

**CITY OF FRANKLIN  
BOARD OF PUBLIC WORKS AND SAFETY**

Meeting Minutes  
June 10, 2003

**Opening:**

Mayor Norman P. Blankenship called the regular meeting of the Board of Public Works and Safety to order at 6:00 p.m. on June 10, 2003 in City Hall.

**Present:**

Mayor Norman P. Blankenship, Jr., Mr. Joseph Ault and Mr. Stephen D. Hougland were present. Also present was Clerk Treasurer Janet P. Alexander, City Attorney Robert H. Schafstall, Deputy Police Chief Steve Hood, City Engineer Mike Buening, Fire Chief Mike Herron, Street Commissioner Richard Hughes, Wastewater Treatment Plant Superintendent Rick Littleton, and Planning Department Director David Weir.

Mrs. Karen Bridges a correspondent from the Indianapolis Star attended.

**Approval of Minutes**

The minutes of the previous meeting were approved as distributed.

**Approval of Claims**

The following claims were presented Mr. Ault made a motion to approve, seconded by Mr. Hougland. The motion carried. Approved for payment.

Date	Type	Description	Amount
5-30-03	Sewer	Payroll	21,435.30
6-10-03	Sewer	Vendor Claims 3443 – 3450	81,805.99
6-10-03	Sewer	Vendor Claims 3453 – 3503	237,696.59
			<b>340,937.88</b>
5-30-03	Civil City	Payroll	230,778.30
5-30-03	Civil City	Vendor Claims 28471 – 28481	6,672.59
6-10-03	Civil City	Vendor Claims 28482 – 28654	258,943.83
			<b>496,394.72</b>

**Old Business**

**\*Request for waiver from Noise Ordinance for an outdoor wedding June 28, 2003 at 835 Tamara Way in Knollwood Farms** - Ms. Kim Keith of Brownsburg Indiana: Ms. Keith appeared and made this request for a waiver from 6:00 p.m. until 10:00 p.m. Mr. Ault made a motion to approve, seconded by Mr. Hougland. The motion carried. Approved. \*This item had appeared on prior agendas but had been removed.

**Midwest Electrical Contract:** City Attorney Robert H. Schafstall presented the modified contract. Mr. Ault made a motion to approve, seconded by Mr. Hougland. The motion carried. Approved.

**\*Rumpke Report** Ms. Terri Littleton the City's representative from Rumpke provided updated reports concerning curbside garbage and recyclables collection for the month of May. \* This matter of business occurs regularly but does not appear on the agenda.

**Review of Telecommunications Issues:** Mr. Paul Johnson, of Paul Johnson and Associates, presented information to the Board of Works concerning a proposal to lease the proposed telecommunications equipment for twenty-five months and then purchase the equipment. At a prior meeting the Board had asked the City Attorney to review the proposed contract. City Attorney Robert H. Schafstall stated that he did not have any legal concerns with the agreement. Clerk Treasurer Janet Alexander asked Mr. Johnson about costs of the proposed system and the existing costs shouldered by the City. Mr. Johnson stated that the lease would cost \$2,500 per month but that overall costs of communications – including connections, long distance and the addition of T-1 lines would not increase the monthly charges above the current costs of the City's phone systems which currently average \$8,400 per month. Mr. Johnson also presented a contract for professional services to work with the City to prepare a bid for lease / purchase of the communications equipment. Tabled.

**Parking on Samuel Street:** Mr. Ron Jewell a city resident appeared and repeated his request for parking in front of his home on either side of the street. Discussion held. Due to the narrowness of the area the Fire Chief and the Police Chief have been reluctant to support this request. The Mayor stated that he would like to visit the area with the Chiefs before the Board makes a final decision. Tabled.

**Request to vacate a portion of Overstreet Avenue that is adjacent to Franklin Power Products:** Mr. Jeff Copeland appears on behalf of Franklin Power Products and Delco Remy to request that the Board of Works approve the request to vacate a portion of Overstreet. Mr. Ault made a motion to approve, seconded by Mr. Hougland. The motion carried. Approved. The Board agreed to send a favorable recommendation to the City Council at their meeting to be held June 23, 2003. The ordinance will be introduced at the first Common Council meeting in July.

**Power feed to lighting and electrical service to office (underground wiring) at Greenlawn Cemetery office:** Mr. Mark Webb the Cemetery Superintendent informed the Board that with the assistance of the City Engineer a modified plan has been developed to remove the electrical pole and run underground electrical wire to the office from the existing green building and to the cannon rotunda. He received a quote from Yarnell Electric for \$4,460.50 for the work described. Mr. Ault made a motion to approve, seconded by Mr. Hougland. The motion carried. Approved.

## **New Business**

**Municipal Auction:** Wastewater Plant Superintendent Rick Littleton reported that he had received lists of surplus items that could be declared surplus and sold at auction from other City Departments. The Board agreed that an auction should be held and proposed that it take place any Saturday after July 19, 2003. The Mayor authorized Mr. Littleton to contract with Findley Auctioneers for their services. Tabled.

**Discussion of Credit Card Limits:** Mayor Blankenship stated that to reduce the number of miscellaneous vendors, credit application, and establishment of credit accounts (house accounts) he discussed the \$3,000 credit limit for the Credit Cards with

the Department Heads and has determined that \$5,000 would be a more useful limit to the majority. He proposed that the limit be increased to \$5,000. The City Attorney Robert H. Schafstall will prepare a Council resolution to repeal the last resolution and adopt the new limits for the use of the cards by departments. Tabled.

**Budgetary Resolution No. 03-02 – Additional Appropriation to Sewer Maintenance Account #336:** Mr. Rick Littleton requested that the Board approve an additional appropriation of \$360.00 to the Sewer Maintenance department. Due to a paint spill a local business paid the Sewer Plant \$360 for clean up expenses. Mr. Hougland made a motion to approve the additional appropriation, seconded by Mr. Ault. The motion carried. Approved.

**No Parking on E. Jefferson Street:** Tabled

#### **Other Business:**

**GASB 34 – State Mandated accounting procedures:** Clerk Treasurer Janet Alexander asked the Board to table this matter until she and the Mayor have an opportunity to review the sample policy provided by the State Board of Accounts. The Mayor asked the Department Heads to also review the document

#### **Reports**

**Street Department** - Street Commissioner Richard Hughes had no report.

**Planning Department** - Mr. David Weir provided the Board with a memorandum titled Board of Works Status Report dated June 10, 2003.

1. **Jeff Street Lounge Outdoor Seating Inquiry** Karen Duckworth, the proprietor of Jeff Street Lounge, is inquiring what she needs to do to allow outdoor seating along Water Street. The Board asked Mr. Weir to run the idea past the Plan Commission.
2. **Cumberland Commons Platting Fee Refund Request** The developer is requesting the platting fee of \$1,590 for the second subdivision plat be refunded since his initial rezoning request was granted and the new primary subdivision plat was no longer necessary for the development of the property. Mr. Hougland made a motion to approve the request to refund the platting fee, seconded by Mr. Ault. The motion carried. Approved.
3. **Purdue University Cooperative Extension Service Sign Permit Fee Waiver Request** The local Extension Office has submitted a sign permit application for their office in the Oren Wright Building in downtown Franklin. Due to their non-profit status and public service nature of their office, they have requested that the Board of Works waive the sign permit fee of \$23.83. Mayor Blankenship made a motion to deny the request, seconded by Mr. Ault. The motion carried. Denied.

**Engineering – Mr. Mike Buening** – Mr. Buening reviewed his Board of Works Status Report dated June 10, 2003. Reported on the following matters:

**SR 44 / Jim Black Road Intersection**

- The Redevelopment Commission gave verbal approval for up to \$200,000 for construction and Engineering expenses at their meeting held May 30, 2003.
- Requested permission to proceed with bidding SR44/Jim Black Intersection and Simon Road. The developer agreed to contribute additional \$50,000 for the Simon Road improvements. Approved.

**Franklin College Lilly Center Expansion**

The proposed expansion extends west of the existing building and the sanitary sewer line is within 7-8 ft of the new building. A covered walkway is proposed overtop the sanitary line. He and Rick Littleton discussed the plan and wanted to have the Board of Work's concurrence to allow the building to be built this close to the sanitary line. He suggested that one solution might be that the college would replace the existing pipe with ductile iron pipe and a new manhole north of the site. The Board of Works asked Mr. Buening to take these concerns back to Franklin College Administrators and explain that the current plan is not acceptable. He also will speak to them about an easement. Tabled.

**State Street Drainage @ Masonic Home**

The storm drains for State Street are submerged just north of Free Mason Drive and have no outlet and back up into State Street in heavy rains. He proposed that the City excavate a 2-3 Ft. + deep 1000 Ft long ditch from the existing outlet along State Street to the DPW entrance drive and continue west to the existing culvert next to the DPW building. He spoke with Kermit Nasby; a local ditch excavator has advised he could perform this work at time and material for an approximate cost of \$8000.00.

Mr. Buening also told the Board that an additional storm water drainage issue in front of the DPW building would be corrected if this were done. The Masonic Home has raised concerns for safety and wants this corrected. If a ditch were placed the Masonic Home would have to install a new culvert across Free Mason Drive. Mr. Ault made a motion to approve the project, seconded by Mr. Hougland. The motion carried. Approved.

**Wastewater Plant and Sewer Maintenance – Mr. Rick Littleton**

Mr. Littleton reported that Thomas and Thomas Developers have signed an Inspection Services Agreement with the City for the Windstar Section III and provided a check for \$4,600. Mr. Hougland made a motion to approve, seconded by Mr. Ault. The motion carried. Approved.

Mr. Littleton and Mr. Buening proposed that the Board of Works consider increasing the inspection fees and expanding the ordinance to include other costs associated with infrastructure. Tabled.

**Fire Department - Chief Mike Herron**

Chief Herron reported that firefighter Richard Williams retired as of June 1, 2003. He asked the Board to authorize him to fill this vacancy. Mr. Ault made a motion to approve, seconded by Mr. Hougland. The motion carried. Approved.

**Police Department – Deputy Chief Steve Hood**

Deputy Chief Hood had no report but made a request on behalf of the Parks Superintendent Suzanne Findley that the Board close South Street from State Street to Home Avenue on July Fourth from 12 Noon until 10:00 p.m. for the July 4<sup>th</sup> festivities. Mayor Blankenship made a motion to approve, seconded by Mr. Ault. The motion carried. Approved.

Mayor Blankenship stated that mosquito control will be an issue and reminded the Street Commissioner to address this area in advance of the event.

**City Attorney – Robert H. Schafstall, Esq. reported on the following matters**

1. Asked to be advised in advance of the Fire Department issuing fire service fee bills.
2. Informed the Police Department that a homeowners association is considered a property owner and are a responsible party to report trespassing.
3. Has sent out a three-way agreement between Speedway Super America, the City of Franklin and Provincial Gardens. This is still pending.
4. The City of Franklin versus James Jachimiak is still pending.
5. Asked the Board for direction concerning the purchase of easements from the Cooley Estate. The Board by consensus asked him to continue negotiations.
6. North side Fire Station - Spencer Tarr Property - Tabled

**Mayor Norman Blankenship:**

The Mayor made no additional comments.

**Adjournment**

The meeting adjourned at 8:10 p.m. The next regular meeting will be held June 24, 2003 at 6:00 p.m. in City Hall.

Respectfully submitted by,  
Janet P. Alexander, Clerk Treasurer

Approved by the Board of Works:\_\_\_\_\_

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Norman P. Blankenship, Mayor