

**CITY OF FRANKLIN  
BOARD OF PUBLIC WORKS AND SAFETY**

Meeting Minutes  
February 11, 2003

**Opening:**

Mayor Norman P. Blankenship called the regular meeting of the Board of Public Works and Safety to order at 6:00 p.m. on February 11, 2003 in City Hall.

**Present:**

Members Mayor Norman P. Blankenship, Mr. Joseph Ault, Mr. Stephen D. Hougland were present. Also present were Clerk Treasurer Janet P. Alexander, City Attorney Robert H. Schafstall, Police Chief John Borges, City Engineer Mike Buening, Street Commissioner Richard Hughes, Deputy Fire Chief Mike Lewis, Wastewater Utility Superintendent Rick Littleton and Planning Department Zoning Administrator Joe Csikos. Mrs. Karen Bridges a correspondent from the Indianapolis Star attended.

**Approval of Minutes**

The minutes of the previous meeting were approved as distributed. The Minutes of the Executive Session held January 14, 2003 at 5:30 p.m. were approved as distributed.

**Approval of Claims**

The following claims were presented and approved for payment.

| <b>Claim Date</b> | <b>Type</b> | <b>Description</b>         | <b>Docket Amount</b> |
|-------------------|-------------|----------------------------|----------------------|
| 2-11-03           | Civil City  | Claims                     | 68,538.06            |
| 2-11-03           | Civil City  | Claims                     | 272,773.17           |
| 2-11-03           | Civil City  | Payroll 01-10-03           | 225,984.45           |
| 2-11-03           | Civil City  | Payroll 01-24-03           | 228,914.22           |
| 2-11-03           | Civil City  | Payroll 01-24-03 (Manual)  | 585.32               |
| 2-11-03           | Civil City  | Pension 01-26-03           | 45,665.64            |
|                   |             | Total Civil City Claims    | 842,460.86           |
| 2-11-03           | Sewer       | Claims 3152 – 3158         | 6,326.70             |
| 2-11-03           | Sewer       | Claims 3159 – 3161         | 1,928.40             |
| 2-11-03           | Sewer       | Claims                     | 201,509.08           |
| 2-11-03           | Sewer       | Payroll 01-10-03           | 21,876.82            |
| 2-11-03           | Sewer       | Payroll 01-24-03           | 24,121.66            |
|                   |             | Total Sewer Utility Claims | 255,762.66           |
|                   |             | Total                      | <b>1,098,222.66</b>  |

**Introduction and Welcome**

Mayor Blankenship asked Mrs. Terri Littleton of Rumpke to give the monthly report. Mrs. Littleton informed the Board that a postcard would be mailed to households in the coming weeks with bullet points about collection hours, number of items and recycling.

**Old Business**

**Executive Summary Outline - Telecommunications Recommendations**

Mr. Jeff Johnson of Paul Johnson & Associates and Mr. Frank Schumacher the chairman of the Telecommunications Commission were present to answer questions. Discussion held. The Board voted to allow Mr. Schumacher to arrange for a T-1 line for the City's computer network and to address other similar connectivity issues immediately. The Board voted to table the overall project until the next meeting.

***Access Johnson County – Purchase gasoline from the City (Contract Development)***

The City Attorney presented a contract outlining the obligations and responsibilities of Gateway Services / Access Johnson County related to the use of the City's fuel pumps. The contract requires that Access will provide every drivers' full name, address, and social security number, a photocopy of each drivers' valid Indiana motor vehicle operating license, description of each vehicle being used, including make, model, and year, and valid license plate number; and verification that the vehicle being used is covered by liability insurance. The City will invoice Access for its gasoline use requires that Access will pay the bill within fifteen (15) days, and that Access will notify the City if an invoice is not received within forty-five (45) days of its first use of the City's gasoline, and will notify the City thereafter if more than thirty (30) days pass without subsequent invoices being received. Also the City requires that Access agree to pay interest at the annual rate of eighteen (18%) on any unpaid invoice, as well as reasonable costs of collection, including attorney's fees. The Board members voted to approve and sign the agreement presented by the City Attorney. The Clerk Treasurer will forward the original agreement to Access Johnson County.

**New Business**

**Construction Inspection Services Agreement**

Mr. Rick Littleton presented a Construction Inspection Services Agreement between RSW Development, the developer of Heritage Trails and the City of Franklin Sewage Works by the Board of Works and Safety. Approved.

**Board of Works Service Contracts**

**Helpline**

Mayor Blankenship presented a service contract between the City of Franklin and Helpline for Information Referral services. Approved

**Access Johnson County**

Mayor Blankenship presented a service contract between the City of Franklin and Access Johnson County for public transportation services. Approved

**Johnson County Senior Services**

Mayor Blankenship presented a service contract between the City of Franklin and Johnson County Senior Services for the provision of services to Franklin Senior Citizens. Approved

**City of Franklin (Computer Users) Acceptable Use Policy Rules and Code of Ethics Relating to Computer Users**

Mr. Frank Schumacher the Chairman of the City's Telecommunications Commission presented a policy which the Commission recommends the Board adopt. The Chief of Police requested and the Board agreed that the policy should be amended to include a paragraph excluding authorized use for criminal investigations. The Board voted to approve the adoption of the policy with the stated amendment to the City Employee Manual. Approved

**Sale of Municipal Vehicles which have been Declared Surplus**

The Clerk Treasurer Janet P. Alexander asked the Board to allow her to explore the use of an Auction House for the appraisal and sale of the vehicles declared surplus at the last

meeting. The Board voted to allow the Clerk to explore alternatives to the sealed bid sale with the aid and consent of the Mayor. Approved

## **Reports**

### **Street Department**

Mr. Richard Hughes stated that supplies of salt are getting low and that he has ordered salt but it has not been delivered. He requested permission to contact the Johnson County Highway Department to borrow salt until the order is received. Authorized. He also reported that the snow is taking its toll on the plows and trucks.

### **Engineering**

The City Engineer Mike Buening reported that negotiations with Cinergy on installation of lighting for Branigin Boulevard are ongoing, however he has received a quote from Milestone for the installation of 2" conduit for \$13,700 rather than \$26,000 plus quoted by Cinergy.

In addition he suggested that the Board consider replacing the existing clay sewer pipe under the Branigin Boulevard roadbed. Mr. Littleton concurred stating that the clay pipe there is likely the oldest pipe under the City. The Board approved the replacement of the clay pipe to be paid for from the Sewer Improvement Fund.

### **City Attorney**

Robert H. Schafstall, Esq., reported on the following matters:

Mr. Schafstall requested that the City reconsider the Hudson Park Lift Station issue. This matter will be on the next Board agenda.

Concerning the East Side Sewer Interceptor Project -

He reported that Mr. Jason Eck accepted the Board's offer for \$5,000 for the purchase of easement to be paid from the Sewer Improvement fund. The Board approved the agreement and directed the Clerk to pay Mr. Eck the agreed upon sum. Approved.

The City Attorney also reported that the property owners of land located northwest of Greensburg Road and Lovers Lane known as the Cooley Estate, hired Attorney Jeffrey C. Eggers who has asked the City to consider various zoning changes and waivers of fees for sewer taps in exchange for easements. The Board asked Mr. Schafstall to continue discussing these options with the owner's attorney.

Per the Board's instruction the City Attorney made an offer of \$1,500.00 to Mr. William White a property owner in Wilson Overlook for easement. Mr. White declined and requested \$2,500 or waiver of sewer hook on fee. The Board voted to authorize the City Attorney to offer the waiver of hook-on charge for the easement. Approved.

He asked the Board to approve an EEOC settlement of \$3,095.00 Approved.

### **Mayor Norman P. Blankenship**

Mayor Blankenship made the following comments

Davis Electric has submitted a bid for new exterior light fixtures on either side of the front entrance to City Hall.

He received a letter from Girls Inc. thanking the Board for their financial support.

Stated that the Office Pride Cleaning Services agreement is for individual buildings not a blanket contract.

The Parks Department is considering raising funds by asking sewer customers to "Round Up" their payments allowing the difference collected to be used to maintain the Greenway Trail.

**Adjournment:**

The meeting adjourned at 7:28 p.m. by the Board. The next general meeting will be at 6:00 p.m. on February 25<sup>th</sup>, in City Hall.

Respectfully submitted by,  
Janet P. Alexander, Clerk Treasurer

Approved by the Board of Works \_\_\_\_\_

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Norman P. Blankenship, Mayor