

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY

Executive Session & Meeting Minutes

July 11, 2006

Executive Session

Pursuant to Indiana Code IC 5-14-1.5-6.1(b)(6) and 5-14-1.5-6.1(b)(9) the Board of Works held an Executive Session at 5:30 p.m. in Franklin City Hall Conference Room, 55 W. Madison St., Franklin, IN. 46131, to hold an Executive Session, pursuant to discuss a confidential personnel matter. Mayor Brenda Jones-Matthews, Stephen Hougland, Joseph Ault, Deputy Police Chief Steven Hood, Human Resources consultant Mr. Mitch Ripley, and Clerk Treasurer Janet P. Alexander were present. A discussion was held. The meeting adjourned at 5:43 p.m.

Opening

Mayor Jones-Matthews called the regular meeting of the Board of Public Works and Safety to order at 6:00 p.m. in the City Hall Council Room.

Present

Mayor Jones-Matthews and Board Members Joe Ault and Stephen Hougland were present. Also present was Deputy Chief Stephen Hood, Deputy Fire Chief Greg Nelson, Street Commissioner Richard Hughes, Sewer Billing Office Manager Brenda Poe, City Engineer Mike Buening, City Attorney Robert H. Schafstall, and Clerk-Treasurer Janet P. Alexander.

An invocation and the Pledge of Allegiance to the flag were offered.

Announcements and Presentations

Best Way Disposal Service

Ms. Colleen Mason, an account representative from Best Way Disposal Service, appeared before the Board to present trash and recycling collection statistics for the month of June.

Bid Award – Bio-Solids Treatment Plant - ATAD Facility Expansion

Sewer Utility Superintendent, Rick Littleton, provided a letter addressed to Mayor Brenda Jones-Matthews from Jeff Ponist of Commonwealth Engineering, concerning the bids received and opened at the last Board meeting. In his letter, Mr. Ponist recommended that the Board of Works award the bid to the lowest responsive and responsible bidder, which he states is Maddox Industrial Contractors, in the amount of \$1,720,000. Mr. Littleton requested the Board of Works authorize the Mayor to execute a handful of documents pursuant to Mr. Ponist's recommendation. The documents included: an IDEM contract approval letter, post bid documentation, a notice of tentative award to Maddox Industrial Contractors, and to the Indiana Department of Environmental Management; the ATAD Treatment Facility bid protest document.

Old Business

Williamsburg Lane

City Engineer, Mike Buening, provided an update on the Williamsburg Lane parking situation. Mr. Buening reported that he did not foresee a problem with parking on either side of the street. Mayor Jones-Matthews requested something in writing from the City Engineer and the Planning Department showing the Board exactly where they recommend parking restrictions before the Board takes any further action.

New Business

Request for "Hearing Impaired" sign within close proximity of home at 1250 Circle Drive

Mayor Jones-Matthews reported that a Mr. Scott Reese had called to request a sign near his residence for his wife, who is hearing impaired. Mayor Jones-Matthews mentioned that Mr. Reese could not attend the meeting due to his class scheduling. Mayor Jones-Matthews recommended that Street Commissioner, Richard Hughes, take a look at the area and report back to the Board. Mr. Hougland, seconded by Mr. Ault, made a motion to have Mr. Hughes look at the area and make a recommendation and authorized the Mayor to approve the placement on their behalf.

Training House on 100 N. (Upper Shelbyville Rd.)

Franklin School Corporation owns a house on property located on 100 North which they have asked the Fire Department to burn down. They have removed the shingles, and have run an asbestos test. The Fire Department will use the house for training in ventilation, tower, and search and rescue before they burn it down. The Fire Department is required to submit a permit to the state for EPA approval. City Attorney, Robert H. Schafstall, recommended the Board approve the Chiefs signature on this agreement. Mr. Ault, seconded by Mr. Hougland, made a motion to approve the recommendation of the City Attorney. The motion carried and the request was approved.

Request Approval of Contract with Johnson Memorial Occupational Health

City Attorney, Robert H. Schafstall, requested permission of the Board to send a contract for pre-employment and random drug testing of the City employees to Johnson Memorial Hospital for their Board's approval. Mr. Hougland, seconded by Mr. Ault, made a motion to grant the request of Mr. Schafstall. The motion carried and the request was approved.

Williamsburg Lane – Resumed

A discussion was held. Mr. Hougland, seconded by Mr. Ault, made a motion to have Richard Hughes look at this area and possibly install a sign with the message, "no parking from this point south". The motion carried.

OTHER BUSINESS

Request for adoption of a grant award policy

The Board agreed to continue this matter at the request of the Clerk-Treasurer. She will work with the City Attorney to draft a policy concerning the handling of both donations and grants.

REPORTS BY DEPARTMENTS

Police Department

No one from the police department was present at this meeting.

Fire Department

Chief Reese stated that Engine 22 is back in service.

Street Department

Street Commissioner Richard Hughes had nothing to report.

WWTP

Superintendent Rick Littleton reported that the signed documents concerning the ATAD Project were forwarded on to IDEM. Mr. Littleton mentioned that on July 19, 2006, IDEM approved the documents and contract award. Mr. Littleton asked the Board to authorize the Mayor to sign the Notice of Award for the ATAD expansion project to Maddox. Mr. Ault, seconded, by Mr. Hougland, made a motion to authorize the Mayor to sign the Notice of Award. The motion carried and the request was approved.

Engineering Department

City Engineer, Mike Buening, reported on the following:

- Stated that Rick Littleton has identified two handholes that should be placed to serve as connection points. Matrix Integration, the contractor installing the structures, has submitted a quote for \$8,400.00 to provide the two additional handholes. The BOW approved the additional handholes at their July 11, 2006 meeting.
- The BOW required an interlocal agreement be prepared between the City and Johnson County for the use of right-of-ways for data and communication cabling in June. The County Commissioners signed the interlocal agreement and the document has been returned and is ready for our Board's signature.

Mr. Buening recommended the Board approve and sign the agreement.

Mr. Buening also reported that he received a request from Duke Energy on behalf of Franklin College for an additional ornamental light pole to be located on the corner of Jefferson St. and Branigin Boulevard. Mr. Hougland, seconded by Mr. Ault, made a motion to approve the request. The motion carried and the request was approved.

Mr. Buening reported an FYI on the FEMA study on Canary Creek. They are working with Johnson County on drainage and asking the County for rip rap on the bridge on Commerce Drive.

Planning Department

The newly appointed Planning Department Director, Joe Csikos, had nothing to report.

Board Member Comments

Mr. Ault asked whether the Street Department had looked at the hole located on the west side of Walnut Street covered by a sheet of particleboard. Mr. Buening said he would go and look.

Mr. Ault asked about the progress of the Junk Vehicle tagging project. Mr. Schafstall commented on the status of several of the locations cited.

In regard to the smoking ordinance, Mr. Schafstall said he will prepare a Notice of Violation. Mr. Ault asked, "What procedure will be followed in order to issue a notice?" Mr. Schafstall mentioned that a notice would be given to the owner of a business if a report were made. Mr. Ault suggested that the code enforcement officers receive training in advance of August 1, when the smoking ordinance becomes effective.

Mayor Jones-Matthews reported that Mr. Quebec, a Franklin resident, came in to complain that the City allowed a variance for the noise ordinance to one of his neighbors. The Mayor stated that Mr. Quebec had called the police on the Wagner's party at 11:15 p.m. angry because he was not notified that the neighbors were having a party. The Officer said that he did not see or hear anything that was in violation of the ordinance.

Mayor Jones-Matthews reported that Mr. Joe Csikos would now be the Director of Planning for the City of Franklin, effective as of today, July 25th, 2006. She also said that the Director of Planning received a short-term disability request from an employee, which the Mayor approved. The Mayor also said that Krista Linke would take over Mr. Csikos' position as City Planner.

Adjournment

The meeting adjourned at 6:49 p.m. The next regular meeting will be held on August 15, 2006 at 6:00 p.m. in City Hall.

Respectfully submitted by,
Janet P. Alexander, Clerk Treasurer

Enrolled: 8-11-06

Approved by the Board of Works: 8-15-06