

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
April 11, 2006

Opening

Mayor Jones-Matthews called the regular meeting of the Board of Public Works and Safety to order at 6:00 p.m. in the City Hall Council Room.

Present

Mayor Jones-Matthews and board members Joe Ault and Stephen Hougland were present. Also present were Police Chief John Borges, Fire Chief Jim Reese, Street Commissioner Richard Hughes, Sewer Billing Office Manager Brenda Poe, WWTP Superintendent Rick Littleton, City Engineer Mike Buening, Planner Joe Csikos, City Attorney Robert H. Schafstall, Deputy Clerk Treasurer Sue Midkiff, and Records Clerk Dee Day.

An invocation and the Pledge of Allegiance were offered.

Presentations

Best Way Disposal Service

Ms. Colleen Mason, an account representative from Best Way Disposal Service, reviewed the March solid waste and recycling collection reports.

Consent Agenda

Mr. Ault, seconded by Mr. Hougland, made a motion to approve the consent agenda.

1. Approval of Minutes – March 28, 2006
2. Approval of Claims
3. Budgetary Resolution No. 06-01: A Board of Works Budgetary Resolution Authorizing an Additional Appropriation and Creating a New Appropriation Number

The motion carried and the consent agenda was approved.

Old Business

Request for Additional Parking Spaces at “The Checkered Flag”

Mr. Joe Baker, co-owner of “The Checkered Flag” restaurant, requested additional parking in front of his business, “The Checkered Flag”. City Engineer, Mike Buening, stated that the road was not wide enough for parking on both sides of the street. Mr. Buening recommended that Mr. Baker could fit three parking spaces in front of the restaurant if they were angled. Police Chief John Borges stated that parking on both sides of the street would be a fire concern. A discussion was held. Mr. Ault made a motion to have the City Engineer work with Mr. Baker on getting angled parking lots set up in front of the restaurant, seconded by Mr. Hougland. The motion carried and the request was approved.

Request for Street Closures for the Annual Johnson County Fair Parade

Jennifer Westerfeld of the Johnson County Fair Board, requested the Board authorize street closure for the annual fair parade on July 15, 2006. Mr. Hougland made a motion to approve the request, seconded by Mr. Ault. The motion carried and the request was approved.

Request to Address the Issue of Wrecker Company Charges-Harry Smith-Placed on Agenda to be officially stricken

Mr. Hougland made a motion to strike the request from the agenda, seconded by Mr. Ault. The motion carried and the request was stricken.

New Business**Request Approval of Amendment to the Agreement for Administrative Services, City of Franklin Indiana, Section 125 Pre-Tax Salary Reduction Plan**

City Attorney, Rob Schafstall, explained that the agreement was from the healthcare third party provider in order to comply with the new HIPPA laws. Mr. Schafstall recommended to the Board that they approve the amendment. Mr. Hougland made a motion to approve the request, seconded by Mr. Ault. The motion carried and the request was approved.

REPORTS BY DEPARTMENTS**Police Department**

Chief John Borges had nothing to report.

Fire Department

Fire Chief Jim Reese reported that he had received another resignation. Mr. Reese stated that it left 4 vacancies with the Fire Department. A discussion was held. Mr. Ault made a motion to have City Attorney Rob Schafstall work with Human Resource Director, Mitch Ripley, in amending the fire department policy and procedures manual, seconded by Mr. Hougland. The motion carried and the request was approved.

Street Department

Street Commissioner, Richard Hughes, requested the Board to cancel the agreement with Midwest. A discussion was held.

Sewer Billing Department

Sewer Billing Manager Brenda Poe and WWTP Superintendent Rick Littleton presented a memorandum to the Board requesting permission to have three specific claims paid from unappropriated utility operating funds (810). The claims were for services provided by Pitney Bowes, Dukate Fine Remodeling, Komputrol, Robbins Landscaping, and DBSP. A discussion was held. Mr. Ault made a motion to approve the request to pay the claims from unappropriated funds, seconded by Mr. Hougland. The motion carried and the request was approved.

WWTP

Mr. Rick Littleton requested permission from the Board to fill two vacancies within the Sewer Maintenance Department upon the completion of application review and interview with Human Resource Director, Mitch Ripley. Mr. Ault made a motion to approve the request, seconded by Mr. Hougland. The motion carried and the request was approved.

Engineering Department

City Engineer, Mike Buening, referred to his memorandum dated April 11, 2006 and reported on the following items:

The Legends Subdivision

- The subdivision bonds approved at the 3/28/06 meeting have a signature line for Board member signatures. He brought the originals for signature to the meeting.

Commerce Drive – US 31 Intersection Improvement

- The City Engineer has received a quote from Milestone Contractors to improve the intersection for \$24,875.00.
- Sandor Development has posted a \$15,000 performance bond for a contribution to these improvements. This payment will be coordinated as a payment to the City from Sandor Development.
- The City Engineer requested acceptance of the quote and payment through LRS funds.

211 Commerce Drive

- The City Engineer has received a quote from D & M Concrete, Inc. to place a paved ditch at the roadside ditch for \$2810.00.
- The City Engineer requested acceptance of the quote and payment through BOW drainage funds.

Mr. Hougland made a motion to accept the City Engineer's recommendation, seconded by Mr. Ault. The motion carried and the request was approved.

Planning Department

Planner, Joe Csikos, had nothing to report.

Attorney Comments

City Attorney, Rob Schafstall, requested the Board accept the Graham Alley Easement. Mr. Ault made a motion to approve the request, seconded by Mr. Hougland. The motion carried and the request was approved.

Adjournment

The meeting adjourned at 6:45p.m. The next regular meeting will be held on April 25, 2006 at 6:00 p.m. in City Hall.

Respectfully submitted by,
Janet P. Alexander, Clerk Treasurer

Enrolled: 4-24-06

Approved by the Board of Works: 4-25-06