CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
November 14, 2006

Opening
Mayor Brenda Jones-Matthews called the regular meeting of the Board of Public Works and Safety to order at 6:00 p.m. in the City Hall Council Room.

Present
Mayor Jones-Matthews and Board Member Steve Hougland were present. Also present were Police Chief John Borges, Fire Chief Jim Reese, Street Commissioner Richard Hughes, City Engineer Mike Buening, Planning Director Joseph Csikos, City Attorney Robert H. Schafstall, Clerk-Treasurer Janet Alexander, and Clerk-Treasurer Assistant Kristi Bruther.

An invocation and the Pledge of Allegiance to the flag were offered.

Best Way Disposal Service
Ms. Colleen Mason, an account representative from Best Way Disposal Service, appeared before the Board to present trash collection and recycle numbers for the month of October. Ms. Mason also provided the Board Members with copies of survey results.

Public Comments
Mayor Jones-Matthews asked if anyone from the public wished to speak about any matter not listed on the agenda. Mike Nading, a representative from AD Mechanical, appeared before the Board requesting permission to close the north-bound lane of Musicland Drive starting Monday, November 27, 2006 for work to be completed on the sanitary sewer system. The City Engineer explained that the work is under the road, and should not damage the road surface. It has been deemed necessary that the road be closed since the work area is very close to the road. The work will be done within fifteen feet of the road. The City Engineer stated that signage and a flagger are required for this project due to the closure of the lane. Mr. Nading explained that the work should take a maximum of three days and the road will only be closed when work is taking place. Mr. Hougland, seconded by Mayor Jones-Matthews, made a motion to approve the request to close the northbound lane of Musicland Drive during the sewer work. The motion carried and the request was approved.

Consent Agenda
Mr. Hougland, seconded by Mayor Jones-Matthews, made a motion to approve the consent agenda with the exception of item number 1 – October 24, 2006 meeting minutes.

1. Approval of the Minutes of the meeting held October 24, 2006
2. Approval of Claims

The motion carried and the consent agenda was approved, excluding Minutes of the October 24, 2006 meeting which will be reconsidered at the November 28, 2006 meeting.

NEW BUSINESS

Request for a Handicapped Sign in Front of Auntie M's
Owners of Auntie M's Restaurant did not appear. Mayor Jones-Matthews, seconded by Mr. Hougland, made a motion to strike the request from the agenda. The motion carried and the request was stricken.

Request for Release and Reduction of Performance Bonds for the Legends Subdivision
Mr. Mike Shotts, representative for Projects Plus, regarding the Legends Subdivision, appeared before the Board to request the release and reduction of performance bonds, and acceptance of maintenance bonds for the Legends. The bonds are as follows:

1. Travelers Casualty and Surety Co. bond #104355238 for R/W Storm Sewers $19,666.00.
2. Travelers Casualty and Surety Co. bond #104355240 for R/W Street Surface & Striping $15,603.00.
3. Travelers Casualty and Surety Co. bond #104355242 for Storm Sewers $18,464.00.
4. Travelers Casualty and Surety Co. bond #104355243 for Cart Paths $1,440.00.
5. Travelers Casualty and Surety Co. bond #104355245 for Sanitary Sewer Lift Station $42,480.00.

The City Engineer and the City Attorney recommended that the Board release the aforementioned bonds, reduce the aforementioned bonds, and accept the aforementioned maintenance bonds. Mr. Hougland, seconded by Mayor Jones-Matthews, made a motion to accept the recommendation of the City Engineer and City Attorney. The motion carried and the bonds were signed.

The City Engineer also informed the Board that Projects Plus has submitted a check for the necessary inspection and testing fees, which covers the balance of the project, which will be submitted to the Clerk-Treasurer's office.

Acceptance of Maintenance and Performance Guarantees and Final Plat for Cumberland Commons Section 2
Mr. Jim Fischer, representative for Cumberland Commons, appeared before the Board to request the acceptance of maintenance and performance guarantees, and final plat for Cumberland Commons.

The City Engineer also stated that he has the lighting agreement for 11 new streetlights for the subdivision for the Board's approval. The City Engineer and City Attorney recommended that the Board accept the maintenance and performance guarantees, the final plat, and the lighting agreement. Mr. Hougland, seconded by Mayor Jones-Matthews, made a motion to accept the recommendation of the City Engineer and City Attorney. The motion carried and the guarantees, the lighting agreement, and final plat were signed. Additional signatures are required on the plat, which will be obtained in the next few days.

Request to Place a Dumpster on Madison Street to Assist in the Cleaning of Residence at 226 & 228 W. Madison Street.
Ms. Marilyn Vanslyke and Ms. Heather McCoy, appeared before the Board to request permission to place a dumpster in front of 226 and 228 W. Madison for cleaning and construction work on the property. It was explained that the truck is too big for the alley and that the dumpster will need to be placed on the parking side of the street, in front of the residence. It was explained that the work would start around November 27, 2006 and the dumpster would be needed for approximately one week. Mr. Hougland, seconded by Mayor Jones-Matthews, made a motion to approve the request. The motion carried and the request was approved.

Approval of Changes & Additions to the Franklin Fire Department Rules and Regulations
Fire Chief, Jim Reese, asked the Board to approve changes and additions to the Fire Departments Rules and Regulations. Chief Reese explained that the modifications he is requesting include the addition of a job description for the new paramedics. This job description includes an explanation of how wages will be calculated and the expected work schedule. He also wishes to change the job descriptions of the Deputy Chief and Chief, establish of a paramedic quality control board, and department policy on the submission of vacation days by seniority. A discussion was held. Mr. Hougland, seconded by Mayor Jones-Matthews, made a motion that the standard operating procedures regarding vacation policy be approved and the other matters be tabled until the next meeting. The motion carried.

Report Concerning Outstanding Citations
Clerk-Treasurer, Janet Alexander, appeared before the Board to present a report on outstanding citations and requested that the matter be tabled until the next meeting. The matter was tabled.

OTHER BUSINESS

Request to Transfer Title
The City Attorney explained that he was supposed to submit a resolution for the transfer of the vehicle from the Police Department to the Park Department, and has not completed that to date. He explained that the Board could approve the transfer and instruct the City Attorney to submit the necessary resolution for the Mayor's signature at the next meeting. Mr. Hougland, seconded by Mayor Jones-Matthews, made a motion to approve the request. The motion carried and the request was approved.

REPORTS BY DEPARTMENTS

Police Department
Police Chief John Borges requested permission to sign a maintenance agreement for a vehicle that is provided to the City through the Johnson County Prosecutor's office. The City Attorney stated that he had reviewed the agreement and recommends that the Police Chief be authorized to sign the agreement. Mr. Hougland, seconded by Mayor Jones-Matthews, made a motion to allow for the Chief to sign the agreement. The motion carried.

Fire Department
Fire Chief Jim Reese reported that five of the seven vacant firefighter positions have been filled, with one more which will be filled before the end of this year. The last remaining vacancy will likely be filled in January 2007.

Street Department
Street Commissioner Richard Hughes had nothing to report.

Engineering Department
City Engineer Mike Buening provided the Board with an update on the DeCourcey Court street-light. The City Engineer reported that Duke Energy said that the cost of installing a wood pole with a light (cobra head) is $978. The difference between this cost and the cost of the decorative light fixture, which would be passed on to the neighborhood, is approximately $780. The homeowner (Odell Pederson) has been contacted, but has not responded .

Planning Department
Planning Director Joe Csikos informed the Board that the property located at 244 Cincinnati Street was condemned on November 9, 2006 as an unsafe structure and the property owner has been informed that they have five days to demolish the structure. It was explained notification was made through first class certified mail and through publication. The deadline for the demolition is November 20, 2006. The Planning Director stated that the fire damaged house is an immediate public safety concern. The Fire Chief concurred with this assessment. The Planning Director requested direction from the Board fearing that the homeowner will not have the structure demolished by the stated deadline. A discussion was held. The Board directed the Planning Department to obtain quotes for the demolition. Mr. Hougland, seconded by Mayor Jones-Matthews made a motion to approve the demolition of the structure if not done so within the five day deadline by the property owner, and the demolition to be done as approved by the Mayor based on cost estimates received by the Planning Department.

The Planning Director also stated that the opening for the Planning Zoning Assistant has been posted.

The Board directed the Planning Department to follow-up on the refusal by Duke Energy to shut off the electricity to the garage located behind the property at 152 S. Home Avenue, and directed the Street Department Commissioner to remove the items of personal property currently in the garage and have the items stored.

City Attorney
City Attorney Rob Schafstall informed the Board that the lawsuit against Charles Scott, 480 W. Madison Street, has obtained a waiver of conflict from Mutual Savings Bank and requested that the Board consider waiving the Waiver of Conflict. Mr. Hougland, seconded by Mayor Jones-Matthews, made a motion to accept the recommendation of the City Attorney and accept the conflict waiver. The motion carried.

The City Attorney gave the Board an update regarding the lawsuit of property owner at 1800 Red Oak in Paris Estates. The City Attorney is working with the mortgage company in anticipation of a pending foreclosure. He explained that he would provide the Board with an update at the next meeting.

The City Attorney also stated that he has obtained a signed agreement from Ms. Cleo Mills to allow an exterior inspection of her home for rodent control. The City Attorney referred to a letter submitted to the Board advising them of the release of a mowing lien on 555 W. Jefferson Street due to a change in ownership.

Mayor Comments
Mayor Jones-Matthews thanked the Police Department for compiling a list of streetlights that are out, and requested that the Police Department follow-up on the status of the repair of these lights that have been made by Duke Energy.

Mayor Jones-Matthews also inquired about the status of the clean up of the WWTP dumpster. The Street Commissioner explained that the department has cleaned up the limbs, but the other items, such as concrete, are pending. The Mayor directed her Administrative Assistant to contact Atterbury regarding the possible dumping of concrete.

Adjournment
The meeting adjourned at 7:05 p.m. The next regular meeting will be held on November 28, 2006 at 6:00 p.m. in City Hall.

Respectfully submitted by,
Janet P. Alexander, Clerk Treasurer

Enrolled: 11-20-06

Approved by the Board of Works: 12-12-06