all members stating aye. The motion carried.

**Request to Add a Streetlight between 2629 & 2687 Branigin Creek Blvd.** – City Councilman Joe Abban came forward and requested the addition of a streetlight in the Knollwood subdivision. He explained that the area was very dark and that there had been a number of break-ins in this area. A discussion was held. Mr. Swinehamer made a motion to approve installing one streetlight between 2635 and 2645 (Branigin Creek Blvd), seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

#### Other Business

**Acceptance of Uniform Conflict of Interest Forms – Robert D. Henderson & Robert D. Heuchan** - Mr. Barnett made a motion to accept the Uniform Conflict of Interest forms submitted by Mr. Henderson and Mr. Heuchan, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

#### Department Reports / Staff Reports

Mr. Barnett requested Police Chief O'Sullivan update the Board on the number of golf cart tags issued since the ordinance passed a year ago. Chief O'Sullivan said that the department issued forty-one golf cart tags. He stated that twenty-one tags went to members of the public, two to Discover Downtown Franklin, one to DPW, and seventeen to Franklin College. He stated that there have been no citations issued for violations of the ordinance.

Chief Henderson reported that the Fire Department had 630 runs in the first quarter of 2013.

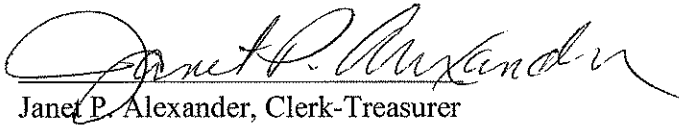
The City Engineer Travis Underhill reported specific issues tied to the North Main Street Project that will require additional attention due to design issues and poor planning. The first area of concern is located along N. Main Street between King St. and Adams Street and similarly a section located at the north end of the Phase One project area. He explained that these sections are poorly designed and require \$60,000 in additional repairs. He explained that a couple of sections of pavement to remain would not hold up during the construction of the box culverts, which are called for in the plan. He also stated that a second change order is needed to permit the installation of a 36" pipe at the intersection of Graham Street and North Main now during Phase One, instead of later during the next phase. The addition of the pipe will cost \$10,000. Thirdly, he urged the Board to authorize the repair and / or replacement of the Roaring Run crossing located on W. Adams Street. This request included repairs to the sanitary main that runs down that road under Main Street from E. Adams to W. Adams. He estimated this project would cost \$15,000 but that it could be paid for from Sewer Utility and MS4 funds. A discussion was held. The Board indicated that Mr. Underhill should proceed with the projects as described. Formal change orders will be presented for approval in the near future.

Mr. Lloyd "Bud" Monroe speaking on behalf of the Lions Club reminded the members that he had requested permission to install a Lions Club medallion sign adjacent to the City's welcome to Franklin signs. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

### **Adjournment**

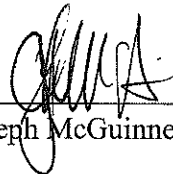
As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 6:03 p.m.

Respectfully submitted,

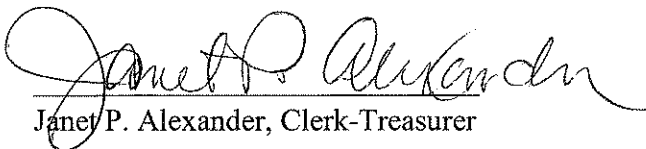


Janet P. Alexander, Clerk-Treasurer

Enrolled: 4/09/2013

  
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Joseph McGuinness, Mayor

Attest:



Janet P. Alexander, Clerk-Treasurer