

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY

Meeting Minutes

October 9, 2007

Opening

Mayor Brenda Jones-Matthews called the regular meeting of the Board of Public Works and Safety to order at 6:00 p.m. in the City Hall Council Room.

Present

The roll was called and Mayor Brenda Jones-Matthews, Board Members Steve Hougland and Joe Ault were present.

Also present were Fire Chief Jim Reese, Sewer Billing Manager Brenda Poe, Street Commissioner Richard Hughes, City Engineer Mike Buening, WWTP Superintendent Rick Littleton, Planning Director Joseph Csikos, Cemetery Sexton Mark Webb, City Attorney Robert H. Schafstall, and Clerk-Treasurer Assistants Dee Day and Kristi Bruther. Members of the local news media were not present for this meeting. Police Chief John Borges arrived at 6:16 p.m.

Mr. Hougland offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

Mayor Brenda Jones-Matthews asked if anyone from the public wished to comment on anything not listed on the agenda. Mr. Craig Machino, representative from Best Way Disposal, appeared before the Board with concerns about the trash and recycling bid award at tonight's meeting. Mr. Machino was asking the Board for a 30-day extension in order for the Board members to review the bid proposals more extensively. WWTP Superintendent, Rick Littleton, stated that he had given a copy of the bid numbers to the Board members and also a copy to Ms. Colleen Mason, a representative from Best Way Disposal, for their review the next day after the bid opening.

Consent Agenda

Approval and Acceptance of Minutes

Minutes of the Regular Meeting held September 25, 2007.

Accounts Payable Voucher Registers

#100607 in the amount of \$18,594.22
#100507 in the amount of \$424,189.83
#092807 in the amount of \$12,898.69
#092907 in the amount of \$809.23
#100907 in the amount of \$69,736.51
#101007 in the amount of \$33,139.36

Accounts Payable Payroll Vouchers

Sewer Payroll dated 9/26/07 in the amount of \$49,559.80
General & Pension Payroll dated 9/26/07 in the amount of \$588,220.36

Mr. Hougland, seconded by Mr. Ault, made a motion to approve the consent agenda as distributed. The motion carried and the consent agenda was approved.

OLD BUSINESS

Report of Findings Concerning Scarlett Court

City Engineer Mike Buening reported that he visited Scarlett Court and observed that the six (6) driveways emptying into the cul-de-sac have limited parking space. A discussion was held. Mr. Mark Brittner and Mr. Clinton Nalley, residents of Scarlett Court, stated that since receiving the parking violations, residents are now parking on the other side of the street making that area more congested and harder to drive through. Mr. Ault, seconded by Mr. Hougland, made a motion to rescind the citations. The motion carried. Mayor Jones-Matthews suggested that the area be re-signed. Mr. Ault, seconded by Mr. Hougland, made a motion to continue to allow parking on Scarlett Court cul-de-sac in a traditional matter, not how they are parking now, around the outside radius. The motion carried.

Report on Survey of Madison Street from Jackson Street to U.S. 31

Police Chief John Borges was not present when this issue came up on the agenda so Mr. Hougland, seconded by Mr. Ault, made a motion to table this matter. The motion carried and the matter was tabled.

Invitation for Johnson County Government Employees Wellness Program

Mayor Brenda Jones-Matthews presented the invitation to city employees from the Johnson County Wellness Program Committee. A discussion was held. Mayor Jones-Matthews suggested that city employees could participate in the program, using their own time. Mr. Hougland, seconded by Mr. Ault, moved that the Mayor's suggestion be implemented. The motion carried. Mayor Jones-Matthews will contact the Johnson County Wellness Program Committee to inform them of the Board's decision.

Police Chief John Borges enters at this time.

PUBLIC HEARING

Bid Award of Solid Waste & Curbside Recycling

Wastewater Treatment Plant Superintendent Rick Littleton presented information regarding the bids submitted for the City's solid waste collection and curbside recycling service. Mr. Littleton asked the Board to reject the bid submitted by Inland Service because it was non-responsive, did not contain a bid bond, and it was not properly executed. Mr. Ault, seconded by Mr. Hougland, made a motion to reject Inland's bid as non-responsive. The motion carried.

Mr. Littleton recommended that if the Board wants to continue collection services as currently offered, that they award the bid to the lowest responsive bidder, which is Ray's Trash Service. Mr. Littleton said that Best Way Disposal provided the lowest bid for automated collection services. A discussion was held. Mayor Brenda Jones-Matthews stated that in the future, automation would be a great thing, but that there are some areas in the city you cannot get through. Mr. Ault, seconded by Mr. Hougland, made a motion to table the matter until the next

scheduled meeting to be held on October 23, 2007. The motion carried and the matter was tabled.

NEW BUSINESS

Request for Handicap Parking Sign in Front of Residence

Ms. May Bell was not present. Mr. Hougland, seconded by Mr. Ault, made a motion to strike this item from the agenda. The motion carried and the item was stricken.

Requesting Review and Approval of Easements

Mr. Craig Eilers, Project Manager of White Castle Management Company, appeared before the Board to request the review and approval of easements and right-of-way concerning the old Kentucky Fried Chicken building. The City Engineer, Mike Buening, recommended that the Board accept the easements and right-of-ways. Mr. Hougland, seconded by Mr. Ault, made a motion to accept the easements and right-of-ways. The motion carried.

Discussion of Buster's Auto Sales Parking Violation

City Attorney, Robert H. Schafstall, stated to the Board that Buster's Auto Sales was asking the Board to void a citation they were given due to the fact that the vehicle in question was sold before the violation was cited. A discussion was held. Mr. Hougland, seconded by Mr. Ault, made a motion to remove the citation. The motion carried.

Requesting Permission to Film a Documentary at Greenlawn Cemetery

Mr. Dan Hall, representative from VIZMO Films, appeared before the Board to request permission to film a documentary at Greenlawn Cemetery during the night hours with a two-man crew. A discussion was held. Police Chief John Borges asked that Mr. Hall let the police department know the specific date and time of the filming. Mr. Hougland, seconded by Mr. Ault, made a motion that the City grant the request to film a documentary under the condition that filming be coordinated through Mark (Webb), and that Mark in turn will notify the police department of the date and time of the filming. The motion carried and the request was approved.

Request for a Stop Sign at Pamela and Cumberland Drives

Mr. Ron Phillips, President of the Cumberland Trails Homeowners Association, appeared to request that a stop sign be placed at the corner of Pamela Drive and Pamela Court due to construction traffic coming through the subdivision. Mr. Phillips was concerned about the safety of the children waiting at the bus stop. The Planning Director, Joseph Csikos, also pointed out that the area in question has an emergency access only easement road running between Cumberland Commons and Cumberland Trails subdivisions. There are barriers blocking the dirt path but they keep getting moved out of the way. A discussion was held. Mr. Ault, seconded by Mr. Hougland, made a motion to direct the Street Department to put up permanent barriers at that location to cut down traffic. The motion carried.

Requesting Permission to Park a Blood Mobile in Front of the Artcraft

Ms. Mary Rogers was not present. Mayor Brenda Jones-Matthews presented the request to park a blood mobile in front of the Artcraft Theatre on October 26, 2007 from 6:00 p.m. to 9:00 p.m. Mr. Ault, seconded by Mr. Hougland, made a motion to approve the request. The motion carried and the request was approved.

Request for Closure of East Court Street for a “Trick Your Trunk”

WWTP Superintendent, Rick Littleton, presented the request for the Park Superintendent Suzanne Findley to hold a “trick your trunk” on Sunday, October 28, 2007 from 5:00 p.m. to 9:00 p.m. on East Court Street. Mr. Ault, seconded by Mr. Hougland, made a motion to approve the request. The motion carried and the request was approved.

OTHER BUSINESS

Concerning the request for a speed study along Madison Street to Highway 31, Police Chief John Borges recommended that one more survey be done placing the equipment closer to U.S. 31 on Madison Street. A discussion was held. Mr. Ault, seconded by Mr. Hougland, made a motion that the Board re-post W. Madison Street as a 20 mile per hour zone. The motion carried.

Mr. Steve Sterns, resident of 440 E. Madison Street, appeared before the Board to request permission to place a dumpster in front of his residence beginning either Monday or Tuesday so that he may have the sidewalk repaired. Mr. Hougland, seconded by Mr. Ault, made a motion to grant the request. The motion carried.

Ms. Georgia Light, resident of Franklin, appeared before the Board to request that a shrub be planted by her father’s headstone at Greenlawn Cemetery. Ms. Light stated that there had been two (2) shrubs planted at the site, one on each side. The Cemetery Sexton, Mark Webb, reported that one shrub had to be removed due to a burial next to her father’s plot. The shrubs were planted years ago and were “grandfathered-in” after the new rules restricting plantings was adopted. A discussion was held. Mr. Hougland, seconded by Mr. Ault, made a motion to instruct Mark (Webb) to remove the second shrub and replace both shrubs with new ones. The motion carried.

Dr. Craig Morman, resident of 451 E. Adams, came before the Board to discuss the property located at 450 E. King Street. Dr. Morman stated that a large, overflowing dumpster has been in the yard for the entire month of September. Dr. Morman also stated that trash is scattered in the yard as well as a boat and trailer being stored behind the garage. A discussion was held. The Planning Director, Joseph Csikos, stated that the property owner, Mr. Ron Witt, has a one (1) year permit on the home. The consensus of the Board was to have the Planning Director get with Mr. Witt to discuss the status of his home remodeling project.

Mayor Brenda Jones-Matthews brought up Trick or Treating hours for Halloween. Mayor Jones-Matthews said that teachers have requested the hours be from 6:00 p.m. to 8:00 p.m. due to the lack of concentration in class the following day. Police Chief John Borges stated the normal Halloween hours are from 6:00 p.m. to 9:00 p.m. A discussion was held. Mr. Hougland, seconded by Mr. Ault, made a motion allowing for the traditional Halloween hours from 6:00 p.m. to 9:00 p.m. The motion carried.

Mayor Brenda Jones-Matthews said that a home located at 152 S. Home has a hole on the front porch and the roof is falling in. Planning Director, Joseph Csikos, stated that the best recourse for the city is to push for demolition of the home.

Mayor Jones-Matthews then asked about the home on Vaught Street, located behind Family Video. Mr. Csikos stated that the owner has made some improvements and his department is keeping an eye on the home.

Mayor Jones-Matthews asked about Mr. Crow's house on Madison Street. Mr. Csikos did not have an update on the condition of the home but stated that Brian was working on it. Mayor Jones-Matthews also asked about the home on Johnson Avenue across from the park stating that it was vacant and in bad shape. Mr. Csikos stated that he would take a look and report back to the Board.

REPORTS BY DEPARTMENTS

Fire Department

Fire Chief Jim Reese had nothing to report.

Police Department

Police Chief John Borges reported that a guy was living in a tent on Johnson Avenue. Chief Borges asked the Planning Department to take a look at the area.

Chief Borges also presented an Access Data Agreement to the Board. Chief Borges stated that it was for 911 Communications Data and no action was required by the board except for a signature. Chief Borges stated that County Attorney Jeff Eggers had reviewed the document. Mr. Hougland, seconded by Mr. Ault, moved that the city approve the contract and authorize the Mayor to sign on behalf of the board. The motion carried.

Sewer Billing

Sewer Billing Manager Brenda Poe had nothing to report.

Greenlawn Cemetery

Greenlawn Cemetery Sexton Mark Webb had nothing to report.

Street Department

Street Commissioner Richard Hughes had nothing to report.

WWTP

WWTP Superintendent Rick Littleton had nothing to report.

Engineering Department

City Engineer Mike Buening gave the Board a memorandum dated October 9, 2007 and reported on the following items:

Fire Station Facility Assessment & Condition Report RFP

- The RFP has been completed and distributed to 5 engineering firms. The deadline for receipt of the proposals is 10/12/07. Selection of the successful firm is anticipated at the 10/23/07 BOW meeting.

2007 Paving Program

- Paving of Hospital Road has been completed and staff has identified some areas of the road have a drop off at the edges. Staff requests BOW approve the addition of a stone shoulder along Hospital Road. Mr. Ault, seconded by Mr. Hougland, made a motion to approve the request of the City Engineer. The motion carried.

Planning Department

Planning Director Joe Csikos had nothing to report.

Mayor Jones-Matthews asked about the unpaid ticket violations. Mayor Jones-Matthews said that it would be a good idea to turn them over to a collection agency. The consensus of the Board was to have the City Attorney, Robert H. Schafstall, review the ordinance and report back to the Board.

Adjournment

The meeting adjourned at 7:19 p.m. The next regular meeting is scheduled for October 23, 2007 at 6:00 p.m. in City Hall.

Respectfully submitted by,
Janet P. Alexander, Clerk-Treasurer

Enrolled: October 18, 2007

Approved by the Board of Works: October 23, 2007