

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
September 16, 2008

Opening

Mayor Paris called the regular meeting of the Board of Public Works and Safety to order at 9:30 a.m. in City Hall.

Roll Call

The roll was called and Joe Ault and Dan Murray were present.

Also present were: Deputy Police Chief Tim O'Sullivan, Fire Chief Jim Reese, City Attorney Robert H. Schafstall, Planning Director Krista Linke, DPW Superintendent Rick Littleton, Assistant Parks Superintendent Rock Stultz, Assistant Director of Engineering Todd Wilkerson, Sewer Billing Manager Brenda Poe, Street Commissioner Steve Compton, Clerk-Treasurer Janet P. Alexander, and Clerk-Treasurer Assistant Kathy Cragen.

Mr. Ault offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

Mayor Paris asked if anyone from the community had anything to bring before the board that was not on the agenda.

Mr. Bill Dever came forward to request permission to hang promotional banners advertising the B-Movie Fest. The banners would be displayed for a week to a week and a half. Mr. Murray made a motion to approve, seconded by Mr. Ault. The motion carried.

Mr. Javier Amaro came forward to request that the City waive a bill for mowing and yard clean up. Mr. Amaro stated that the City took a ping pong table which had been in his back yard. He was out of town at this time, and does not believe that the work was necessary. He lives at 1140 Knollwood Avenue. Mayor Paris said that he would like to table this request and asked the Planning Department to bring reports and pictures to the next meeting.

Resident Judy McIntosh of 1776 Younce Street came forward to complain about her neighbor (1802 Younce Street) keeps demolition derby cars on his property at all times. Deputy Police Chief Tim O'Sullivan stated that under our current ordinance people can have a derby car on their property for a certain amount of time before and after the Johnson County Fair. Deputy O'Sullivan stated that the police tag these vehicles and then the owners bring them back into compliance. Then shortly thereafter the vehicle will be back out as a derby car. He said that a new ordinance is needed allowing us to fine people who do this regularly. Ms. McIntosh said that they work on these cars all day long making constant noise. Under the ordinance these cars are considered junk vehicles. Mayor Paris stated that he wants the Planning Department to check into the code enforcement options to address this problem. City Attorney Rob H. Schafstall will check to find out what we can do to improve this code.

Resident Harold Downs of 1640 Roberts Road also made the same complaint. Mr. Downs states that the derby car folks / his neighbors change the license plates on vehicles in their driveways.

Mr. Downs states that these vehicles are up on blocks, and he does not see anything being done about them. Mr. Ault asked that Mr. Downs call the Police Department when he sees neighbors changing license plates, as this is illegal.

Mr. Ken Remenschneider of Remenschneider Associates, Inc. came forward to talk about flood proofing the old police department. He stated that the cost estimates they gave should be considered preliminary. Eric Swickard of Bernardin Lochmueller & Associates, Inc. talked about the difference between wet proofing and dry proofing this building. Wet proofing would include installing water resistant insulation and synthetic base boards. Wet flood proofing is recommended because it would result in some reimbursement by FEMA. The cost would be around \$162,000. Dry flood proofing could entail any of the following: elevating the building, moving the building, building a barrier wall or levy, having flood shields, pump station, water proof doors installed at a cost of around \$286,000. FEMA would pay up to \$200,000. If a flood barrier wall were built it would need to be 820 feet long and 5 feet tall with 50 feet of flood shields to provide a higher level of protection. The barrier wall would not be covered by FEMA. The cost would be around \$524,000. James T. Kienle of Kienle & Associates the architect on this project recommended wet flood proofing no matter what else we do. There would be a reduction on our insurance with the wet & dry flood proofing. Mr. Ault if the building is strong enough to withstand another flood, Mr. Kienle stated that he thinks we would need some additional support to the building and that the most reliable improvement would be the barrier wall.

Consent Agenda

1. Minutes of the Regular Meeting held September 2, 2008
2. Accounts Payable Voucher Register
 - #082608 in the amount of \$1,052,298.20 Payroll
 - #090608 in the amount of \$26,818.90
 - #090508 in the amount of \$176,239.65
 - #091208 in the amount of \$34,041.63
 - #091308 in the amount of \$3,611.77
 - #091608 in the amount of \$12,458.70
 - #091508 in the amount of \$14,969.60

Mr. Ault made a motion to approve the consent agenda, seconded by Mr. Murray. The motion carried.

OLD BUSINESS

Resolution No.: 08-06 A Resolution Establishing A Policy For Short-Term and Long-Term Disability Coverage

Mayor Paris stated that the companion ordinance was approved by the Common Council last night. Clerk- Treasurer Janet P. Alexander stated that the 3rd party administrator is on board for both short-term and long-term coverage. The Clerk-Treasurer stated that she thinks the board

should move forward with this resolution. Mayor Paris made a motion to approve this resolution with the changes that were made at last night's council meeting, seconded by Mr. Ault. The motion carried.

NEW BUSINESS

Request for partial closure of North Drive and Hillview Drive for a block party on September 28th, from 5:00-7:00 p.m.

Resident Nancy Brutus came forward, she would like to block off the east end of Hillview Drive to the first driveway on North Drive, for a neighborhood block party. Mr. Ault made a motion to approve, seconded by Mr. Murray. The motion carried.

Request for acceptance of the dedication of right-of-way along Graham Road from Johnson County for the Animal Shelter

Sean Downey representing Johnson County Commissioners for the formal dedication of the Animal Shelter at 2160 Graham Road appeared to request 50 feet of right-of-way. Mr. Murray made a motion to approve, seconded by Mayor Paris. The motion carried.

Review of Standard Operating Procedures/Rules and Regulations and Job Descriptions Recently Re-evaluated

Police Department-Deputy Chief Tim O'Sullivan presented their department's amended rules and regulations. Clerk-Treasurer Janet P. Alexander stated that the Board of Works can only approve policy and procedures but not anything that involves compensation. Deputy O'Sullivan stated that these are SOP's and rules and regulations only, and job descriptions. Tabled

Request for disabled parking sign at 500 Center Street by Sharon Geswein

Ms. Geswein states that she has degenerative disk disease and would like to be able to park her car in front of her house. Ms. Geswein realizes that the parking space could not be reserved for her exclusive use but would be available to anyone with a handicapped permit. Mr. Murray made a motion to approve, seconded by Mr. Ault. The motion carried.

Request for speed limit change, and no parking ordinance on Longest Drive requested by the Residents of Longest Drive and Golfview Villas

Mr. Steve Davis who lives at 1835 Longest Drive came forward. Mr. Davis states that they have a lot of traffic, and children in this neighborhood, and would like the speed limit lowered to 20 miles per hour for safety. He stated that there are no sidewalks in this area. Mr. Davis states that they would like no parking on south side of street during certain hours; 6:00 a.m. to 8:00 p.m. No parking at all on north side of street. Mr. John Cole came forward to state his opposition to these changes in parking status. Mr. Cole provided a second petition for speed limit reductions. Mayor Paris stated that he would like for the Police Department to do a speed survey of the area before any action is taken. Tonya Walker a resident of this area also spoke explaining that she did not sign either petition and does not agree that the problems that were stated in the above petition by Mr. Davis. Mayor Paris made a motion requesting a traffic study, which was seconded by Mr. Murray. The motion carried.

OTHER BUSINESS

None

REPORTS BY DEPARTMENTS

Street Department

Street Commissioner Steve Compton stated that a quantity of road salt has been purchased.

Planning Department

Director Krista Linke received a request that the City waive a filing fee of \$250.00 for the National Guard Armory. Mr. Murray made a motion to approve this request, seconded by Mayor Paris. The motion carried.

Krista stated that the opening of the bids for the Downtown Revitalization will take place this Thursday, September 18th at City Hall. Krista asked for the Boards approval to award the bid if any are acceptable. The board members discussed this request and stated that the bids should be taken under advisement by City Attorney Rob H. Schafstall.

She also presented an invoice from Remenschneider Associates, Inc. for \$9,234.77 for work completed to date and an invoice from Hannum, Wagle & Cline for \$1,250.00 for the Downtown Streetscape Project and would like permission to submit these for payment. Mayor Paris made a motion to approve paying these invoices, seconded by Mr. Murray. The motion carried.

Finally Krista reported that Senior Planner Joanna Myers recently received a major statewide award from the Indiana Association of Floodplain and Stormwater Management for: Excellent Strides in Floodplain Management Program Award. This award was presented to Joanna at a ceremony in Brown County.

Engineering Department

Assistant City Engineer Todd Wilkerson had no additional reports.

Sewer Billing

Billing Manager Brenda Poe stated that she is sending letters to former residents of homes that were ruined in the flood that may be demolished. This letter states that their water meters will be removed. Brenda stated that they originally had ninety-two homes on this list but five of those have been reoccupied. Mayor Paris made a motion to approve sending this letter, seconded by Mr. Murray. The motion carried.

Cemetery

Cemetery Sexton Mark Webb was absent due to his vacation.

Fire Department

Fire Chief Jim Reese stated he had nothing to report at this time.

Police Department

Deputy Chief O'Sullivan stated that the traffic survey was conducted in Branigin Creek. He reported that officers observed an average of 200 cars each moving at an average speed of 24 m.p.h. The request submitted to the board was to lower the speed limit from 30 to 20 m.p.h. Mr. Murray made a motion to deny the request to lower the speed limit, seconded by Mayor Paris. The motion carried, and was denied.

Deputy O'Sullivan said that his department has issues with the lack of procedures in place when employees leave and that he and the Chief would like the City to put an exit interview process in place. Mayor Paris stated that every department head has requested that the City provide a Human Resources person available. Clerk-Treasurer Janet P. Alexander stated that our policy manual is not well understood and the policies are unclear about proper procedures for when an employee leaves the city's employment. Mayor Paris said that some proposals need to be received as to the cost of having our employee manual re-written.

WWTP

Superintendent Rick Littleton had nothing to report at this time.

Parks Department

Assistant Parks Superintendent Rocky Stultz had nothing to report.

Clerk Treasurer

Janet P. Alexander stated that she would like the Boards approval to open an account with Auto Zone which has offered a 50% discount to our departments. Mr. Ault made a motion to approve this request, seconded by Mr. Murray. The motion carried.

The Clerk-Treasurer also told all department heads present to please look at their budgets in case the need to request any additional appropriations.

Mr. Murray made a motion to adjourn, seconded by Mr. Ault. The motion carried.

The meeting adjourned at 11:55a.m. The next meeting is scheduled for October 7, 2008, at 9:30 a.m. at City Hall.

Respectfully submitted by,
Janet P. Alexander, Clerk-Treasurer

Enrolled: October 2, 2008

Approved by the Board of Works: October 7, 2008