

**CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY**

Meeting Minutes
October 28, 2003

Opening

Mayor Norman P. Blankenship called the regular meeting of the Board of Public Works and Safety to order at 6:00 p.m. on October 28, 2003 in City Hall.

Regular Meeting

Present: Mayor Norman P. Blankenship, Jr., Mr. Joseph Ault and Mr. Stephen D. Hougland were present. Also present was Clerk Treasurer Janet P. Alexander, City Attorney Robert H. Schafstall, Police Chief John Borges, City Engineer Mike Buening, Fire Chief Mike Herron, Street Commissioner Richard Hughes, Wastewater Treatment Facility Superintendent Rick Littleton and Planning Director David Weir.

Approval of Minutes

The minutes of the previous meeting were approved as distributed.

Approval of Claims

The following claims were presented. Mr. Ault made a motion to approve, seconded by Mr. Hougland. The motion carried.

Date	Type	Description	Amount
10-3-03	Civil City	Payroll	236,850.85
10-17-03	Civil City	Payroll	228,634.54
10-26-03	Civil City	Payroll - Pension	48,793.40
		Total Civil City Payroll Claims	514,278.79
10-28-03	Civil City	Vendor Claims #29539 - 29578	180,284.02
		Total Civil City Vendor Claims	180,284.02
10-28-03	Sewer	Vendor Claims #5939 – 5951	28,062.23
		Total Sewer Utility Vendor Claims	28,062.23

Old Business

Solid Waste Trash Hauling and Curbside Recycling Contract Bid Opening:

Mr. Rick Littleton stated that he had reviewed the bids received and stated that both bidders were responsive and responsible and that the lower bidder was Best Way Disposal. The bid per household given by Best Way was \$8.65. Rumpke's low bid was \$8.89, based on \$6,600 households. Best Way bid the following:

Service	Solid Waste	Curbside Recycling	Commercial Service	Total
Annual	\$517,968.00	\$167,112.00	*\$16,632.00	\$701,712.00

**For City Office collection and 52 pulls of the 30 yard dumpster located at the Wastewater Treatment Plant. Charge for additional pulls is \$100.00 per event.*

The City Attorney stated that because both bids were responsive and responsible the choice is restricted to the low bidder. Discussion held. Mr. Hougland seconded by Mr. Ault made a motion to award the two-year contract for Solid Waste (Trash Hauling) and Curbside Recycling to Best Way Disposal. The motion carried.

Ms. Terri Littleton of Rumpke thanked the Board. The Mayor and Board Members commended Rumpke for their commitment to service, their efforts to provide public education and their responsiveness to the needs of our City.

New Business

Branigin Road Turn Lane

Attorney Joe Van Valer and Ms. Ann Parker of Beazer Homes requested assistance from the Board of Works in regard to the requirement to install a turn lane at the intersection of Branigin Road and US Highway 31. Mr. Van Valer reported that the Plan Commission discussed this matter at their last meeting and recommended that the turn lane should be installed for public safety. Discussion held. Mr. Hougland suggested that the parties consider non-binding arbitration. Mr. Schafstall agreed to coordinate between Mr. Gesse and Mr. Van Valer to pursue this option.

Old Business

Fire Station/Equipment Issues

Fire Chief Mike Herron shared information with the Board of Works concerning his request for the emergency purchase of a 95' aerial apparatus (fire truck) that is needed by the Fire Department. Chief Herron and City Attorney Robert H. Schafstall explained to the Board of Works that according to Indiana Code a City is authorized to make a special purchase when there exists under emergency conditions a threat to public health, welfare, or safety. Discussion held. Mayor Blankenship made a motion, "that based on the Fire Chiefs recommendation that an equipment emergency exists and that the Board of Works declare that there is an emergency equipment need", Mr. Ault seconded this motion. The Motion carried.

Mayor Blankenship asked about the equipment warranty available on the apparatus they intend to purchase. Mr. Smith of Donley Safety explained that Emergency One Aerial has a 1. One-year bumper to bumper warranty, 2. A lifetime warranty on the frame, cross members, and bracing, 3. A ten (10) year 100,000 mile structural warranty 4. Ten (10) year warranty on stainless steel plumbing, 5. Ten (10) year 100% paint warranty which covers the paint job for nine (9) years, eleven (11) months and twenty (20) days at 100% 6. Lifetime tank warranty, and 7. Twenty (20) year structural warranty on the aerial ladder. The Mayor requested that copies of the warranty be filed with the Clerk's Office for future reference.

Mayor Blankenship made a motion to purchase a 2003 Emergency One HP95 Platform Aerial Apparatus from Donley Safety for \$590,000.00 less \$45,000 trade in for the departments existing 100-foot aerial truck and for \$10,000 value in loose equipment at no charge for a total cost of \$545,000.00 contingent on financing as determined by the Clerk Treasurer, seconded by Mr. Ault. The motion carried.

Mr. Smith suggested that the City consider financing this purchase directly with their parent company Federal Signal.

Mayor Blankenship stated that this matter should be placed on the next City Council meeting agenda.

New Business

Sewer charges on non-treated water at Provincial Gardens

Mr. John Clark co-owner Provincial Gardens appeared to request the Board of Works waive a percentage of the water treatment bill due to irrigation. Mr. Clark stated that he contacted

Indiana American Water about irrigation deduction and was misinformed about the procedure to request a reduction in the usage reported to the City sewer utility for summer months when irrigation is critical. Mr. Clark stated that his sewer bills jumped from \$30 to \$50 per month through May 2003, to over \$200 per month beginning in June due to irrigation, but that the building still only has one sink and toilet available and in use. Sewer Billing Manager Brenda Poe verified for the Board of Works that Mr. Clark's figures were correct. Mr. Hougland made a motion, seconded by Mr. Ault to reduce Provincial Gardens' sewer billing to \$40.00 per month for the periods of June, July, August, September, October and November 2003, and that by the end of November 2003, Mr. Clark must hook up a water meter on the water line used for irrigation. Motion carried.

STAFF REPORTS

Street Department

Mr. Richard Hughes requested the Board's approval to hire Richard Todd Radford as a full-time street maintenance worker for the Street Department. Mr. Hougland made a motion to approve the hiring of Mr. Radford, seconded by Mr. Ault. Motion carried.

Planning Department

Mr. Weir did not have a report.

Engineering

Mr. Mike Buening provided the Board of Works his Status Report dated October 28, 2003. He reported specifically about the following matters.

1. Wilson Farms Sanitary Easement – Mr. Buening presented a 15 ft sanitary easement along the west side of Hurricane Road for approval by the Board. This easement lies west of the existing sanitary line from the Heritage (Brookhaven) development to Arvin Road. Mr. Hougland motioned, seconded by Mr. Ault to approve this easement. Motion carried.
2. State Road 144 / State Road 44 and Westview Drive Intersection – Discussions with INDOT have raised the question of revising the intersection from a signalized to a roundabout. Discussion held. Mr. Hougland, seconded by Mr. Ault made a motion to direct Mr. Buening send a letter, on behalf of the Board of Works, to INDOT recommending they re-consider a roundabout at that location. Motion carried.
3. Forsyth and Jefferson Street Intersection – Concerns have been raised about the lack of curbing and sidewalks at the Northeast corner of the intersection. INDOT has declined to provide these items, and has agreed to only cover cost of concrete material, and the City must provide labor. Mr. Buening estimates costs to be in the range of \$4000 - \$6000. Mr. Ault, seconded by Mr. Hougland made a motion to have Mr. Buening proceed. Motion carried.
4. Meadows @ Simon Farms Section 4 – Mr. Buening presented a proposal from Cinergy for street lighting for acceptance and signatures by the Board, consisting of 7 street lights at approximately \$4.29 per light per month charge. Mr. Ault, seconded by Mr. Hougland made a motion to accept the Cinergy proposal. Motion carried.
5. Branigin Boulevard – Work is progressing toward completion. Crosswalks and final bituminous surface should be completed in another week or two. Installation of streetlights and landscaping in phase 1 are pending, and will be completed concurrently with phase 2 work.

Wastewater Utility

Mr. Rick Littleton informed the Board of Works that he would submit a Notice of Intent to the Indiana Department of Environmental Management in order to comply with the MS4 regulations, which require the City to separate storm sewer systems. The deadline for filing is November 3, 2003. A notice to this effect was advertised in the Daily Journal on October 23, 2003.

Police Department

Police Chief John Borges requested the hours for Trick or Treating on Halloween. Mr. Hougland made a motion that on Halloween night, October 31, 2003, the hours would be from 6:00 -9:00 p.m. Mr. Ault seconded the motion. Motion carried.

Mr. Jack Woods a resident of Graham Street requested the City to close Martin Place on Halloween. Chief Borges attempted to contact the residents of Martin Place regarding the road closure on Halloween, however he was rebuffed. Mr. Ault made a motion to close Martin Place on Halloween night in the interest of public safety, seconded by Mayor Norman P. Blankenship. Approved.

Chief Borges requested permission to hire a dispatcher before November 25, 2003. Mr. Hougland made motion to authorize the Mayor to approve the hire. Motion seconded by Mr. Ault. Motion carried.

Clerk Treasurer's Reports

The Clerk Treasurer Janet P. Alexander reported on the following matters:

1. Indiana American Water Company – Recently issued an additional billing adjustment to the City in the amount of \$10,126.04 to correct an under-billing error which began in February of this year and continued through September. The Board of Works requested the Clerk-Treasurer to invite Indiana American Water to the next meeting to explain why there had been increases twice this year.
2. City Council Ordinance 03-17 Creating the Developers Share – Municipal Improvement Fund – This ordinance would allow the City to accept and pay out developers' contributions toward municipal improvements if Board of Works accepts share. Ordinance to be on City Council agenda at next meeting.

Mayor's Reports

Mayor Blankenship and the Board of Works agreed that the meeting scheduled November 11, 2003, which is Veterans Day, would be cancelled.

Request for approval of promotions within the Street Department pursuant to Mitch Ripley's and Richard Hughes' recommendations.

Mr. Jackie Brockman – Supervisor

Mr. Andy Duckworth – Crew Leader

Ms. Keely Walden – Crew Leader

Mr. Ault seconded by Mr. Hougland made a motion to approve. The motion carried.

Adjournment

The meeting adjourned at 8:00 p.m. The next regular meeting will be held November 25, 2003 at 6:00 p.m. in City Hall.

Respectfully submitted by,
Janet P. Alexander, Clerk Treasurer

Approved by the Board of Works: ____

Norman P. Blankenship, Mayor