

**CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY**

Meeting Minutes
September 9, 2003

Opening:

Mayor Norman P. Blankenship called the regular meeting of the Board of Public Works and Safety to order at 6:00 p.m. on September 9, 2003 in City Hall.

Regular Meeting

Present: Mayor Norman P. Blankenship, Jr., Mr. Joseph Ault and Mr. Stephen D. Hougland were present. Also present was Clerk Treasurer Janet P. Alexander, City Attorney Robert H. Schafstall, Police Chief John Borges, City Engineer Mike Buening, Fire Chief Mike Herron, Wastewater Treatment Plant Superintendent Rick Littleton, and Planning Director David Weir.

Approval of Minutes

The minutes of the previous meeting were approved as distributed.

Approval of Claims

The following claims were presented. Mr. Ault made a motion to approve, seconded by Mr. Hougland. The motion carried.

Date	Type	Description	Amount
9-9-03	Civil City	Vendor Claims #29131 –29149	9,813.60
9-9-03	Civil City	Vendor Claims # 29150 – 29176	184,073.49
		Total Civil City Vendor Claims	193,887.09
9-9-03	Sewer	Vendor Claims #5804 - 5808	692.28
9-9-03	Sewer	Vendor Claims #5809 - 5855	146,971.89
		Total Sewer Vendor Claims	147,664.17

Old Business

Knollwood Farms Homeowners Association – The Planning Director David Weir reviewed the Planning Department's recommendations to address the traffic and parking issues that exist in the Knollwood Farms Subdivision. Discussion held. The Mayor made a motion seconded by Mr. Ault to accept the following recommendations made by the Planning Department. 1. Enforcement of parking tickets, 2. Enact 20 mph speed limit and post signage throughout the addition stating the speed limit, 3. Implement a redesigned no parking signage plan as outlined in the recommendations, 4. Paint curbs yellow to indicate no parking within 10 feet of fire hydrants and no parking within 20 feet from the apex of all corners, 5. Place signage indicating "No Outlet" at intersections having no outlet, 6. Double-side all no parking signage to provide additional awareness, and 6. Verify all existing warning signage such as Handicapped Parking for validity. Mr. Ken Austin thanked the Board of Works for their assistance and asked when they could expect the changes to take effect. The Mayor stated that implementation of all recommendations could be completed by the end of October. They also discussed various means to notify all of the residents about the new speed limits and the parking restrictions. One suggestion was to include information in the sewer bill.

Analysis of Parking Habits in the Central Downtown and Recommendations for Improvement of the Downtown Parking: Mr. Weir stated that Ms. Krista Linke the City Zoning Administrator provided a report on signage for the Board's review. The Mayor asked Mr. Weir to see that the report is given to the downtown merchants for review.

New Business

Request to Reserve two Parking spaces in front of the Johnson Co. Historical Museum: Mrs. Mary Ann Plummer, the Director of the Johnson County Museum of History asked the Board to reserve the two spaces in front of the County Museum along North Main Street for school bus parking. Discussion held. The Mayor explained that the Board does not have the ability to reserve parking but will ask the City Engineer to look at the area and make a recommendation concerning visibility.

Additional speed limit signage and Kids at Play signs in Northpointe: Dawn Geisler and Joy Horne-Jones requested that the intersection of Eastpointe and Lancer Drive be converted to a 4-way stop. They also requested additional Children at Play signage. Mr. Ault seconded by Mr. Hougland made a motion to approve the request. The motion carried.

No parking sign in front of business at 38 Crowell Street: Ms. Susan Carter did not appear.

Discussion of drainage issue on Hamilton Ave.: Ms. Sherry Cook, Mr. Fred Bruner, Ms. Justina Smith, and Ms. Kathy Henderson requested that the Board of Works address the drainage problem on Hamilton Avenue. The residents stated that due to the many factors including the poor condition of the drain, rainwater washing off of the Arvin plant parking lot spills into their properties causing damage to their businesses, homes and lawns. Mr. Buening stated that several inches of sediment could be cleaned out of the drain and this might alleviate some of the problem. The Board asked Mr. Buening to contact officials at Arvin concerning their plan to address the direction of the water flow off of the parking lot. The Mayor stated that the Board needs additional engineering information before they will make any decisions. Tabled.

Budgetary Resolution No. 03-04 – Line Item Transfer from within the DPW Budget: Mr. Rick Littleton requested approval of a line item transfer and the Board's blanket approval of all future transfers between major categories for the DPW budgets. Mayor Blankenship seconded by Mr. Ault made a motion to approve both requests. The motion carried.

Rumpke Report: Ms. Terri Littleton of Rumpke asked the Board to increase the City house count from 6400 to 6600. Mayor Blankenship made a motion to approve the house count of 6600 as of the October billing. Mr. Ault seconded. The motion carried. Ms. Littleton stated that "heavy trash" pickup is this week and the October "heavy trash" pickup week will be the week of October 13th.

Final Plat Approval – Jefferson Gardens: Tabled.

2003 Paving Bid Award: Mr. Mike Buening recommended that the Board award the paving bid for Simon Road and Jim Black Road and State Road 44 to the low bidder Harco Asphalt Paving Co. for \$293,776.75. Mr. Buening also asked the Board to waive the requirement that the bidder be pre-qualified by INDOT. Mr. Hougland made a motion to approve, seconded by Mr. Ault. The motion carried. Approved. The City Attorney reviewed the contract and the Notice of Award and found them to be in order. Mr. Matt Harding signed the contract and received a signed copy of the Notice of Award.

OTHER BUSINESS

Mayor Blankenship reminded the Board that they will need to address potential problems with the Board of Works budget line items 335, 337 & 339. Mr. Hougland suggested that these issues be on the next agenda.

STAFF REPORTS

Planning Department: Planning Director David Weir referred the Board to his status of tasks memorandum titled Board of Works Status Report dated September 9, 2003.

Engineering: Mr. Mike Buening provided the Board of Works his Status Report dated September 9, 2003. He reported that the Branigin Boulevard project official switched to Phase II yesterday. They have closed State Street to Grizzly Cub Drive. Mr. Buening suggested and the Board agreed that he should speak with the

contractor Milestone concerning improvements to the corner of Forsythe and Park Avenue. The radius of this turn is 135 degrees.

Waste Water Utility – Mr. Rick Littleton reported that he provided the Board with the proposed advertisement for the Solid Waste and Recycling Collection bid. Mr. Littleton proposed a bid opening for the October 14th meeting and acceptance for the October 28, 2003 meeting. Discussion held. Mr. Hougland seconded by Mr. Ault made a motion to approve the proposed bid dates and advertising. Mr. Littleton also pointed out that the Clerk Treasurer had prepared a summary of the bids received for the telecommunications project.

Fire Department – Chief Mike Herron informed the Board that he was updating the hydrant inventory. They have updated the logs and maps and will verify the physical locations. The Chief asked if the City had any other documentation that could be used for this process. The Clerk Treasurer stated that she had recently requested a current hydrant inventory from Indiana American Water but had not received a response. The Chief also stated that he and Mr. Ault would be going to Florida in the near future to look at fire apparatus.

Police Department – Chief John Borges reported the following:

Telecommunications Upgrades: Captain Gruss reviewed the telecommunications bids and stated that the maintenance response time should be expanded to 24 – 7 and within 2 hours for emergency repairs.

No Parking Signage along Forsythe Street from Grizzly Cub to the Lilly Center – the existing signage was removed during construction and should be replaced. Mr. Hougland stated that he would contact the College and request that they or their contractor pay for these replacements. Each sign costs \$50.00 and the Chief estimates that four (4) signs need to be replaced.

The Chief reported that demolition derby vehicles appear to be exempt from the City's new abandoned vehicle ordinance because they are sufficiently altered for that purpose and operational. The Mayor was under the impression that these vehicles may come under a separate code within the traffic code. Discussion held.

Reported that he had not received the required insurance documents from the owners of the Willard Restaurant for the Festival and Homecoming, however we learned that these documents were received by the City Attorney.

Clerk Treasurer – Mrs. Janet P. Alexander reported that on September 3, she received fifty-three (53) e-mails through the City's mail server containing the "Sobig" Virus attachment. She stated that she was surprised and dismayed that the City's firewall was not able to block these messages. Mr. Littleton explained that VIA, the company responsible for the mail server were given a copy of the Sophos Anti-Virus product for evaluation. He did not know when they intended to install the product. Chief Borges stated that he has not been satisfied with VIA's response time related to other issues. The Chief agreed to look into the matter.

Mayor – Mr. Norman P. Blankenship asked the Board for their opinion about the proposed letter to staff concerning spousal coverage for 2004. They had no comments.

Adjournment

The meeting adjourned at 7:25 pm. The next regular meeting will be held September 23, 2003 at 6:00 p.m. in City Hall.

Respectfully submitted by,
Janet P. Alexander, Clerk Treasurer

Approved by the Board of Works: _____

Norman P. Blankenship, Mayor