

**CITY OF FRANKLIN  
BOARD OF PUBLIC WORKS AND SAFETY**

Meeting Minutes  
July 29, 2003

**Opening:**

Mayor Norman P. Blankenship called the regular meeting of the Board of Public Works and Safety to order at 6:00 p.m. on July 29, 2003 in City Hall.

**Present:**

Mayor Norman P. Blankenship, Jr., Mr. Joseph Ault and Mr. Stephen D. Hougland were present. Also present was Clerk Treasurer Janet P. Alexander, City Attorney Robert H. Schafstall, Police Chief John Borges, City Engineer Mike Buening, Captain Larry Tames, Street Commissioner Richard Hughes, Wastewater Treatment Plant Superintendent Rick Littleton, and Planning Director David Weir.

**Approval of Minutes**

The minutes of the previous meeting were approved as distributed.

**Approval of Claims**

The following claims were presented. Mr. Ault made a motion to approve, seconded by Mr. Hougland. The motion carried.

<b>Date</b>	<b>Type</b>	<b>Description</b>	<b>Amount</b>
7-11-03	Civil City	Payroll	258,375.14
7-25-03	Civil City	Payroll	249,077.84
07-26-03	Civil City	Pension	48,793.40
		Total Civil City Payroll Claims	<b>556,246.38</b>
7-11-03	Sewer	Payroll	26,098.56
7-25-03	Sewer	Payroll	21,935.30
		Total Sewer Payroll Claims	<b>48,033.86</b>
7-29-03	Civil City	Vendor Claims # 28904-28943	172,224.61
		Total Civil City Vendor Claims	<b>172,224.61</b>

**Old Business**

**Additional stop sign requested at intersection of Orchard Lane and Middleton Street:** Mr. Mark Freeland, 1202 Orchard Lane returned to discuss the neighborhoods' request for a stop sign and speed limit reduction on Orchard Lane and Middleton Drive. Chief Borges recommended that the City reduce the speed limit to 20 mph, add three (3) additional speed limit signs, convert the intersection of Elm Street and Orchard Lane into a 3 Way Stop, and the intersection of Middleton and Orchard be converted from a 2 Way Stop into a 4 Way Stop due to the closure of Jefferson Street for the bridge replacement. Chief Borges stated that all of these changes should be evaluated upon reopening

Jefferson Street. The Chief submitted a letter to the Board detailing each of these recommendations. Mr. Buening concurred with the Chief's recommendations. Mr. Hougland, seconded by Mr. Ault made a motion to approve the recommendation of Chief Borges. The Motion carried.

### **New Business**

Reduce speed Limit in Northpointe: Ms. Dawn Geisler did not appear. Tabled.

**Directional Sign for 1st Presbyterian Church:** Ms. Joyce Liverett & Ms. Connie Eggers spoke on behalf of the Outreach Committee of the First Presbyterian Church asking the Board to approve the addition of two directional signs to the First Presbyterian Church located at the corner of Madison and Water Street. Ms. Liverett asked for one sign to be placed on Main Street in front of the Willard Restaurant, and a second sign to be placed near Dr. Province's Office on Madison Street.

**Closing of a Portion of Main Street for Franklin College Homecoming in Conjunction with the Willard:** Ms. Lora Hoover, Franklin College Alumni Director and Mr. Bob Schofield, owner of the Willard Restaurant requested that the Board approve the closure of the 1<sup>st</sup> block of Main Street between Jefferson and Madison on Saturday, October 11, from 1:00 p.m. until 10:00 A.M. Sunday. They want to install a 40 X 80 tent in the street. They intend to have a restricted event for Franklin College Alumni from 5:00 p.m. until 8:00 p.m. Following this event the sponsors will open the Willard and the tent to the public. Chief Borges expressed concerns about restricting underage drinking and minors having access to the bar areas. Tabled to August 12, 2003 regular meeting.

**Draft Ordinance No. 03- - An Ordinance Imposing Fees For Inspection and Testing Of Public And Related Improvements and Creating A Special Revolving Account to Administer Same:** Mr. Mike Buening, the City Engineer presented a draft ordinance imposing an hourly fee on builders and developers for City Engineering Service. Mr. Hougland made a motion to recommend to the Council that the City charge \$50.00 per hour for inspection services and to approve the proposed ordinance, seconded by Mr. Ault. The motion carried. Forwarded to Common Council for adoption.

**Dedication of Public Right-of-Way Along Arvin Road:** Mr. Weir stated that Shelby Gravel had not signed the form. The Board asked Mr. Weir to get the signatures and bring this back up at the next meeting. Tabled.

### **Other Business:**

Ms. Linda Norton of Townhouse Gifts and Ms. Mary Beth Gahimer of the Barking Dog Café, located on East Jefferson Street, a block west of the bridge scheduled for replacement later this month by INDOT, asked for the City's assistance with signage and parking during the bridge construction. Mayor Blankenship asked the Planning and Engineering staff to work with the business owners to develop directional signage. They also asked the Board to consider allowing parking on

both sides of Jefferson Street during the construction. Mr. Ault made a motion to approve, seconded by Mr. Hougland. The motion carried. Approved.

## **Staff Reports**

**Street Department** - Street Commissioner Richard Hughes reported that one of the wood chippers has broken down since they have been cleaning up the trees that fell in the Cemetery during the last storm.

**Planning Department** - Mr. Weir reviewed his memorandum titled Board of Works Status Report dated July 29, 2003.

Mr. Weir explained that R.S. Bacon Veneer has requested to be added to the green sign along Highway 31 and International Drive and the intersection of Earlywood Drive and International Drive. Mayor Blankenship stated that before additional signs are added the existing signs need to be cleaned up. He and the Board discussed charging businesses for the new improved green sign. They discussed waiving fees for businesses that have recently paid for their signage. The Mayor wants this completed by August 12, 2003.

The Mayor also asked the Planning Director to speak with the Plan Commission about reducing the speed limit in all new residential neighborhoods from 30 to 20 or 25 mph.

**Engineering – Mr. Mike Buening** – Mr. Buening reviewed his Board of Works Status Report dated July 29, 2003.

Branigin Boulevard – This project has been hampered by the rain, sewer and drainage problems. The sidewalk replacement at the corner of Hougham and Monroe St. is going to conflict with fraternity's block wall sign. The SAE's have requested that the City pay for material costs and they will supply the labor to rebuild the sign. Mr. Buening set the estimate at a maximum cost of \$400. Mayor Blankenship made a motion to approve seconded by Mr. Ault. The motion carried.

INDOT Projects – Mr. Buening suggested that the Board convert the intersection of Commerce Drive and Graham Road into a 4 Way Stop. Mr. Hougland asked Mr. Buening to notify Johnson County officials of this plan. Mr. Buening stated that he has already spoken to the Highway Director John Price about this intersection. The Board also asked for signs warning motorists traveling along Graham Road that there are "Stop Signs Ahead".

Finally Mr. Buening informed the Board that INDOT might close Forsythe Street between King and East Adams as early as Wednesday July 30, 2003 to begin work on the water lines

**Wastewater Plant and Sewer Maintenance** – Mr. Rick Littleton submitted several pages listing items that the Department Heads asked to be declared surplus. Mr. Ault made a motion to approve, seconded by Mr. Hougland. The motion carried. Approved. Mr. Littleton reported that the auction was held Saturday and after expenses the City received approximately \$18,000.

**Fire Department** - Captain Larry Tames reported that Mr. Eric Wiseman a paramedic and firefighter started working today. Mr. Wiseman replaces Richard Williams who recently retired.

**Police Department – Chief John Borges** Chief Borges recommended new and additional signage for Knollwood Farms subdivision. He also recommended that the speed limit be reduced to 20 mph. The representative from the Knollwood Homeowners Association, Ken Austin will be here to discuss this August 12, 2003. Tabled.

The Chief also stated that Captain McCarty has developed a plan to address the large number of abandoned vehicles. Chief Borges stated that an additional appropriation and transfer from the General Fund would be needed for the abandoned vehicle fund. The Board voted to recommend this action to the Common Council. The Chief also plans to advertise the ordinance and the Cities plan to pursue removal of the vehicles pursuant to the ordinance.

**City Attorney – Robert H. Schafstall, Esq. had no report.**

**Clerk Treasurer Janet P. Alexander**

The Clerk Treasurer assisted by the Planning Director reviewed three agreements submitted by Grant Development & Administration LLC, and InterDesign related to the Gateway Services Study Project. 1. Agreement for Administrative Services (relative to the Indiana Department of Commerce Release of Funds) dated June 19, 2003, was reviewed and approved by the City Attorney. Mr. Hougland made a motion to approve, seconded by Mr. Ault. The motion carried. Approved. 2. The Semi Annual Report for the Department of Commerce for the grant dated July 24th (received July 28th). This document was reviewed and approved by the City Attorney. Mr. Hougland made a motion to approve, seconded by Mr. Ault. The motion carried. Approved. 3. Proposal to Provide Master Site Planning Services Gateway Services Project submitted by InterDesign dated July 29, 2003, which was also reviewed and approved by the City Attorney. Mr. Hougland made a motion to approve, seconded by Mr. Ault. The motion carried. Approved.

**Mayor Norman Blankenship:**

The Mayor stated that he would have an Employment Application for review by the Board of Works prepared by the August 12<sup>th</sup> meeting. He asked Chief Borges to contact Mitch Ripley to discuss what the Police Department want included in the application for police officers.

**Adjournment**

The meeting adjourned at 7:25 p.m. The next regular meeting will be held August 12, 2003 at 6:00 p.m. in City Hall.

Respectfully submitted by,  
Janet P. Alexander, Clerk Treasurer

Approved by the Board of Works: \_\_\_\_\_

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Norman P. Blankenship, Mayor