

**Board of Public Works and Safety  
Regular Meeting Minutes  
February 4, 2013**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief John Henderson, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Ron Collins, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mr. Swinehamer offered an invocation immediately followed by the Pledge of Allegiance.

**Announcements & Presentations**

No one asked to speak

**Public Comments**

There were no public comments

**Consent Agenda**

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held January 7 & 14, 2013
2. Board of Works Claims.
  - Payroll Corrections in the amount of \$452.77
  - #011913 Sewer Utility Payments in the amount of \$1,074.94
  - #012013 RDC Utility Payments in the amount of \$91.12
  - #011813 Civil City Utility Payments in the amount of \$86,826.90
  - Payroll in the amount of \$299,847.85
  - Pension Payroll in the amount of \$57,750.52
  - #012113 RDC Utility Payments in the amount of \$185,698.68
  - #012613 Sewer Utility Payments in the amount of \$60,994.17
  - #012513 Civil City Utility Payments in the amount of \$195,532.32
  - #012213 Sewer Utility Payments in the amount of \$54,400.00
  - #012713 RDC Disbursements in the amount of \$29.00
  - #020413 Civil City General Obligations in the amount of \$139,921.47
  - #020313 Sewer Utility General Obligations in the amount of \$52,997.15
  - #020513 Sewer Utility Payments in the amount of \$609.68
  - #020113 Civil City Utility Payments in the amount of \$28,940.33

Mr. Barnett made a motion to approve item 1. Minutes of the January 7<sup>th</sup> meeting and the Minutes of the January 14<sup>th</sup> meeting, and item 2. The claims presented, on the consent agenda, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

### **Old Business**

There was no old business presented.

### **New Business**

**Request to Increase the Home Count - Rays Trash Service Waste/Recycling Collection Payment** - Britter Matthews-Cook came forward and stated that the house count has increased by 27 homes, bringing the total to 7185. The city pays \$9.16 per household increasing the monthly payment from \$65,567.28 to \$65,814.60. A discussion was held. Mr. Barnett made a motion to approve the increase to the house count, seconded by Mayor McGuinness. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

**Request to Declare Amy Lane "One Way" on April 20<sup>th</sup> for Household Hazardous Waste & Electronic & Tire Cleanup Day** – City Attorney Gray disclosed that she represents the Johnson County Solid Waste District. Solid Waste District Director Jessie Biggerman requesting that the City adjust the traffic pattern to one way on Amy Lane on Saturday, April 20<sup>th</sup> from 8:00 a.m. to 2:00 p.m. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

**Request to Obstruct Sidewalks & Parking at 25 E. Court & Water Streets During Hazelett Bldg. Renovation** – Mr. Billy Bemis and Mr. Todd Bemis of the Bemis Group came forward to request temporary fencing to block sidewalks and parking spaces at 25 E. Court Street and Water Street on both sides of the Hazelett Building. Mr. Bemis stated that they expect the fence to be installed by February 7<sup>th</sup>. For safety this area needs to be blocked off for approximately 5 months for construction. They stated that they will contact all of the adjoining businesses about their work timeline. A discussion was held. Mr. Swinehamer made a motion to approve blocking a section 36' x 54' on E. Court Street, and 17' by 54' on Water Street through July also with the condition that they work with the City Engineer in coordinating when festivals and streetscape work is being done, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

**Final Payment Request from Reynolds, Inc. for ATAD BioFilter Project** – Don Larson of Commonwealth Engineers presented the request for final payment to Reynolds, Inc., for the ATAD BioFilter Construction Project. A discussion was held. Mr. Barnett made a motion to approve the payment in the amount of \$112,507.00 plus interest, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

**Addendum to HWC Contract for the Comprehensive Plan Project** – City Attorney Gray stated that the original agreement with HWC was for their work assisting in the development of the comprehensive plan. However they included a proposal to assist the City with the application for a Stellar Grant. The Mayor requested that HWC provide the proposed additional services. Ms. Gray stated that this was not part of the original agreement but that the additional services are added by this agreement being presented tonight. A discussion was held. Mr. Swinehamer made a motion to approve this request, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

**Board of Works Resolution No.: 2013-01 A Resolution of the City of Franklin Board of Works for the Transfer of Personal Property (to Bargersville Fire Dept.)** - City Attorney Gray stated that Fire Chief Henderson had notified her that he wished to sell an unused Ford F-450 truck (VIN# 1FDXW46P65EA26164) to the Bargersville Fire Department. The value of this truck is \$15,000.00. Chief Henderson stated that his department has no current use for the truck. If sold, the department could use the proceeds to purchase water rescue equipment that is needed. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

**Presentation of Interlocal Agreement Between City of Franklin and Johnson County Regarding Downtown Street & Parking Lot Improvements** - City Attorney Gray presented an interlocal agreement between the Redevelopment Commission (RDC), Johnson County Government and the City of Franklin regarding the Downtown Street Parking Lot Improvements. The agreement presented has already been approved and signed by the members of the RDC and both the Johnson County Council and the County Commissioners. Ms. Gray stated that this agreement must be approved by both the Board of Works and the City Council in order for the project to continue to move forward. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

**Request for Approval of a Contract to Remove Underground Storage Tanks Located at 847 Hamilton Avenue** - Street Commissioner Collins stated that the contract with SME (Soil & Materials Engineers, Inc.) was approved at a previous meeting but was not presented for signatures. The contract amount is \$18,100.00. The agreement also permits specific groundwater contingency fees including: Soil boring for an additional \$1,900.00 to collect a groundwater samples. If groundwater is not encountered in the boring, the cost for the required soil sample and QA/QC sample analysis is \$380.00. Mr. Barnett made a motion authorizing the Mayor to sign the contract for removal of the underground tanks located at 847 Hamilton Avenue, seconded by Mr. Swinehamer. It was stated that this would be paid from Board of Works 300 series. A voice vote was taken with all members stating Aye. No Members stating Nay. The motion carried. The City Attorney reminded Mr. Collins to make sure that the contractor presented all the required paperwork to the Clerk-Treasurer's office before the project begins.

**Request to Purchase A Truck for the Street Department** - Street Commissioner Collins presented four (4) quotes from local dealerships for a 2013 Ford F-450 with dumping flatbed truck for the Street Department. Mr. Collins stated that the delivery date would be approximately six to eight weeks after the order is placed. A discussion was held. Mr. Collins recommended that the BOW accept the lowest quote for \$44,842.00 from Hubler Group. Mr. Barnett made a motion to approve the purchase of the truck from Hubler Group of \$44,842.00,

seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

### **Other Business**

**Acceptance of New Vectren Street-cut Bond** – Clerk-Treasurer Alexander requested the board accept a replacement bond #105764318 received from Vectren Energy replacing their existing bond #027S103350590-25 for street cut work. Mr. Barnett made a motion to approve the replacement bond #105764318, seconded by Mr. Swinehamer. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

A discussion was held with the City Engineer concerning street cuts.

**Informational Discussion Regarding Fair Housing Ordinance** – The City Attorney stated that she had included this item in the packet for the Board to review. She explained that the same document will be presented to the City Council this evening.

**Sign Inventory Project Update - Construction Preparations** - City Engineer Underhill shared the news that they have enough money available to replace every traffic sign in the city (included in the program) that needs to be replaced. It was discussed that this is a federal mandate, which we have no control over. However if we do it now the state will pay the replacement costs. A discussion was held. Mr. Underhill stated that he and the consultant have been working with the Street Department and the Police Department to get everyone's input before starting on the project. Mr. Underhill recommends moving forward with this project at this time, and that we continue to review signage for possible removals and adjustments. Mr. Swinehamer made a motion to proceed with the sign replacement, as well as continued review, seconded by Mr. Barnett. A voice vote was taken with all members stating Aye. No members stating Nay. The motion carried.

Mayor McGuinness reported that the replacement windows in the Council Chambers required additional work due to water bug damage which was found when they removed the old windows.

### **Department Reports / Staff Reports**

Parks Superintendent Orner stated that the new activity guide is out and can be picked up by the public. There was a discussion about the Greenway Trail on Greensburg Road which Mr. Orner explained will be addressed.

Community Development Director Linke stated that there is a Comprehensive Plan Update survey on our City website for anyone who lives or works in Franklin. She stated that the committee wants input from the community on the plan. Ms. Linke also stated that copies of the RDC project list were provided to the Board, stating that the RDC wants input from both the Board of Works members and the members of the Council about the proposed projects or suggestions about projects that should be added to the list. Mr. Swinehamer asked what the plan is for the alley adjacent to the Artercraft Theatre. Ms. Linke stated that the RDC will be ready to discuss this within the next couple of weeks.

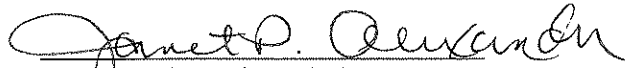
City Engineer Underhill stated that he and the contractor for the downtown parking lot project, met with the Johnson County Commissioners who agreed to pay 50% of the cost to remove the

tanks found in the Water Street lot. Mr. Underhill stated that we will also need to remove some contaminated dirt from this area as well.

**Adjournment**

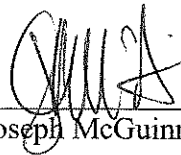
As there was no further business to come before the Board of Works a motion was made and seconded to adjourn. The meeting adjourned at 5:53 p.m.

Respectfully submitted,



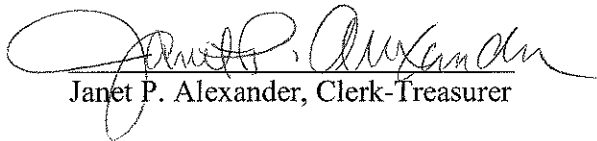
Janet P. Alexander, Clerk-Treasurer

Enrolled: 02/21/2013



Joseph McGuinness, Mayor

Attest:



Janet P. Alexander, Clerk-Treasurer