

**City of Franklin
COMMON COUNCIL MINUTES**

**City Hall
55 W. Madison St.
Franklin Indiana 46131**

Monday August 11, 2003 @ 6:00 P.M.

Presiding Officer:	Mayor Norman P. Blankenship
Roll Call:	Mr. Stephen D. Hougland, President Pro-Tempore Mr. Joseph R. Ault Mr. Phillip R. Barrow Mrs. Katherine L. Poynter Mr. Jerry B. Maguire Dr. William T. Murphy Mr. Lyman Snyder
Also present:	Clerk Treasurer Janet P. Alexander, Robert H. Schafstall, Esq.

After the Invocation and the Pledge of Allegiance Mrs. Poynter, seconded by Dr. Murphy, made a motion to approve the minutes of July 28, 2003 meeting. The motion carried.

PETITIONS AND PUBLIC COMMENTS

Mayor Blankenship asked whether anyone from the public had any petitions or public comments. No one asked to speak.

OLD BUSINESS

Ordinance 03-15 – Insight Communications Contract –Tabled due to the absence of Insight Communications representatives.

Budgetary Ordinance No. 03-11 – An Additional Appropriation for the Donation Control Fund for the K-9 (Police Department): Chief John Borges and Clerk Treasurer Janet Alexander explained that a Police Dog was recently purchased and paid for from the gift fund but the appropriation made in January was short \$250. The fund received \$250.00 in March, which was not appropriated at that time. The Mayor stated that this is the Public Hearing for this matter and asked if anyone from the Public wished to speak for or against the proposed ordinance. No one asked to speak. A motion and a second were offered to read the proposed ordinance by title only. Mr. Snyder seconded by Mrs. Poynter made the motion to approve Budgetary Ordinance No. 03-11. The motion to approve carried. The council was polled and the votes cast were recorded as follows:

Ayes – 7 Mr. Hougland, Mr. Ault, Mr. Barrow, Mr. Maguire, Dr. Murphy, Mrs. Poynter, & Mr. Snyder

Nays – 0 None

INTRODUCTIONS:

Ordinance No. 03-16 – An Ordinance Imposing Fees For Inspection And Testing Of Public And Related Improvements And Creating A Special Revolving Account To Administer Same: Mr. Mike Buening, the City Engineer introduced the ordinance which the Board of Works endorsed at their meeting held July 29th, imposing a \$50.00 per hour fee for engineering services. Mr. Buening explained that he and the City Attorney agreed with the Clerk Treasurer to modify the proposed ordinance eliminating the requirement to create a special revolving fund and directing that any fees collected be receipted into an account within the General Fund designated for the receipt of charges for Engineering Inspection and Testing Services. This matter will be set for public hearing August 25, 2003. Tabled.

Budgetary Ordinance No. 03-12 – Additional Appropriation And Transfer Between Funds Ordinance (General Fund to the Abandoned Vehicle Fund): Chief John Borges introduced the request for an additional appropriation of \$5000 from the General Fund to be transferred into the Abandoned Vehicle Fund pursuant to I.C. 9-22-1-27(2) d. This matter will be set for public hearing August 25, 2003. Tabled.

Budgetary Ordinance No. 03-13 – An Additional Appropriation and Transfer Between Funds Ordinance (Criminal Justice Institute grant re-imbursement): Chief John Borges introduced the ordinance to appropriate \$3,987.00 received from the Indiana Criminal Justice Institute as reimbursement for one in-car video camera and DUI prevention promotional materials purchased by the Franklin Police Department. This matter will be set for public hearing August 25, 2003. Tabled.

Budgetary Ordinance No. 03-14 - An Ordinance Fixing The Annual Salaries And Providing Compensation For All Elected Officials & Providing For The Publication Thereof: Mayor Blankenship presented the ordinance fixing the salaries of the elected officials stating that he would not accept an increase above his current salary. Discussion held. The Council President seconded by Dr. Murphy made a motion to advertise the Elected Officials Salary Ordinance increasing the salaries of all elected officials by 5%, with the understanding that they could reduce the salaries but could not increase them beyond the amount advertised. This matter is set for Public Hearing September 22, 2003. Tabled.

Introduction of 2004 Budget: Clerk Treasurer Janet Alexander reviewed the budget reports provided to the Council for their use and review.

Department	Presented by	Comments
General Fund Budgets		
Mayors Office	Mayor Blankenship	No change from 2003 with the exception of salaries. Overall increase is .92%
Clerk Treasurer	Ms. Janet Alexander	The Clerk Treasurer's proposed budget part-time line item doubled from \$6000 to \$12,000 for 2004. Overall increase was 2.6 %
City Hall	Mayor Blankenship	The Mayor explained that this budget increased 1.85% due to increased upkeep costs.
City Council	Mr. Steve Hougland, Council President	There was no change between current budget and proposed budget. Mr. Hougland recommended that the Council consider moving the \$25,000 appropriation for JCDC from Council to Board of Works.

Common Council Minutes
Monday August 11, 2003

Board of Works	Mayor Blankenship	The Mayor explained that he, Councilman Snyder, and the Clerk Treasurer reviewed the BOW budget. The budget proposed is 38% more than the 2003 budget. He reminded the Council that the Board of Works requested and obtained a large additional appropriation last Fall, due to cost increases for utilities, trash collection and insurance liability. He stated that the Board's intent is to present a realistic budget for 2004 which is in line with current expenses.
Fire Department	Deputy Chief Mike Lewis	The Fire department budget increased 6.55%. Line item 416 Improvements increased from \$10,000 to \$57,000 due to the decision to install a Carbon Monoxide Evacuation System in Station 21.
Police Department	Chief John Borges	The Police Department budget increased 8.26% due to the addition of 2 dispatchers and one new police officer. Also a police car and all needed equipment for the new officer were added.
City Court	No one appeared	
Law Department	Mr. Robert H. Schafstall	No change from the 2003 budget.
Planning Department	Mr. David Weir	The budget increased 7.08% due to overhead related to the expansion of the planning department staff and the replacement of vehicles and building improvements.
Telecommunications	Mayor Blankenship	No change from 2003.
Fire Merit Commission	Mayor Blankenship	Reduced budget below 2003 because testing and hiring costs are being incurred in 2003.
Police Merit Commission	Mayor Blankenship	No change to this budget.
Motor Vehicle Highway	Mr. Richard Hughes	This budget increased due to factors including salary adjustments due to reclassification, planned purchase of a new street sweeper for \$115,000 and expenses related to TEA 21- Main Street Project.
Local Road and Street	Mr. Richard Hughes	The LRS budget increase 18.32% due to planned road projects including County Road 525 East (Franklin Tech Park).

Parks and Recreation Budgets

Community Center (Cultural Arts)	Ms. Suzanne Findley	This budget increased 5.69 % due to anticipated increases in utilities and liability insurance.
Park Systems	Ms. Suzanne Findley	Increased 47.94% due to the addition of staff from the Cemetery, and the associated costs related to the expansion of the staff.
Pool	Ms. Suzanne Findley	Pool budget increased only 1.26% due to hourly wage adjustments.
Senior Center	Ms. Suzanne Findley	The Senior Center budget increase 1.90% over last year.

Greenlawn Cemetery Budget

Cemetery	Ms. Suzanne Findley	The budget decreased 77.57% due to the shift of staff to Park Systems.
----------	---------------------	--

Cumulative Capital Development

CCD Fund	Ms. Janet Alexander	Cumulative Capital Development budget \$1,000,000 for planned drainage improvement on north side.
----------	---------------------	---

Cumulative Capital Improvement

CCI Fund	Ms. Janet Alexander	The proposed budget for the Cumulative Capital Improvement fund is \$350,000. The Clerk explained that the budget includes \$50,000 for professional services – design and development for the new telecommunications network. \$200,000 for the purchase of the proposed system. (Pursuant to IC 6-7-1-31.1 the money in this fund may be used (among other things) to design, develop, purchase, lease, upgrade, maintain, or repair: (A) computer hardware; (B) computer software; (C) wiring and computer networks; and (D) communications access systems used to connect with computer networks or electronic gateways.) Cigarette taxes are the source of the revenue. The Mayor asked that line item 444 for Equipment be reduced from \$200,000 to \$100,000.
----------	---------------------	---

Non – Property Tax Supported Funds	The Clerk Treasurer explained that the following list of funds is normally appropriated separately, but she included them at this time on the advice of the State Board of Accounts and the Department of Local Government Finance.	
---	---	--

**Common Council Minutes
Monday August 11, 2003**

Fund Name	Proposed 2004 Budget	Revenue Source & Use
Court Deferral Fund	\$167,000	<i>Per IC 33-19-8-3.b.4. "Program Fee – In Lieu of Court Costs". Expenses supplement the cost of various program services. Exact amount received each month is paid to Johnson County Treasurer.</i>
Abandoned Vehicle Fund	\$5000	<i>Per IC 9-22-1-30 and General Fund transfer per Ordinance 01-01. Used to pay towing companies for removal of abandoned vehicles.</i>
Record Perpetuation Fund	\$21,000	<i>Per IC 33-19-6-1.5 and Ordinance 01-37 fees collected by City Court for document storage. Used to pay for record scanning and storage fees (record preservation).</i>
Law Enforcement User Fees	\$20,000	<i>Per IC 33-19-8-3.b.3 fees collected by City Court for law enforcement continuing education. Expenses supplement the cost of various program services.</i>
Sidewalk Repair and Replacement Fund	\$20,000	<i>Revenue from property owners to pay for construction materials to rebuild sidewalks.</i>
Fire Medic Service Fees Fund	\$250,000	<i>Ordinance 00-10 and 03-08 regulating fees collected for emergency medical services. Used for medic related equipment and supplies and / or training costs.</i>
Cemetery Trust Fund	\$2,500	<i>Revenue from specific trusts used for grave maintenance, decorations, & flowers. These funds are used according to the terms of the trust.</i>
Branigin Boulevard Fund	\$975,000.	<i>Pursuant to City of Franklin Ordinance 00-12. Build Indiana funds received in 2000 and interest earned on the deposit of the funds are dedicated to the construction of the Branigin Boulevard which will run north to south from Jefferson Street to past South Street.</i>

Budgetary Ordinance No. 03-15 – Additional Appropriation Ordinance (Canine) Police Chief John Borges introduced the ordinance appropriating \$2,000 received from JCCASA for the purchase of a Drug Sniffing Canine or the department. Tabled until the Public Hearing scheduled August 25, 2003.

Budgetary Ordinance No. 03-16 – Additional Appropriation Ordinance (General Fund for Police Dept. operating supplies, travel and training and office equipment): Police Chief John Borges introduced the ordinance appropriating \$3,599.21 received by the department in reimbursements and rebates. Tabled until the Public Hearing scheduled August 25, 2003.

Budgetary Ordinance No. 03-17 – Additional Appropriation Ordinance (Motor Vehicle Highway, Garage & Motor supplies): Street Commissioner Richard Hughes introduced the request for an additional appropriation and explained that the late winter expenses depleted this fund and he estimated the amount requested in anticipation of expenses this fall. The Council requested an itemized break down of the anticipated expenses totaling \$20,000 at the next meeting. Tabled until the Public Hearing scheduled August 25, 2003.

Budgetary Ordinance 03-18 - Additional Appropriation Ordinance (Challenge Course Grant): Park Superintendent Suzanne Findley introduced the request for appropriation for a \$3,000 grant received from JCCASA for the Blue Herron Challenge Course. Ms. Findley explained that the Challenge Course is an obstacle course used by students and others to learn about teamwork and to develop confidence. Tabled until the Public Hearing scheduled August 25, 2003.

Budgetary Resolution No. 03-18- A Common Council Budgetary Resolution Authorizing a Transfer (Request to Transfer Funds From 400 Series to a 200 Series): Park Superintendent Suzanne Findley introduced the request to transfer funds from one major appropriation class to another to comply with the new GASB regulations being implemented by the Clerk Treasurer. A motion and a second were offered to read the proposed resolution by title only. Mr. Barrow seconded by Dr. Murphy made the motion to approve Budgetary Resolution No. 03-18. The motion to approve carried seven to zero.

Budgetary Resolution No. 03-19 – A Common Council Budgetary Resolution Authorizing a Transfer (Request to Transfer Funds From 400 Series to a 200 Series): Fire Chief Mike Herron introduced the request to transfer funds from one major appropriation class to another to comply with the new GASB regulations being implemented by the Clerk Treasurer. A motion and a second were offered to read the proposed resolution by title only. Mr. Ault seconded by Mrs. Poynter made the motion to approve Budgetary Resolution No. 03-19. The motion to approve carried seven to zero.

Budgetary Resolution No. 03-20 – A Common Council Budgetary Resolution Authorizing a Transfer (Request to Transfer Funds From 400 Series to a 200 Series): Planning Director David Weir introduced the request to transfer funds from one major appropriation class to another. The Director explained that the 2003 budget included a vehicle that he did not purchase and the money was used rather to meet the needs of the two new positions housed in the Planning Office. A motion and a second were offered to read the proposed resolution by title only. Mr. Ault seconded by Mr. Snyder made the motion to approve Budgetary Resolution No. 03-20. The motion to approve carried seven to zero.

As there was no further business to come before the Common Council, the meeting adjourned at 7:55 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer

Enrolled Date: _____ Approved by Common Council: _____

Norman P. Blankenship, Jr. Mayor