CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
March 14, 2006

Opening
Mayor Jones-Matthews called the regular meeting of the Board of Public Works and Safety to order at 6:00 p.m. in the City Hall Council Room.

Present
Mayor Jones-Matthews and board members Joe Ault and Steve Hougland were present. Also present were Police Chief John Borges, Deputy Fire Chief Greg Nelson, Street Commissioner Richard Hughes, Sewer Billing Office Manager Brenda Poe, WWTP Superintendent Rick Littleton, City Engineer Mike Buening, Planning Director David Weir, City Attorney Robert H. Schafstall, Clerk Treasurer Janet Alexander, and Clerk Treasurer Assistant Kristi Bruther.

An invocation and the Pledge of Allegiance were offered.

Presentations
Best Way Disposal Service
Ms. Colleen Mason, an account representative from Best Way Disposal Service, reviewed the February solid waste and recycling collection reports. Mayor Jones-Matthews reported that she is still receiving calls from residents regarding the proper placement of trash cans after the collection. Ms. Mason stated that the issue would be addressed.

Consent Agenda
Mr. Ault, seconded by Mr. Hougland made a motion to approve the consent agenda items.

1. Minutes of the meeting held February 28, 2006.
2. Approval of Claims presented by the Clerk Treasurer.

The motion carried and the consent agenda was approved.

New Business

Request for a Refund of the Building Permit Fee for their new facility on Graham Road
Mr. Pete Olson, of Network Electric, Inc. appeared and requested a refund in the amount of $1,356 for the tripling of a building permit fee for a new facility built on Graham Road. The original fee was $678, in which Network Electric paid a total of $2,034. David Weir, Planning Director, reported that Network Electric submitted the building permit for the foundation, but started construction on the new facility without obtaining the required building permit from the Planning Department. The current fee schedule states that the building permit fee is tripled if work begins without a building permit. Mr. Hougland made a motion to refund Network Electric a portion of the extra fee assessed in the amount of $678, seconded by Mr. Ault. The motion carried and the request was approved.

Annual Update and Renewal of contract with Stuart Fire Prevention
Mr. Stuart Bridges, doing business as Stuart Fire Prevention Services, appeared and presented an update on his charges for annual service and upkeep for fire extinguishers in City owned buildings and offices and to request that the Board renew the agreement for services. At the request of the City Attorney, the Clerk Treasurer confirmed that Mr. Bridges had submitted the required conflict of interest form to be approved by the Board and sent to the State of Indiana according to Indiana Code 35-44-1-3. Mr. Hougland made a motion to approve the conflict of interest statement provided by Mr. Bridges, seconded by Mr. Ault. The motion carried and the request was approved. Mr. Hougland made a motion to accept the contract with Stuart Fire Prevention as submitted, seconded by Mr. Ault. The motion carried and the contract was approved.

Request for Variance from the City Noise Ordinance April 29th, 2006
Mr. John Luthanen, representing the Franklin College fraternity Lambda Chi Alpha Fraternity appeared and requested a variance from the City noise ordinance on April 29, 2006 from 4:00 p.m. to 8:00 p.m. to host an annual event, which includes a live band. Mr. Ault informed Mr. Luthanen that even if the Board approved the variance, the Police Department has the authority to shut down the event if excessive complaints are received. Mr. Ault made a motion to approve the request subject to police intervention, seconded by Mr. Hougland. The motion carried and the request was approved.

Request for Additional Parking Spaces at "The Checkered Flag"
Mr. Joe Baker, co-owner of the Checkered Flag restaurant, appeared before the Board to request additional parking spaces for his restaurant along Hurricane Street. Mr. Ault offered parking within his business' parking spaces on Sundays. Mayor Jones-Matthews directed that the appropriate City departments review the area and provide recommendations to the Board at the next meeting, March 28, 2006. Mr. Baker was asked to be in attendance at that meeting. Matter tabled.

Request for Approval of Professional Service Agreement for Traffic Signal Monitoring, Management & Maintenance
Street Commissioner Richard Hughes, explained that the City is currently paying in excess of $300 a month to Midwestern Electric, Inc. according to the professional agreement contract for traffic signal monitoring, management, and maintenance. Mr. Hughes explained that most of the services covered under this contract, with the exception of electrical services, can be handled internally by the Street Department. Mr. Hughes requested that the Board approve the termination of the contract. Mr. Ault made a motion to approve request as presented by the City Street Commissioner, seconded by Mr. Hougland. The motion carried and the request was approved. The City Attorney, Rob Schafstall, agreed to send a letter indicating the City's request to terminate the contract.

"Cruise In" - Request Approval of Parking on N. Main St., E. Court St., W. Court St., and the South Side of the Courthouse Square Friday, May 26th, 2006
Ms. Krista Linke, representing Discover Downtown Franklin, appeared before the Board to request the closure of various streets for the 2nd Annual Street Fest which will include an antique car club "Cruise In" from 5:00p.m. until 11:00p.m. on Friday, May 26, 2006. That day, the organization will be holding the annual "strawberries on the square" event. The Lions Club's fish fry will also be going on and the Artcraft Theater is showing the film "Bullitt". The request for

street closures include N. Main St. from Jefferson to Madison, E. Court St. from Jefferson to Monroe, W. Court St. from Jefferson to Monroe Street, and the south side of the courthouse square. Ms. Linke explained that she will be appearing before the Johnson County Board of Commissioners to request their permission for areas within their jurisdiction. Mr. Ault made a motion to approve the request as presented by Ms. Linke, seconded by Mr. Hougland. The motion carried and the request was approved.

Request to Address the Issue of Wrecker Company Charges
Mr. Harry Smith was not present. Mr. Hougland made a motion to table the request, seconded by Mr. Ault. The motion carried and the request was tabled.

REPORTS BY DEPARTMENTS

Police Department
Chief John Borges had nothing to report

Fire Department
Deputy Chief Nelson had nothing to report.

Street Department
Street Commissioner Richard Hughes had nothing to report.

Sewer Billing Department
Brenda Poe had nothing to report.

WWTP
Mr. Rick Littleton requested that the Board approve a reimbursement to Mr. Cisco at 400 Hemphill Street for costs in the amount of $296.71 for sewer service interruption. Mr. Cisco incurred out-of-pocket expenses while attempting to identify the problem with his sewer service. After reviewing the situation, it was determined that Mr. Cisco's line was not connected to the City's system. The reimbursement will be paid from the Sewer Maintenance budget. A claim will be prepared and submitted by Mr. Littleton for this purpose. Mr. Hougland made a motion to approve the request, seconded by Mr. Ault. The motion carried and the request was approved.

Engineering
City Engineer Mike Buening referred to his memorandum dated March 14, 2006 and reported on the following items:
<u>INDOT Jefferson Street Project</u>

- INDOT requires an agreement concerning the street light conduits. This agreement indicates a preliminary estimate of $45,000 for the street light conduits. The agreement signed by the BOW on 2/14/06 has been revised by INDOT and a new document is being presented for Board approval and signatures.

Mr. Ault, seconded by Mr. Hougland, made a motion to approve the Mayor to sign the replacement agreement with INDOT. The motion carried and the agreement was signed.

<u>Franklin Community High School Commerce Drive Extension & Sanitary Sewer</u>

- An existing Storm Manhole along Branigin Road draining Branigin Creek Subdivision has been encountered that has over 3 feet of riser rings making the structure nearly impossible to access. Poindexter Excavating has advised they would place a cone to make the structure accessible for time and material not to exceed $1157.50. Staff requests Board approval to proceed with city payment for this work.

Mr. Hougland, seconded by Mr. Ault, made a motion to approve the request as presented by the City Engineer. The motion carried and the request was approved. The payment to Poindexter excavating will be paid from the BOW drainage line item after the work has been completed.

Planning Department
Planning Director David Weir reported that a request for permission was made recently to place a dumpster in front of 241 N. Home Avenue on the street. Mr. Hougland made a motion to approve the request for the duration of 10 days, contingent on the review of the site by the Planning Department, seconded by Mr. Ault. The motion carried and the request was approved.

Board Members
Mr. Hougland reported that he has received complaints from residents concerning the performance of Best Way, the City's trash collection service. He also commented that this fact needs to be communicated to the company and that they need to be told that they may be restricted from bidding on the solid waste and recyclables contract in the future. Mr. Hougland is also concerned that they are co-mingling the recyclables. Mr. Littleton suggested a site visit to determine how the recyclables are being handled and to insure proper recycling.

Mayor Jones-Matthews reported that the Clerk-Treasurer's office received a letter from a person who had recently been transported by the Franklin ambulance. The individual requested a waiver of the charges. The Board's consensus is to allow the bill to go through the bill collection system.

Sadly, Mr. Littleton reported that Roscoe Sneed lost his battle with cancer and passed away Monday morning, March 13, 2006. Calling hours and Memorial services will be held at the end of this week on Friday and Saturday. Mr. Littleton conveyed sentiments from the family to the Board for their support and actions over the past several years. Mr. Sneed was employed by the City for over 48 years.

Adjournment
The meeting adjourned at 6:50 p.m. The next regular meeting will be held on March 28, 2006 at 6:00 p.m. in City Hall.

Respectfully submitted by,
Janet P. Alexander, Clerk Treasurer

Enrolled: 3-22-06

Approved by the Board of Works: 3-28-06