

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
September 11, 2007

Opening

Mayor Brenda Jones-Matthews called the regular meeting of the Board of Public Works and Safety to order at 6:00 p.m. in the City Hall Council Room.

Present

The roll was called and Mayor Brenda Jones-Matthews, Board Members Steve Hougland and Joe Ault were present.

Also present were Police Chief John Borges, Fire Chief Jim Reese, City Engineer Mike Buening, WWTP Superintendent Rick Littleton, Planning Director Joseph Csikos, Cemetery Sexton Mark Webb, City Attorney Robert H. Schafstall, Clerk-Treasurer Janet P. Alexander, and Clerk-Treasurer Assistant Dee Day. Members of the local news media were not present for this meeting.

Mr. Hougland offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

Ms. Colleen Mason, an account representative from Best Way Disposal Service, appeared before the Board to present trash collection and recycling numbers for the month of August.

Ms. Fran Lepper, a resident of Franklin, appeared at this time to voice her concerns about the services provided by Best Way Disposal Services. A discussion was held. Ms. Mason stated that Ms. Lepper's concerns were reported to her last week. She said that she appreciates it when residents call in to report problems.

Consent Agenda

Approval and Acceptance of Minutes

Minutes of the Regular Meeting held August 28, 2007.

Accounts Payable Voucher Registers

#072807 in the amount of \$5,835.80

#073007 in the amount of \$4,044,000.00

#080307 in the amount of \$19,649.78

#080407 in the amount of \$17,451.30

#081007 in the amount of \$105,569.51

#082907 in the amount of \$1,031.12

#083107 in the amount of \$33,187.98

#090707 in the amount of \$1,071,592.18

#090807 in the amount of \$1,323,487.93
#091007 in the amount of \$43,143.08
#091107 in the amount of \$76,629.30

Accounts Payable Payroll Vouchers

General Pension and Payroll in the amount of \$893,683.11
Sewer Payroll in the amount of \$74,487.26

Mr. Ault, seconded by Mr. Hougland, made a motion to approve the consent agenda as distributed. The motion carried and the consent agenda was approved.

OLD BUSINESS

Discussion of Parking Ticket

Mr. Dennis Kolp, resident of Franklin, appeared before the Board to discuss a parking ticket that Mr. Kolp feels he received in error. Mr. Kolp said that on the day he received the parking ticket there were no signs posted in the area he parked. A discussion was held. Police Chief John Borges stated that Mr. Kolp should have gone in to city court to dispute the parking violation. Mr. Kolp stated that he was told by Leah Nelson to send a letter to the City Attorney. Mr. Kolp sent a letter requesting relief to Rob Schafstall. He did not hear from him so he thought the matter was resolved. A discussion was held. Mr. Hougland, seconded by Mr. Ault, made a motion to dismiss the violation. The motion carried and the violation was dismissed.

Ms. Fran Lepper asked to address the Board to discuss the flow of traffic on Churchill Street past North Main Street around the curve. Ms. Lepper stated that a trailer is parked on the corner blocking the flow of traffic. Mayor Jones-Matthews asked the Chief of Police and the Planning Director take a look at the area and report back to the Board.

Discussion of “No Parking” Signage in Franklin Lakes Subdivision

This item appeared on the agenda in error. Mr. Hougland, seconded by Mr. Ault, made a motion to strike this item from the agenda. The motion carried and the motion was stricken.

Discussion of KB Homes Refund Request

The Clerk-Treasurer, Janet P. Alexander, asked the Board to table this matter as Mr. Csikos has not had an opportunity to research the status of the lot. Mr. Hougland, seconded by Mr. Ault, made a motion to table. The motion carried and the matter was tabled.

NEW BUSINESS

Request for a Handicapped Sign in Front of Residence

Ms. Jackie Garcia was not present. This is the third time this request has appeared on the agenda and that the petitioner did not come to the meeting. Mr. Hougland, seconded by Mr. Ault, made a motion to strike this matter from the agenda. The motion carried and the matter was stricken.

Request for Road Closures for Franklin College Homecoming

Ms. Wendy Hagn the Director of Alumni Relations at Franklin College came to ask the Board to approve several street closures for Homecoming events. Ms. Hagn gave the Board a memo with a list of streets to be closed Saturday, October 6, 2007:

- Close Grizzly Drive from Branigin Boulevard to First Street from 10:30 a.m. until 6:00 p.m.
- Designate as “no parking” from midnight until 6:00 p.m. those spaces on the north and south sides of Grizzly Drive from Branigin Boulevard to First Street.
- Suspend the “no parking restrictions” surrounding campus from noon until 6:00 p.m. including the north and south sides of Park Avenue between First Street and Forsythe Street on the west side from Park Avenue to the service drive north of Spurlock Center, and First Street from Park Avenue south to the end.

Mr. Hougland, seconded by Mr. Ault, made a motion to approve the request. The motion carried and the request was approved.

Request Permission to Block Parking Spaces

Mr. Mike Demaree, a representative of the Franklin Elks Club, appeared to request permission to block the parking spaces on North Water Street on October 3, 2007 from 5:00 p.m. to 9:00 p.m. to hold a blood drive. Mr. Demaree also asked for permission to park the bus facing the wrong direction on Water Street which is a one-way street heading north. Mr. Hougland, seconded by Mr. Ault, made a motion to approve the request. The motion carried and the request was approved.

Discussion of Annual Contract with Girls, Inc.

Ms. Pam Janning the Executive Director of Girls, Inc., appeared before the Board to discuss the annual contract that the City of Franklin has with Girls, Inc. Ms. Janning stated that the current contract is for \$22,000.00 per year. Mayor Brenda Jones-Matthews stated that the city had allocated the same amount for the 2008 calendar year.

Request for Approval of Franklin Community High School Homecoming Parade

Mr. Zachery Ballinger a student from Franklin Community High School appeared before the Board to request the street closures Friday, October 5, 2007 from 4:30 p.m. to hold the school’s annual homecoming parade. Mr. Ballinger stated that they have changed the route from last year. Police Chief John Borges suggested amending the parade route to begin at the Masonic Home to South Street to Home Avenue to Monroe Street to Main Street back to Caisson Drive. Mr. Ault, seconded by Mr. Hougland, made a motion to approve the amended request. The motion carried and the request was approved.

Discussion of “No Thru Trucks” Signage

The Planning Director, Joseph Csikos, presented a “No Thru Trucks Route” map for signage to direct truck traffic and divert thru truck traffic from Old 31 West on to South St. and over to U.S. 31 and diverting thru truck traffic from Greensburg Road at Lovers Lane north to State Road 44. This is also intended to discourage truck traffic along Grizzly Drive and Park Avenue. A

discussion was held. Mr. Ault, seconded by Mr. Hougland, made a motion that the Board approves the route presented by Mr. Csikos. The motion carried and the request was approved.

Request for Street Closures for the Franklin Fall Festival

Ms. Pam Gibson the Special Events and Program Director for Franklin Parks and Recreation, presented a memo outlining requested street closures for the Fall Festival October 5, through the 7th, 2007

Street Closings

Friday, October 5, 2007

- North Main Street from Madison to Jefferson at 8:00 a.m. to remain closed until Sunday, October 7 at 11:00 a.m. for a mobile stage

Saturday, October 6, 2007

- East Court Street, West Court Street, the city parking lot on Monroe Street at the south end of East Court Street, and the parking lot behind the courthouse by 5:00 a.m. to allow vendors to begin setting up booths at 7:00 a.m.
- Main Street from Madison Street to the J.C. Historical Museum (leaving drive thru to First Indiana unobstructed) by 5:00 a.m. These areas will re-open at approximately 6:30 p.m.

Ms. Gibson also asked the Board to grant a variance from the noise ordinance on Saturday, October 6, from 9:00 a.m. to 10:30 p.m. for the band that will be entertaining on the stage located on North Main Street between Jefferson and Madison Streets.

She also requested that the Street Department sweep and clean the downtown sidewalks and streets the day before the Festival and again on the following Monday. Also the Street Department was asked to cold patch the area where the tent stakes will be placed for the tent on Main Street. She also made a request that the Street Department periodically empty the waste wheelers throughout the day on Saturday. Ms. Gibson requested that Franklin Police Department provide foot patrol and officers in golf carts patrolling during the Festival. Mr. Hougland, seconded by Mr. Ault, made a motion to approve the request. The motion carried and the request was approved.

Request for Handicapped Parking in Front of Residence

Mayor Brenda Jones-Matthews stated that her assistant, Leah Nelson, asked if she would bring up a request made by resident May Bell. Mayor Jones-Matthews asked the police department to look at the parking around a residence located at 925 Creekwood Lane to see if a handicap sign is warranted. Mr. Ault, seconded by Mr. Hougland made a motion to table this request. The motion carried and the matter was tabled.

REPORTS BY DEPARTMENTS

Police Department

Police Chief John Borges had nothing to report.

Fire Department

Fire Chief Jim Reese had nothing to report.

Sewer Billing

Sewer Billing Manager Brenda Poe was not present.

Greenlawn Cemetery

Greenlawn Cemetery Sexton Mark Webb had nothing to report.

Street Department

Street Commissioner Richard Hughes was not present.

WWTP

WWTP Superintendent Rick Littleton requested approval for payment of Invoices #121409 and #121410 from Commonwealth Engineers in the total of \$2,039.77 for the ATAD Project. Mr. Ault, seconded by Mr. Hougland, made a motion to approve payment of the claims. The motion carried and the request was approved. Mr. Littleton also said that the bid advertisement for the trash and recycling contract ran in the Daily Journal today. He said that he has given the Clerk-Treasurers Assistant Dee Day, a copy of the bid specifications for the clerk's office to give to any potential bidder if requested. Mr. Littleton also notified the Board that the Waste Water Treatment Plant transferred a Gateway computer to the Cemetery Department.

Engineering Department

City Engineer Mike Buening gave the Board a memorandum dated September 10, 2007 and reported on the following items:

2007 Paving Program

The City Engineer, Mike Buening stated that there is a problem with deteriorated pavement on Windstar Boulevard and Simon Road. Milestone has agreed to patch the area as part of the paving program and he asked the Board of Works to approve this additional work. Mr. Hougland, seconded by Mr. Ault, made a motion to approve. The motion carried.

Arvin Road / Musicland Drive

Mr. Buening told the Board that he received information from Duke Energy that a street light / pole can be added at the Northeast corner of the Arvin Road Musicland intersection. The cost of the fixture will be based on the amount of wattage the Board wants to have there. He explained that the prices range from \$21.56 (100 watt) to \$28.27 (400 watt) per month. The Board discussed the options and settled on 250 watts. Then Mr. Ault, Mr. Hougland, made a motion to approve once all the I's are dotted and the t's are crossed. The motion carried.

Planning Department

Planning Director Joe Csikos had nothing to report.

Clerk-Treasures Comments

The Clerk-Treasurer, Janet P. Alexander, presented a memo summarizing outstanding and unpaid ordinance violations. Ms. Alexander stated that the advertisement cost \$865.00 and listed only those violations unpaid since 1999. A discussion was held. Police Chief, John Borges, stated that the ordinance states that if the parking violations were not paid within 30 days, they are to be forwarded to counsel for legal action.

Board Member Joe Ault commented on the fact that golf carts were being driven on streets inside the city limits. Mr. Ault said that he observed one being driven on King Street the other day. A discussion was held. Mr. Ault suggested running an ad in the paper, or having the Daily Journal write an article informing residents of the city that it is illegal to drive a golf cart on municipal streets inside the city limits explaining that if a golf cart is stopped the cart can be impounded. Mayor Jones-Matthews asked Police Chief to talk with the Daily Journal about doing a story.

Adjournment

The meeting adjourned at 7:13 p.m. The next regular meeting is scheduled for September 25, 2007 at 6:00 p.m. in City Hall.

Respectfully submitted by,
Janet P. Alexander, Clerk-Treasurer

Enrolled: September 20, 2007

Approved by the Board of Works: September 25, 2007