CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
June 13, 2006

Opening
Mayor Jones-Matthews called the regular meeting of the Board of Public Works and Safety to order at 6:00 p.m. in the City Hall Council Room.

Present
Mayor Jones-Matthews and Board Members Joe Ault and Stephen Hougland were present. Also present were Police Chief John Borges, Fire Chief Jim Reese, Street Commissioner Richard Hughes, Sewer Billing Office Manager Brenda Poe, WWTP Superintendent Rick Littleton, City Engineer Mike Buening, Planning Director David Weir, City Attorney Robert H. Schafstall, Clerk-Treasurer Janet Alexander, and Records Clerk Diana Day.

An invocation and the Pledge of Allegiance to the flag were offered.

Public Comments

Best Way Disposal Service
Ms. Colleen Mason, an account representative from Best Way Disposal Service, appeared before the Board to present trash collection and recycling collection statistics for the month of May.

Consent Agenda
Mr. Ault, seconded by Mr. Hougland, made a motion to approve the consent agenda as presented.

1. Approval of the Minutes of the meeting held May 17, 2006
2. Approval of the Minutes of the meeting held May 23, 2006
3. Approval of Claims

The motion carried and the consent agenda was approved.

Old Business

Discussion of the Proposed Fire Truck Purchase
City Attorney, Robert Schafstall, presented a revised quote of $501,900.00 from Ferrara for the purchase of a fire truck. The new quote is $18,000.00 less than the original quote obtained by the department prior to the emergency meeting held May 17, 200. At the request of the Board, Mr. Rod Hayes, sales representative for Donley Safety reviewed the specifications for the E-One fire engine. The E-One truck, known as a 75' Emergency One 75' Aerial was quoted $496,910.11 Mr. Gary Hickman, a sales representative from Ferrara, presented information on the Ferrara 77' Aerial Ladder Truck. Fire Chief, Jim Reese, recommended that the Board authorize the purchase of the Ferrara engine. A discussion was held.

Mr. Ault, seconded by Mr. Hougland, made a motion that the City make preparations to go with the lowest, most responsible bidder. Mr. Ault asked the City Attorney if both bids were responsive and in order. Mr. Schafstall stated that the City did not call for bids, we asked for quotes. Mr. Schafstall stated that both companies more than satisfied their duty to inform the City as to what they offer. There is no problem with either quote. The motion carried. The Board was polled and the votes cast were as follows:

Ayes – Mr. Ault, Mr. Hougland
Nays – Mayor Jones-Matthews

New Business

Request to Encroach into a 20' Drainage & Utility Easement to Construct a Detached Garage

Paris Estates residents Michael & Cynthia Wolfarth appeared before the Board to request permission to encroach into a 20' drainage and utility easement at the rear of their property, to construct a detached garage. The City Engineer, Mike Buening, expressed concern about the plan. WWTP Superintendent, Rick Littleton, also expressed concerns about the requested encroachment. Mr. Littleton mentioned that if the City ever had to excavate, the Wolfarth's garage could possibly be damaged or destroyed. Mr. Buening recommended that the Board deny the request. Mr. Ault, seconded by Mr. Hougland, made a motion to turn down the request per the City Engineers recommendation. The motion carried and the request was denied.

Requesting Signature on Recycled Product Purchasing Grant #6-RPP-304

The Clerk-Treasurer, Janet Alexander, presented an agreement between the City and the State of Indiana, and the Lieutenant Governor's Office of Energy and Defense Development for the Recycled Product Purchasing Grant in the amount of $3,200. This is the grant which Katie Curry, a third grader from Franklin, applied for in order to purchase benches for the downtown area. Ms. Alexander reviewed some of the conditions of the grant with the Board. The Clerk Treasurer asked who would be responsible for filing reports and claims according to the grant guidelines. The Mayor suggested Krista Linke from the Planning Office. The Director, David Weir, agreed. Mr. Hougland, seconded by Mr. Ault, made a motion to authorize the Mayor to sign the grant agreement on behalf of the City. The Board also named Mayor Jones-Matthews and Clerk-Treasurer Janet Alexander as the designated signatories required in the agreement.

Requesting Permission to Install Fiber Optic Cable under City Alleys and Streets

Johnson County Attorney Jeff Eggers and Mr. Bill Hammond, representatives for the Johnson County Board of Commissioners, appeared before the Board to request permission to install fiber optic cable under City alleys and streets. Mr. Eggers requested permission from the Board to route a 4" conduit cable between the Museum and Annex buildings. City Engineer, Mike Buening, explained that he would like the conduit cable to be farther north on the East/West alley of the City Building. A discussion was held.

The City Attorney, Rob Schafstall, suggested that he draw up a proposed agreement easement right-of-way. Mr. Eggers asked the Board for approval to get started on the project and allow him and the City Attorney to draw up an interlocal agreement.

Mr. Ault, seconded by Mr. Hougland, made a motion to grant Mr. Egger's request to get started on the project and have the City Attorney draw up an agreement. The motion carried and the request was approved.

The City Attorney requested that both Mike Buening and Rick Littleton email their specific concerns about this project.

Request to add a New Vendor and Product Line to the Approved Vendor/Product List
Police Chief, John Borges, appeared before the Board on behalf of the Dispatch Supervisor, Jennifer Crabtree, to request permission to add a new vendor and product line to the approved vendor/product list for police and fire clothing allowance purchases as established in BOW Resolution 06-01. Chief Borges stated the new vendor to be added was T-Shirt Express and the new product lines added would be Pro-Celebrity and Easy-Fit Chino. Mr. Hougland, seconded by Mr. Ault, made a motion to accept the request. The motion carried and the request was approved. The Clerk-Treasurer, Janet Alexander, stated to the Board that she would bring an amended resolution to the next meeting for the Board's signatures.

Request for Permission to Close N. Main & East Court Streets for the 4th Friday Events June through September
Mr. Buzz Bay, a representative for Discover Downtown Franklin, appeared before the Board to request permission to close N. Main Street from Jefferson Street to Madison Street on Friday, June 23, Friday, July 28, Friday, August 25, and Friday, September 22, 2006 for the purpose of the 4th Friday Summer Concert Series. The event will be held on the Courthouse lawn as well as "Classic Cinema on a Classic Screen" at the Artcraft Theatre. The street closures will provide space for a "classic car cruise-in." Mr. Bay requested additional police protection to safeguard the classic cars. Mr. Hougland, seconded by Mr. Ault, made a motion to approve the request. The motion carried and the request was approved.

OTHER BUSINESS

Requesting a "No Parking" or "Handicapped Parking" at 1004 Hurricane St.
Mayor Jones-Matthews announced that this item was omitted from the agenda. Mayor Jones-Matthews asked if anyone in the audience was present to discuss 1004 Hurricane. Mr. Ault, seconded by Mr. Hougland, made a motion to strike the request from the agenda. The motion carried and the request was stricken.

Mayor Jones-Matthews read an e-mail sent to her from Parks Department employee Pam Gibson concerning the 4th of July Event. Mayor Jones-Matthews mentioned to the Board that the fireworks vendor told the Parks Department and Pam that they would not be able to shoot off fireworks until 9:30p.m., or 9:45 p.m., because of the extended daylight hours.

Requesting a "No Parking" or "Handicapped Parking" at 3064 Dowden Dr.
Mr. Xavier White explained to the Board his concerns about parking situation along the street in front of his property. Mr. White reported to the Board that the vehicles were encroaching into his driveway path. Planning Director, David Weir, said that the department will need to go out

and take a look at the area. City Attorney, Rob Schafstall, mentioned that the City has an ordinance that prohibits parked cars to block a driveway. The Board's consensus was that Police Chief, John Borges, would have Sergeant Kennedy take a look at the parking situation on this street and make a report at the next meeting. Mr. White also mentioned that his handicapped neighbor who is often troubled by the same parking situation. The Board suggested that a handicapped parking sign might be helpful to this individual.

Request by the Developer of the Jefferson Estates Commercial Subdivision
Mr. Stout requested additional building permits in Jefferson Gardens (a replat of a section of Jefferson Commercial). Engineering and Planning Staff advised Mr. Stout that the BOW will determine whether permits may be issued or hold until the required sidewalk and storm sewer repairs are completed. The City Engineer, Mike Buening, referred to his memorandum dated June 13, 2006 concerning the Jefferson Estates Commercial Subdivision noting the following:

- A certified letter requiring repayment from the performance guarantee was submitted to the bonding company on October 26, 2005.
- The work covered by this bond has now had some activity since the bond was called. The bituminous paving has been completed and storm system repairs were started.
- One sidewalk required by the bond has been placed by Mr. Stout. Two additional sidewalks on either side of East Jefferson Street, east of Milford, remain to be installed
- Mr. Stout has also advised he is pursuing an extension of the $28,000 performance guarantee.

Mr. Stout told the Board that he did not complete the work because he had felt that the builder, not the developer, was responsible for the work. Mr. Stout requested the Board approve issuance of the additional building permits. Mr. Hougland, seconded by Mr. Ault, made a motion to deny Mr. Stout's request for the additional building permits until the sidewalks are completed. The motion carried, and the request was denied.

Concerning the new Union Federal Bank branch on north Main Street, Chris Westlake, a representative from Union Federal Bank, presented all the required documents for a drainage easement and a 35 foot street right-of-way for an existing storm sewer located at 1126 N. Main St. The City Engineer, Mike Buening, recommended that the Board accept and approve the easements. Mr. Ault, seconded by Mr. Hougland, made a motion to accept the easements per the City Engineer's recommendation. The motion carried and the request was accepted.

REPORTS BY DEPARTMENTS

Fire Department
Chief Reese stated that some firefighters currently employed by the City have expressed a willingness to become paramedics. The Chief stated that in the past they have provided this training to firefighters who would later resign from their positions with our department and because of the value of the training move to another department offering a higher salary or benefits. To discourage this practice Chief Reese requested the Board give him permission to

have the existing employees to sign a contract stating they will pay back the cost of the paramedic training if they resign after completing the classes. Mr. Hougland, seconded by Mr. Ault, made a motion to grant the request. The motion carried and the request was accepted.

Sewer Billing Department
Sewer Billing Manager Brenda Poe had nothing to report.

Street Department
Street Commissioner Richard Hughes had nothing to report.

WWTP
Superintendent Rick Littleton had nothing to report.

Police Department
Chief Borges reported that a "No Parking" sign at 245 E. Monroe St. was taken down by the Street Department during some bridge construction and has not been replaced. Mr. Borges requested that the Street Department replace the sign. The Street Commissioner, Richard Hughes, stated that the sign would be replaced.

Chief Borges asked the Board to continue short term medical leave for Glen Robson. Mr. Borges asked to make the leave retroactive to June 7. Mr. Robson ran out on the 7th which was in between Board meetings. Mr. Ault, seconded by Mr. Hougland, made a motion to accept the request. The motion carried and the request was accepted.

Chief Borges also updated the Board on some existing and anticipated manpower shortages at the Police Department. Mr. Borges mentioned that two officers were on medical leave; one officer was away at field training; and one officer will retire in August. Mr. Borges requested the Board allow him to start accepting applications to fill the positions in a timely manner. Mr. Borges mentioned that he requested the list of qualified candidates from the Merit Board hoping that some of the candidates have already attended the police academy. Mayor Jones-Matthews asked Mr. Borges to bring the information back to the next meeting.

Engineering Department
City Engineer, Mike Buening, presented a memorandum dated June 13, 2006 to the Board updating them on the following matters:
Alaina Manor Lot 1

- Staff has received a sewer service agreement with waiver of rights to remonstrate against annexation from Celeste Hook.
- Staff requests that the Board of Works grant the Mayor the ability to set a hearing date for the common construction wage rate once the appointments have been made.

Mr. Ault, seconded by Mr. Hougland, made a motion to accept the City Engineer's recommendation. The motion carried and the request was accepted.

Planning Department
Planning Director, David Weir, presented a memorandum to the Board dated June 13, 2006 and commented on the following items:
Unsafe Structures & Nuisance Reports

- 351 East Jefferson Street - Status unchanged.
- 1110 & 1120 Hillview Drive - Status unchanged.
- Former Wright Farm - Status unchanged.
- 198 South Main Street - The owner continues to work with Franklin Heritage.
- 351 Yandes Street - Status unchanged
- West Madison Street & West Street - Maintenance & mowing the grass for this property has begun.

Clerk-Treasurer, Janet Alexander, asked the Board to approve a Uniform Conflict of Interest Form for Police Officer Pete Ketchum, who has a window cleaning business and has been hired by some of our departments to wash their windows. Mr. Hougland, seconded by Mr. Ault, made a motion to accept. The motion carried and the form was signed by the Mayor.

Board Member Comments
None

Adjournment
The meeting adjourned at 7:54 p.m. The next regular meeting will be held on June 27, 2006 at 6:00 p.m. in City Hall.

Respectfully submitted by,
Janet P. Alexander, Clerk Treasurer

Enrolled: 6-22-06

Approved by the Board of Works: 6.27.06