

**CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY**

Meeting Minutes

January 22, 2007

Opening

Mayor Brenda Jones-Matthews called the regular meeting of the Board of Public Works and Safety to order at 7:10 p.m. in the City Hall Council Room.

Present

The Roll was called and Mayor Jones-Matthews and Board Members Steve Hougland and Joe Ault were present.

Also present were Police Chief John Borges, Fire Chief Jim Reese, Street Commissioner Richard Hughes, City Engineer Mike Buening, Planning Director Joseph Csikos, Sewer Billing Manager Brenda Poe, Cemetery Superintendent Mark Webb, WWTP Superintendent Rick Littleton, City Attorney Robert H. Schafstall, Clerk-Treasurer Janet Alexander, and Clerk-Treasurer Assistant Kristi Bruther. The news media was not represented.

Mr. Hougland opened the meeting with an invocation followed by the Pledge of Allegiance.

The floor was opened to the public for comment on any topic. No one requested to speak.

Consent Agenda

Approval and Acceptance of Minutes

Approval of the Minutes of the Regular Meeting held on January 9, 2007.

Accounts Payable Voucher Registers

#11207 in the amount of \$47,070.35

#11307 in the amount of \$351,664.09

#11807 in the amount of \$682.04

#11907 in the amount of \$7,001,908.87

Mr. Hougland, seconded by Mr. Ault, made a motion to approve the consent agenda. The motion carried and the consent agenda was approved.

OLD BUSINESS

Acceptance of Maintenance Bonds and Release of Performance Bonds-Landmark Medical Subdivision

Mr. Steve Huddleston, representative for Landmark Medical Subdivision, appeared before the Board to request the acceptance of maintenance bonds and the release of performance bonds.

The City Engineer referred to his memorandum dated January 22, 2007 which listed the following:

Maintenance Bond – Travelers Casualty and Surety Company of America Bond #104839950 in the amount of \$45,500

Performance Bond – St. Paul Fire and Marine Insurance Company Bond #400TF4588 in the amount of \$218,640

The City Engineer recommended that the Board accept the maintenance bond and release the performance bond as listed by the City Engineer. Mr. Hougland, seconded by Mr. Ault, made a motion to approve the request. The motion carried and the request was approved.

NEW BUSINESS

Request Approval of Contract with Diana Day

The City Attorney, Rob H. Schafstall, presented a contract to the Board and recommended that the Board authorize the Mayor to enter into a monthly contract for the cleaning of City Hall at the rate of \$500/month with Diana Day. The City Attorney also requested that the Board allow the said person to be exempt from insurance and liability responsibilities and accept a signed mutual release. Mr. Hougland, seconded by Mr. Ault, made a motion to approve the request. The motion carried and the contract was approved and signed.

OTHER BUSINESS

Mayor Jones-Matthews stated that she has received several requests for signs at the following cross streets: Johnson Street and King Street – “No Thru Street”; Washington Street – “No Outlet” or “Dead End”; and South Street and Cemetery – “Speed Limit”. Mayor Jones-Matthews made a motion, seconded by Mr. Ault, to post a “No Thru Street” sign at Johnson Street and King Street. The motion carried. Mr. Hougland, seconded by Mr. Ault, made a motion to post a “No Outlet” or “Dead End” sign on Washington Street. The motion carried. The Police Chief and City Engineer recommended a site survey of the area along South Street before action is taken on this request.

REPORTS BY DEPARTMENTS

Police Department

Police Chief John Borges had nothing to report.

Fire Department

Fire Chief Jim Reese had nothing to report.

Sewer Billing

Sewer Billing Manager Brenda Poe had nothing to report.

WWTP

WWTP Superintendent Rick Littleton had nothing to report.

Greenlawn Cemetery

Greenlawn Cemetery Superintendent Mark Webb reported that the damaged fence has been repaired.

Street Department

Street Commissioner Richard Hughes had nothing to report. Mayor Jones-Matthews recognized Mr. Hughes and his staff for cleaning the streets and snow removal.

Engineering Department

City Engineer Mike Buening provided the Board with a memorandum dated January 22, 2007 and commented specifically on the following items:

1. Welcome to Franklin Sign
 - The Beautification Committee has requested the BOW to have an electrician provide repairs to the sign at West Jefferson Street.
 - The lights at this location are not functioning and the Street Department staff has determined the light bulbs are not the issue.
 - City Engineer requests the Board give direction to have an electrician troubleshoot and repair the lights at this location.

Mr. Hougland, seconded by Mr. Ault, made a motion to approve the recommendation of the City Engineer. The motion carried and the recommendation was approved.

2. East Interceptor
 - City Engineer has prepared the final change order for the project with Brackney includes final quantities and deductions for the project. The final contract amount is \$2,747,526.89. This is 1.3% above the original contract. City Engineer has the final change order for approval and signature.

Mr. Ault, seconded by Mr. Hougland, made a motion to approve the recommendation of the City Engineer. The motion carried and the change order was approved.

3. East Interceptor
 - David Brown has submitted a request for a crop loss reimbursement for 2005 crops along the Ragsdale ditch. He requests reimbursement of \$527.11. The City Engineer forwarded the request to Rob Schafstall and the attorney agrees that Mr. Brown should receive the requested reimbursement. This payment should be drawn from the Sewer Improvement Fund.

Mr. Hougland, seconded by Mr. Ault, made a motion to approve the recommendation of the City Engineer. The motion carried and the request was approved.

Planning Department

Planning Director Joe Csikos provided the Board with a memorandum dated January 22, 2007 summarizing current tasks. Mr. Csikos also reported that the Planning and Engineering Building had been damaged over the weekend by a snowball that broke the outer pane of a window.

City Attorney

The City Attorney reported that he has reviewed the pyrotechnic service contract for the July 4th fireworks display and requested that the Board authorize the Mayor to execute the contract. Mr. Hougland, seconded by Mr. Ault, made a motion to approve the request of the City Attorney. The motion carried and the contract was approved and signed.

Mayor's Comments

Mayor Jones-Matthews announced that a public meeting on the proposed Commerce Connector will be held at 6:00 p.m. at Franklin College in the Branigin Room.

Board Members' Comments

Mr. Hougland requested that the City Engineer speak with INDOT and request that damages to the grass at 720 East Jefferson Street during the Highway 44 repaving project be addressed. The City Engineer stated that he will contact INDOT.

Adjournment

The meeting adjourned at 7:30 p.m. The next regular meeting will be held on February 13, 2007 at 6:00 p.m. in City Hall.

Respectfully submitted by,
Janet P. Alexander, Clerk Treasurer

Enrolled: 2-7-07

Approved by the Board of Works: 2-27-07