

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY

Meeting Minutes

June 26, 2007

Opening

Mayor Brenda Jones-Matthews called the regular meeting of the Board of Public Works and Safety to order at 6:00 p.m. in the City Hall Council Room.

Present

The roll was called and Mayor Jones-Matthews, Board Members Steve Hougland and Joe Ault were present.

Also present were Deputy Police Chief Steve Hood, Deputy Fire Chief Greg Nelson, Sewer Billing Office Manager Brenda Poe, City Engineer Mike Buening, Planning Director Joe Csikos, WWTP Superintendent Rick Littleton, City Attorney Robert H. Schafstall, Clerk-Treasurer Janet P. Alexander, and Clerk-Treasurer Assistant Kristi Bruther. The Daily Journal was represented at this meeting.

Mr. Hougland offered an invocation immediately followed by the Pledge of Allegiance.

Consent Agenda

Approval and Acceptance of Minutes

Minutes of the Regular Meeting held June 12, 2007.

Accounts Payable Voucher Registers

#061607 in the amount of \$22,691.00

#061507 in the amount of \$136,274.27

#062207 in the amount of \$244,971.13

#062307 in the amount of \$94,556.80

Mr. Ault, seconded by Mr. Hougland, made a motion to approve the consent agenda. The motion carried and the consent agenda was approved.

NEW BUSINESS

Discussion of Retention Pond in Oak Leaf Manor

Mr. Warren Nerz, attorney representing Oak Leaf Manor Subdivision, appeared before the Board to discuss the installation of a retention pond within Oak Leaf Manor. Mr. Nerz provided the Board with documents regarding this matter. Mr. Nerz explained that initially the ponds were designed to hold water for twelve (12) months, but due to various factors, they were drying up during the summer months causing problems, including excessive insects, bad odors, and was generally considered an eyesore. The Homeowners Association of Oak Leaf Manor requested that the City of Franklin, by the Board of Works, take some responsibility for the problems since the City had approved the engineering plans for the subdivision. In 2001 the City Engineer, Jerry

Ott, had extended an offer to the Homeowners Association agreeing that the City would contribute up to \$3,000.00 toward repairs of the pond. City Engineer, Mike Buening, explained that the work has been completed and that generally the homeowner's association and not the City maintain the retention ponds. Mr. Hougland, seconded by Mr. Ault, made a motion for the City to honor the commitment made in 2001. The motion carried.

Request for Permission to Place a Dumpster in the Street from June 27 to July 5

Mr. Steven Sterns, resident of Franklin, appeared before the Board to request permission to place a dumpster on the street located at 440 E. Madison Street from June 27th to July 5th in order to complete remodeling on the home.

Mr. Ault, seconded by Mr. Hougland, made a motion to approve the request. The motion carried.

Request for Permission to Film a Documentary at Greenlawn Cemetery

Mr. Dan Hall, representative of VIZMO FILMS, did not appear as scheduled. Mr. Hall had asked to speak to the Board in order to request permission to film a documentary at Greenlawn Cemetery.

Mr. Hougland, seconded by Mr. Ault, made a motion to table the request. The motion carried and the matter was tabled.

Request for a Variance of the City's Noise Ordinance

Mr. John Evans, resident of 4232 Sycamore Court - Knollwood Farms, appeared before the Board to request a variance from the City's noise ordinance on June 30, 2007 to hold a birthday party. Mr. Evans explained that he planned to play music from a stereo outside of his home using speakers.

Mr. Hougland, seconded by Mr. Ault, made a motion to approve the request until 11:00 p.m. and that the Police Department has the right to shut down the activities if deemed necessary. The motion carried and the request was approved.

OTHER BUSINESS

There was no Other Business introduced.

REPORTS BY DEPARTMENTS

Planning Department

Planning Director Joe Csikos provided the Board with updates regarding:

450 E. King Street:

- On June 13, 2007, the property owner obtained the required residential remodel permit from the Department of Planning. The owner was provided with ten (10) days to begin work and report back to the Department regarding the progress.
- On June 25, 2007, the property owner reported back to the department and stated that progress had begun on removing debris from the interior of the home, as well as removal of siding materials. The owner has stated that roofing contractors would begin the demolition of the roof. Staff granted the property owner a ten (10) day extension to the building permit

(again requiring the owner to report back to staff regarding progress). The permit will be revisited on July 2, 2007.

- On June 26, 2007, department staff investigated the progression of the project, and found that a substantial amount of debris had been removed from the interior and the roof had been partially demolished. The property owner stated that the remainder of the roof would be removed by June 27, 2007, and required exterior wall bracing would be placed by June 28, 2007. The owner estimated that a new roof would be in place by July 13, 2007.

Mr. Witt, the property owner, appeared before the Board and showed pictures and explained his progress.

Mr. Scott Jesse, resident of 498 E. King, appeared before the Board to express his concerns regarding the 450 E. King Street property which is located next to his home. He asked for a timeline for the completion of the repair work. Mayor Jones-Matthews requested that the property owner provide the Planning Director with a list of contractors hired to perform the repairs at his former home.

Mr. Witt explained that he has received some money from the Mortgage Company and believes that they will continue to provide monies to him as the repairs continue.

Dr. Craig Moorman, a homeowner and a neighbor, appeared before the Board to express his concerns with the safety of the area and his overall concern about the condition of the home and grounds. He asked that Mr. Witt mow his grass and remove loose garbage and debris. He also asked that the City look at the condition of the garage behind Mr. Witt's home.

Mr. Hougland requested a financial worksheet that outlines the cost associated with the project and available funds to insure that the work continues and completed as required.

3065 Dowden Drive:

- The Department of Planning received a complaint regarding this address (trash, junk, car parts, and tall grass) on June 5, 2007, and tagged the property at 1:20pm on June 6, 2007.
- On June 19, 2007 Code Compliance forwarded a Nuisance Abatement Request to the Street Department to clean up and mow the property.
- On June 20, 2007, the Street Department performed some mowing on the property, but found the majority of the property to be cleaned and mowed as required.
- Upon receipt of the billing for \$200.00 from the Clerk Treasurer, the property owner contacted the Department of Planning regarding this invoice. The property in question was sufficiently cleaned by the property owner prior to the Street Department performing the work and the majority of the grass had been mowed. The property owner informed the Code Compliance Official that the mowing was stopped due to rain, and the person that was contracted was to return.
- Staff recommends the Board of Public Works and Safety deem this billing and invoice void. The property owner had completed the majority of the required work prior to Street Department activity.

Mr. Hougland, seconded by Mr. Ault, made a motion to accept the recommendation of the Planning Director. The motion carried and the invoice was voided.

Engineering Department

City Engineer Mike Buening provided the Board with a memorandum dated June 26, 2007 with status updates concerning:

1. Banta Street Drainage

Banta Street between Emma and Vaught Streets has standing water along the south side of the street that cannot reach the existing street inlet. Staff has received a quote to install a storm pipe and repair the existing inlet.

The City Engineer requested that the Board accept the quote from TDX in the amount of \$3,100.00 with funding from the BOW drainage funds. Mr. Ault, seconded by Mr. Hougland, made a motion to accept the recommendation of the City Engineer. The motion carried.

WWTP

WWTP Superintendent Rick Littleton requested the Board's approval in regard to pay requests and invoices for work completed on the ATAD project.

Mr. Ault, seconded by Mr. Hougland, made a motion to approve pay requests #10 and #11, and the Commonwealth invoices. The motion carried.

Mr. Littleton reported that the current contract with Best Way expires June 30, 2007 and has agreed to extend the contract with an additional fuel charge. Mr. Hougland reiterated his position that the City's ordinance needs to be updated prior to revisiting the trash removal contract. Members of the Board concurred and requested that the Board review the ordinance and make the necessary amendments.

Mr. Hougland, seconded by Mr. Ault, made a motion for the City Attorney to review the contract from Best Way regarding the fuel charge and continuance of the contract. The motion carried.

Mr. Littleton reported to the Board that an additional transfer from the Sewer Utility Transfer of Funds to the Sewer Improvement Expenses Fund may be in order based on a report by Jeff Birk. The Board directed that additional information be provided to the Clerk-Treasurer in order to insure appropriate funding of the project.

Sewer Billing

Sewer Billing Manager Brenda Poe has nothing to report.

Fire Department

Deputy Chief Greg Nelson had nothing to report.

Police Department

Deputy Chief Steve Hood requested permission to enter into an agreement with Leads on Line, which provides a database tracking service for pawn shop and EBay sales that would allow the Police Department to track stolen items. The contract amount would be paid out of the Police Department's budget.

Mr. Hougland, seconded by Mr. Ault, made a motion to approve the request and directed the department to provide an update on the progress. The motion carried.

Deputy Chief Hood provided the Board with an updated report on traffic speeds along East Jefferson Street.

Mr. Ault, seconded by Mr. Houglan, made a motion to install a stop sign at Jefferson Street and Elm Street. The motion carried.

MAYOR COMMENTS

Mayor Jones-Matthews referred to a letter from the Public Library thanking the Fire Department and placed copies of the letters in the employees' personnel file.

Mayor Jones-Matthews encouraged staff members and board members to let her know when there are property owners that need to be recognized for landscaping and property upgrades so that she may send a letter of acknowledgement to them.

CLERK TREASURER

Janet Alexander inquired about the condition of the drains in the entrance and exit to McDonald's on State Highway 31. The City Engineer and WWTP Superintendent explained that the matter is out of the City's hands because it is a state highway and a private drive.

Adjournment

The meeting adjourned at 7:30 p.m. The next regular meeting will be held on July 10, 2007 at 6:00 p.m. in City Hall.

Respectfully submitted by,
Janet P. Alexander, Clerk-Treasurer

Enrolled: July 5, 2007

Approved by the Board of Works: July 10, 2007