

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
December 2, 2008

Opening

Mayor Paris called the regular meeting of the Board of Public Works and Safety to order at 9:30 a.m. in City Hall.

Roll Call

The roll was called and members Fred Paris, Joe Ault and Dan Murray were present.

Also present were: Deputy Police Chief Tim O'Sullivan, Fire Chief Jim Reese, Sewer Billing Office Manager Brenda Poe, Planning Director Krista Linke, DPW Superintendent Rick Littleton, Parks Superintendent Chip Orner, Assistant Director of Engineering Todd Wilkerson, Street Commissioner Steve Compton, Clerk-Treasurer Janet P. Alexander, City Attorney Robert H. Schafstall

Mr. Ault offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

Mayor Paris asked if anyone from the community had anything to bring before the board that was not on the agenda. No one asked to speak.

Consent Agenda

1. Minutes of the Regular Meeting held November 18, 2008
2. Accounts Payable Voucher Register
 - #112108 BOW Utilities in the amount of \$146,557.49
 - #112208 Sewer Utilities in the amount of \$3,196.05
 - #112608 November Payroll in the amount of \$672,771.50
 - #112808 BOW Utilities in the amount of \$48,245.87
 - #120108 Sewer in the amount of \$8,297.45
 - #120208 BOW in the amount of \$503,693.27

Mr. Murray made a motion to approve the consent agenda, seconded by Mr. Paris. Mr. Ault abstained. The motion carried.

OLD BUSINESS

1. Presentation of Bids for City Court Furniture

The Clerk Treasurer presented three bids received by the City Court for replacement office furniture. Bids were received from Pen Products (\$18,348.00) Fineline Furniture (\$18,139.39), and Office Installation Services Inc. (\$13,943.50). Mr. Murray made a

motion to accept the bid presented by Office Installation Services Inc. The motion was seconded by Mr. Ault. The motion carried and was approved.

2. Request of Speed Limit Change on Branigin Road to 40 Miles Per Hour (mph)

Deputy Police Chief Tim O'Sullivan reported that a study was conducted in the requested area and that the department does not recommend increasing the speed limit. Mayor Paris made a motion to deny the request to increase the speed limit on Branigin Road. Mr. Murray seconded this motion. The motion carried.

NEW BUSINESS

1. Contract with Remenschneider Associates and the City of Franklin Redevelopment Commission, and the Board of Works for the Purposes of the Gateway Corridors and Schematic Redevelopment Study

The Redevelopment Commission approved the contract at their November 20, 2008 meeting, subject to the addition of a timeline. The timeline has been provided and included with the contract. There is a section of roadway included in the survey area that is outside of the Economic Development Area; therefore the Board of Works is being asked to pay for work related to this section from Highway 31 to State Road 144 past the hospital on State Road 44 in the amount of \$4,200. Mayor Paris made a motion to approve the contract. Mr. Murray seconded this motion. The motion carried. Two original contracts were presented for signatures.

2. Request for Approval and Acceptance of the Miller Flex Space, Section 2-Replat of Block B

Planning Director Krista Linke presented the plat for acceptance. Mr. Murray made a motion to accept, seconded by Mr. Ault. The motion carried.

OTHER BUSINESS

Mayor Paris asked Joe Ault about the Council's reaction to the Memorandum of Understanding (MOU) concerning the Fire Department presented to the Council at the meeting held last night. Mr. Ault reported that the Council did not comment on the document. The Mayor asked the Clerk Treasurer to add the MOU to the December 16, Board of Works agenda for adoption.

The Mayor also stated that a tort notice was received concerning a damaged drain pipe from Northwood Apartments. The City Attorney informed the Board that he has turned the matter over to our insurance carrier.

REPORTS BY DEPARTMENTS

Street Department

Street Commissioner Steve Compton reported that they will begin leaf pick-up this week. He also reported that if the weather cooperates the department will begin installing a sidewalk at Mallory Parkway. They have been getting the snow plows ready for the first big snowfall.

The Mayor stated that he has discussed his concerns about the turn lane located at the entrance to the Tech Park with INDOT. Trucks turning into the Tech Park must use both lanes of State Road 44 in order to make the turn. INDOT told the Mayor that if the City provides an engineering plan they will issue a permit allowing the City to cut out the curb and enlarge the turn lane with black top patch. The state does not plan to address the problem themselves until 2010 or 2011. A discussion was held.

Planning Department

Director Krista Linke reported that she is interviewing Planners for the open position in her department. Ms. Linke also stated that there are two other positions open for Administrative Assistant and Code Enforcement officer. She hopes to fill these positions by the end of the year. Ms. Linke requested the Board approve an agreement with American Structure Point not to exceed \$800 for a visual inspection and report concerning the structural condition of the Hazelett Building. Mr. Ault made a motion to approve this inspection, seconded by Mr. Murray. The motion carried. Ms. Linke also reported that the “Buyout” grant application will be submitted tomorrow by Joanna Meyers.

WWTP

Superintendent Rick Littleton stated that they have been attending some meetings concerning the MS4 with other municipalities.

Police Department

Deputy Police Chief Tim O’Sullivan asked about the crash reporting agreement. A discussion was held. Mr. Murray made a motion to rescind the Board’s prior decision to approve the contract, seconded by Mr. Ault. The motion carried.

Fire Department

Fire Chief Jim Reese asked who should be the contact for the billing vendor Med-Bill Corp. Clerk-Treasurer Janet P. Alexander stated that she feels like it should be someone from the Fire Department, as they would have more information on runs and the information that Med-Bill Corp. would need. Mayor Paris responded that he feels that the contact should be Chief Reese. The Chief also brought up his concerns about potential overtime pay for the EMS Director who will work Monday through Fridays. If the hours for the EMS Director exceed 40 they would be paid overtime. This position would be considered a non-exempt position.

Sewer Billing

Billing Manager Brenda Poe did not have a report.

Engineering Department

Assistant City Engineer Todd Wilkerson did not have any additional reports.

Mayor Paris reported that the ongoing TEA 21 Project headed up by Bonar is moving forward with a modified plan to address drainage issues from Banta Street to Jefferson Street. Work will be performed in the center of the road to avoid damaging trees. The project will be bid out in September of 2009.

Mr. Murray made a motion to adjourn, seconded by Mr. Ault. The motion carried. The meeting adjourned at 10:30 a.m. The next meeting is scheduled for December 16, 2008, at 9:30 a.m. at City Hall.

Respectfully submitted by,
Janet P. Alexander, Clerk-Treasurer

Enrolled: December 11, 2008

Approved by the Board of Works: December 16, 2008