

**CITY OF FRANKLIN  
BOARD OF PUBLIC WORKS AND SAFETY**

Meeting Minutes  
July 15, 2003

**Opening:**

Mayor Norman P. Blankenship called the regular meeting of the Board of Public Works and Safety to order at 6:00 p.m. on July 15, 2003 in City Hall.

**Present:**

Mayor Norman P. Blankenship, Jr., Mr. Joseph Ault and Mr. Stephen D. Hougland were present. Also present was Clerk Treasurer Janet P. Alexander, City Attorney Robert H. Schafstall, Deputy Police Chief Steve Hood, City Engineer Mike Buening, Fire Chief Mike Herron, Street Commissioner Richard Hughes, Wastewater Treatment Plant Superintendent Rick Littleton, and Staff Planner Joe Csikos.

**Approval of Minutes**

The minutes of the previous meeting were approved as distributed.

**Approval of Claims**

The following claims were presented Mr. Hougland made a motion to approve, seconded by Mr. Ault. The motion carried.

<b>Date</b>	<b>Type</b>	<b>Description</b>	<b>Amount</b>
6-2-03	Civil City	Police & Fire Longevity	162,568.96
6-13-03	Civil City	Payroll	263,786.15
6-27-03	Civil City	Payroll	264,359.07
6-26-03	Civil City	Pension	47,922.26
		Total Civil City Payroll Claims	<b>738,636.44</b>
6-13-03	Sewer	Payroll	21,788.86
6-27-03	Sewer	Payroll	21,991.19
		Total Sewer Payroll Claims	<b>43,780.05</b>
<b>Date</b>	<b>Type</b>	<b>Description</b>	<b>Amount</b>
7-15-03	Civil City	Vendor Claims #28701-28720	27,525.85
7-15-03	Civil City	Vendor Claims #28721-28903	297,831.02
		Total Civil City Vendor Claims	<b>325,356.87</b>
7-15-03	Sewer	Vendor Claims #5603, 5666 -5668	28,805.17
7-15-03	Sewer	Vendor Claims #5671-5727	204,946.93

		Total Sewer Vendor Claims	233,752.10
--	--	---------------------------	------------

## Old Business

**\*Rumpke Report** Ms. Terri Littleton the City's representative from Rumpke provided updated reports concerning curbside garbage and recyclables collection for the month of June. Ms. Littleton also stated that they have changed garbage truck drivers and the new drivers are getting done quicker. They are encouraging residents to put their trash out by 7:00 A.M. \* This matter of business occurs regularly but does not appear on the agenda.

**No Parking on E. Jefferson Street:** Mr. Dave Walters a resident of East Jefferson Street returned to discuss the request for restricted parking along East Jefferson east of Forsythe Street. Discussion held. Mr. Hougland, seconded by Mr. Ault made a motion to declare "No Parking" on Jefferson Street between Forsythe Street and Middleton Avenue. Mr. Ault seconded this motion. The motion carried.

**Ethnic Festival Sept. 6, 2003 request to close E. Court Street:** Ms. Arlene Andrews did not appear. This item was removed from the agenda.

**Telecommunications Bidding Review:** Mr. Paul Johnson did not appear. Tabled.

**Crossman Communities Turn Lane:** Mr. Rob Schafstall introduced Mr. Joe VanValer, Esq., representing Beazer Homes, formerly Crossman Communities. Mr. VanValer asked for the Board of Works assistance concerning their inability to purchase the land at the intersection of Branigin Road and U.S. Highway 31 for a right turn lane. Discussion held. Mayor Blankenship stated that due to the possibility of litigation, he believes this issue will need to be discussed in Executive Session. Tabled.

**Walnut Street Noise and Traffic Issues:** Mr. Larry Wood returned to discuss problems caused in his neighborhood by loud vehicles speeding down Walnut Street. Mayor Blankenship requested the Police Department consider multiple offenders be charged with being a common nuisance. The Mayor also asked Deputy Chief Hood to assign a dedicated detail encouraging officers to issue tickets rather than warnings during targeted time frames. The Mayor also suggested the officers use a "preponderance of the evidence" standard for violations of the noise ordinance and other misdemeanors. Mr. Wood stated that the area from Banta to Herriott Street seems to be the worst. The Mayor stated that he wants a report on this from Chief Borges under staff reports at the next meeting.

## New Business

**Knollwood Farms Homeowners Association – Additional stop signs and other traffic concerns:** Mr. Ken Austin appears on behalf of the Knollwood Farms Homeowners Association. Mr. Austin identified several locations within the subdivision where the association requests the City install stop signs due to "blind curves" and

“three-way intersections” and due to the speed limit of 30 mph. He also requested that the Board consider reducing the speed limit to 20 mph. The association is also concerned about the current street parking situation. Mr. Austin gave the Board a survey of residents asking for reduction of the speed limit within Knollwood Farms. Tabled.

**Additional stop sign requested at intersection of Orchard Lane and Middleton**

**Street:** Mr. Mark Freeland 1202 Orchard Lane came to speak on behalf of himself and his neighbors. Mr. Freeland expressed their concerns about the large number of vehicles speeding down Orchard Lane. He requested a stop sign at the southwest corner of Orchard Lane, a Dead End signage, and speed limit reduction. He also stated that the current signage is mounted too high to be seen by motorists. He stated that the closure of Monroe Street has noticeably affected the traffic on Orchard Lane. He and his neighbors believe that when Jefferson Street closes they will have a lot more traffic. Mr. Ault made a motion that the Police Department, Planning Department, and Street Department look at this area and make a recommendation at the next meeting July 29, 2003.

**Street Closing to Relocate Water Mains:** Mr. Darren Daubenspeck, an engineer from Indiana American Water Company presented a request to close a section of Forsythe Street between King and East Adams Drive for one day for water main installation. Traffic will be detoured to Adams Street and Middleton Drive. Upon completion of this project they want to be permitted to close a section of Jefferson Street at the intersection of Jefferson and Forsythe Street to install a water main. This project is also expected to take one day. The traffic will need to be rerouted to Elm Street and Orchard Lane. Mr. Buening raised concerns about the depth of the concrete cap. Mr. Daubenspeck stated that the work would begin next week. The Clerk Treasurer asked the Board of Works to authorize the closing of the streets and to refer the notification of departments to Mr. Buening. Mr. Houglund made a motion to accept the proposal with the condition that Mike Buening coordinate the projects. Mr. Ault seconded this motion. The motion carried.

**Detour for Hurricane Bridge Closure on Jefferson Street:** Ms. Glenda Seal, The Local Assistance Representative for the Indiana Department of Transportation (INDOT) presented a proposed unofficial detour agreement to reimburse the City for any repair expenses for King Street and Main Street due to additional use during the construction of the bridge on Jefferson Street / State Road 44. Discussion held. The official route is Interstate 65 to State Road 252 to State Highway 31. The unofficial route is not a “signed” route. Ms. Seal stated that INDOT considered the use of Eastview Bypass but ruled it out because they did not want to install a signal light at Commerce and Highway 31. The Board asked Ms. Seal to ask her superiors to reconsider the use of Eastview Drive as the official route. The proposed closure date is the end of July. Chief Herron expressed his concern about the increased traffic along King Street and the inability of the fire trucks to effectively use that route in an emergency. Construction Department officials named as responsible parties include Todd Listerman and Mike Hoffman. Mr.

Hougland stated that some areas of King Street are no more than 24 feet wide. Ms. Seal asked what the Board's opinion is of using Eastview and Commerce Drive without a traffic signal.

The Mayor stated that this issue needs to be resolved quickly. The Board agreed that it would benefit the City to request that the route "Eastview, to Arvin Road, to Musicland Drive to Commerce", with a stop light, be declared the official route and that King Street would be the unofficial route. The Mayor stated that in the interest of Public Safety this would be ideal. Mr. Rob H. Schafstall suggested that the Board authorize the Mayor to designate the official and unofficial detour routes and declare King Street "No Parking" if public safety requires. Mr. Ault made this motion, seconded by Mr. Hougland. The motion carried.

**Budgetary Resolution No. 03-03 – to transfer funds from 400 series to 300 series**

Mr. Rick Littleton requested that the Board approve an additional appropriation of \$10,000.00 to the Sewer Maintenance department. Mr. Hougland made a motion to approve seconded by Mr. Ault. Motion carried.

**Approval to Hire a Dispatcher and a Dispatch Supervisor:** Deputy Chief Hood asked the Board to approve hiring Diane Brown as Dispatch Supervisor, and Amber McInish as a dispatcher. Mr. Hougland made a motion to approve seconded by Mr. Ault. Motion carried.

**Maintenance Contract for IBM file server and printer:** The Clerk Treasurer presented an annual agreement for maintenance of an IBM AS400 file server and a check printer. Mr. Hougland made a motion seconded by Mr. Ault to approve the contract. The motion carried.

**STAFF REPORTS**

**Street Department -** Street Commissioner Richard Hughes had no report.

**Planning Department -** Mr. Joe Csikos reviewed Mr. Weir's memorandum titled Board of Works Status Report dated July 15, 2003. He asked the Board to authorize a reimbursement to Mr. Larry Buck for an overpayment for a permit. The Board voted to reimburse Larry Buck \$179.75. The motion carried.

He also told the Board that they are considering a lease for a new copier.

**Engineering – Mr. Mike Buening –** Mr. Buening reviewed his Board of Works Status Report dated July 15, 2003. Mr. Buening reported (1) that he will meet with the Redevelopment Commission Friday concerning funding of road work in and around State Road 44 and Jim Black Road. He requested the Board of Works permission to add additional overlay at the intersection of Jim Black and State Road 44. This work will be paid for from TIF funds. (2) He explained that due to a drop in grade they will need to add retaining walls for the planters located by the statue of Ben Franklin. (3) He asked for the Board's opinion about the brick pavers. The Board recommends that the pavers selected should match the brick on Old Main. (4) Masonic Home drainage project on

South State St. – Mr. Kermit Nasby will install a 12 inch pipe. The Home has agreed to do the finish grading and seeding and general maintenance. (5) Sandor Development received a bond extension for Wal-Mart Plaza through January 2004. Mr. Hougland made a motion to allow the Mayor to accept the Letter of Credit from Sandor, seconded by Mr. Ault. The motion carried.

Mr. Buening reported that there is a sink hole at the intersection of King and Forsythe Street. We will need to repair a pipe 10 feet east of the manhole. He will discuss this with the State and make arrangements with the contractor performing the work. Mr. Hougland seconded by Mr. Ault made a motion to authorize Mr. Buening to act on our behalf in this matter. The motion carried.

#### **Wastewater Plant and Sewer Maintenance – Mr. Rick Littleton**

Mr. Littleton reported that Indiana Construction has completed the final punch list items related to the Clarifier Project and have submitted a pay request # 9 for release of the \$5000 retainage. Approved. He also reported that he has received a signed agreement from Glen Brizendine for Inspection Services for Cumberland Commons and received a check for \$4,800. Mr. Hougland seconded by Mr. Ault to authorize the Mayor to sign the inspection agreement. The motion carried.

**Police Department – Deputy Chief Steve Hood** reported that he has been hearing about grant opportunities related to stop signs.

**City Attorney – Robert H. Schafstall, Esq.** reported that the Speedway Super America and Provincial Gardens have entered into an agreement. Mr. Hougland, seconded by Mr. Ault made a motion to authorize the Mayor to sign the agreement allowing Speedway Super America to install monitoring equipment. The motion carried.

Finally Mr. Schafstall reported that he closed a transaction with Anthony and Frances Braden for a sewer easement. The Board accepted the easement.

#### **Clerk Treasurers Comments**

##### **GASB 34 – Tabled**

**Lexis Nexis –** Requested the Board accept the agreement between the City of Franklin and Lexis Nexis to proceed with the development of our code. The Board of Works 2004 budgeted \$15,000 for this project. Mr. Hougland made a motion to approve, seconded by Mr. Ault.

**State Pool - Health Insurance** – The Clerk Treasurer explained that with John Auld's assistance she intends to submit an application to the State to receive pricing information on the Pool Medical Insurance offered by Anthem through the State of Indiana. This is being done to gather information to allow us to compare our plan to a commercial plan.

**Mayor Norman Blankenship:**

The Mayor reported that he met with an insurance salesman, David Henry, to discuss long term health care insurance.

Adjournment

The meeting adjourned at 8:50 p.m. The next regular meeting will be held July 29, 2003 at 6:00 p.m. in City Hall.

Respectfully submitted by,

Janet P. Alexander, Clerk Treasurer

Approved by the Board of Works: \_\_\_\_\_

\_\_\_\_\_  
Norman P. Blankenship, Mayor