**CITY OF FRANKLIN**
**BOARD OF PUBLIC WORKS AND SAFETY**
Meeting Minutes
August19, 2008

**Opening**
Mr. Ault called the regular meeting of the Board of Public Works and Safety to order at 9:30 a.m. in the City Hall Council Room.

**Roll Call**
The roll was called and Board Members Joe Ault and Dan Murray were present. Mayor Paris: was absent. Also present were: Assistant Police Chief Tim O'Sullivan, Assistant Fire Chief Justin Lollar, City Attorney Robert H. Schafstall, Planning Director Krista Linke, Assistant City Engineer Todd Wilkerson, Parks and Recreations Superintendent Chip Orner, Street Commissioner Steve Compton, Cemetery Sexton Mark Webb, Sewer Billing Manager Brenda Poe, Clerk-Treasurer Janet P. Alexander and Clerk-Treasurers Assistant Kathy Cragen.

Mr. Ault offered an invocation immediately followed by the Pledge of Allegiance.

**Public Comments**
Mr. Ault asked if anyone from the public wished to comment on anything not listed on the agenda. Sonya Ware-Meguiar CEO of Girls Inc., of Franklin came forward. Ms. Ware-Meguiar stated that Girls Inc. is planning a "gala" to be held Saturday, September 27th, at Richards Kitchen, and the Destination Garden Center. They ask for permission to close East Wayne Street that evening for the band. They checked with the businesses and all of them will be closed. There are two residents and they plan to write letters to them explaining what they are going to do and what will be happen that night. Ms. Ware-Meguiar stated that East Wayne Street will be closed to Water Street. The event will be take place from 6:00-9:00 p.m. The street would need to be closed from 4:00-9:00 p.m. for the band to set up. Mr. Ault stated that they should table this until the next Board of Works meeting on September 2, 2008, to give Ms. Ware-Meguiar time to contact the residents that would be affected and to allow those residents time to arrange to come to the next meeting, in case they have any opposition to this. Mr. Ault also suggested that they request a noise ordinance variance for the band. This was tabled until the September 2nd meeting.

**Consent Agenda**
Mr. Murray made a motion to accept the consent agenda, seconded by Mr. Ault. The motion carried and the consent agenda was approved.

1. Minutes of the Regular Meeting held August 5, 2008.
2. Accounts Payable Voucher Registers
    - #080908 in the amount of $950.57
    - #080808 in the amount of $109,884.83
    - #081508 in the amount of $5,019,166.33
    - #081608 in the amount of $4,268,000.00.
    - #081908 in the amount of $148,090.59
    - #081808 in the amount of $22,535.02

**OLD BUSINESS**

None

**PUBLIC HEARING**

None

**NEW BUSINESS**

1. Request for approval and acceptance of the Miller Flex Space, Section 2 plat-Planning Director Krista Linke brought forward a plat for signature; all of the required items have been resolved to her satisfaction.

   Mr. Murray made a motion to approve, seconded by Mr. Ault. Motion Carried.

2. Request for placement of handicapped parking sign on street in front of property-Lori Cox. Ms. Cox was not present.

   Mr. Murray made a motion to table until next meeting.

3. Request for BOW approval for a title transfer on department vehicle-Fire Chief Jim Reese stated that this is a White River Township staff vehicle, [the trade in] was endorsed by the Mayor. Clerk Treasurer Janet P. Alexander stated that Board needs to approve the trade-in.
   Mr. Ault made a motion to approve, seconded by Mr. Murray. Motion carried.

4. Request for partial closure of Madison Street and for a noise variance for Friday and Saturday night for the Willard and for the B-Movie Fest
   Mr. Bill Dever appeared and stated that he puts on the B-Movie Fest at the ArtCraft. He asked the Board to close off part of Madison just right behind the optometrist's office for some of his overflow. Mr. Ault asked what type of band this would be. Mr. Dever stated that on Friday night it would be a heavy metal tribute band, but they have been told that they have to keep the volumes down, and there will be no playing past 11:00 p.m. On Saturday night it will be a jazz band. They will be in the county parking lot behind the courthouse annex, across from the Artcraft Theatre. This will be the held September 26th and 27th in conjunction with the Discover Downtown 4th Friday events. They would like the street closure for Friday night, Saturday and Sunday. Mr. Murray made a motion to the closure of Madison Street as requested, and the noise ordinance as requested; this was seconded by Mr. Ault. The motion carried.

5. Request for placement of a dumpster due to lightning strike on June 13th
   Franklin resident Jerry Flake came forward and stated that they have been unable to place dumpster in the back of his property due to utility wires. It must be placed in front the house on the street and will be removed as soon as work is done.
   Mr. Ault mad a motion to approve, seconded by Mr. Murray. Motion carried.

6. Request for lane closures in order to install and monitoring wells per IDEM
   Jeff Timmons, an environmental consultant for Jet Oil, the owner of the gas station at 400 East Jefferson Street, requested lane closures in order to do required work. Mr. Ault asked that Mr. Timmons notify our Police and Fire Departments in writing of the times and dates that these streets and locations are going to be affected so that they can adjust accordingly for any emergency runs in the area.
7. Mr. Murray made a motion to approve subject to notification of Police and Fire Departments; this was seconded by Mr. Ault. The motion carried.

8. Request for the BOW to petition Johnson County to investigate Canary Creek Ditch near Washington Street
   City Council Member Joe Abban representing the 5th District came forward to discuss the condition of Canary Creek Ditch around Washington Street since the flood. This ditch on the cul-de-sac side is actually lower than the field that is across the street so any heavy rains that come through- the water is going to spill on the opposite side. There is a lot of erosion. Mr. Abban asked the BOW to petition the county take a survey, and see if anything can be done to improve the condition of the ditch. Mr. Ault stated that he sees no problem with the city contacting the county, and requesting a ditch survey be done, and to look at additional erosion that has happened since the flood. Mr. Murray stated that they should contact the County Drainage Board, and the County Commissioners, and the city will be behind them. Mr. Ault stated that once they find out when the meetings are to let him know, and he will appear with them at these meetings. Clerk Treasurer Janet P. Alexander asked what resources do citizens have to investigate this so that when they are going in they have a good case, would they talk to soil and water, would they talk to our Planning Department, or our Engineering Department. Mr. Ault stated probably Engineering and Planning, and he would guess DNR, because he would guess DNR would have jurisdiction over everything that happens out there. Assistant City Engineer Todd Wilkerson stated that he thinks it would be IDEM; they would probably have more jurisdiction than anybody.

9. Request for signage for hearing impaired individual on street-Judy Bell
   This item was removed from agenda.

## OTHER BUSINESS

None

## REPORTS BY DEPARTMENTS

### Street Department

Street Commissioner Steve Compton Street Department is looking at possibly purchasing a pickup to add to their fleet. He has the money in his budget to buy a truck. The department received 160 tons of salt yesterday. Last year they used around 700 tons.

**Planning Department**

Director Krista Linke stated that her department has three main projects going:

The grant under way for the buyout program;

The grant for the downtown streetscape;

Code Enforcement Division is working on updating the municipal code,

This Friday is the fourth Friday, the band is The Mess Around it’s a 50’s & 60’s band and will play from 7:00 – 9:00p.m.

Mr. Ault asked Krista to have the Code enforcement officer look at the Sandor property mentioned by Mr. Abban & Mrs. Leeper.

**Engineering Department**

Director of Engineering Todd Wilkerson stated that the plotter has come in. They have it set up physically, but it is not connected to their network yet they are still working out some bugs but it will scan and copy, so they can start scanning some of their older files. Last Tuesday they had a meeting about the proposed TEA-21 project for Main Street – there is a two week public comment period

Todd states that he has been working with the Fire Department about their new firehouse project.

**Sewer Billing**

Billing Manager Brenda Poe states that her department is finalizing filing August claims.

**Cemetery**

Cemetery Sexton Mark Webb stated that he was asked some time ago to get quotes on replacing the tractor type mower that blew up earlier in the year. The bids he received range from $8,500 from Indy Tractor to $6,750 from Dutch Acres down to $5,998 from Quality Equipment. Mr. Webb states that he does not have money in his budget to purchase the tractor. He also told the Board that he needs a new (newer) vehicle because the transmission went out of the 4 x 4 Chevy he was driving. And the truck that Mark is now driving has 160 plus thousand miles on it. Mr. Ault asked if Mark had made copies of these quotes for the board members, and stated that they would address this issue at the next meeting. Mr. Ault asked if Mark would be able to operate with these two trucks in the short term. Mark told him that right now he only has one dump truck, and he is eventually going to get to where he is escorting funerals with the dump truck. Mr. Compton stated that the reason that they took the bed out of this truck was like Mark said it had transmission problems, plus it had other issues that it wasn’t worth fixing. Both trucks were hand me downs from Street Department. Marks states that he doesn’t think it is necessary to get another truck, but that it would be nice to have another vehicle to drive around in to do errands that would be more gas efficient. Mr. Murray asked what type of vehicle Mark felt he needed. Mark stated it could be a small truck or a car, just something to escort funerals, and run errands in. Mr. Ault asked Police Chief Lynn if they had anything ready to be rotated out; Chief Lynn stated that they would not have anything before the first of the year. Mr. Ault stated that he would look in to this by the next meeting for Mark.

**Fire Department**
Fire Chief Jim Reese stated that they are working on property surveys of the new fire station. Mr. Williams told him that he needed to talk to the City Attorney and the Mayor about the exact dimensions of the two acres. Chief Reese also said that they are shopping around for a pumper truck.

**Police Department**
Police Chief Stan Lynn stated that they have applied for a grant to comply with new electronic ticketing. He explained that within the next year the state has mandated that police departments use the E ticket system which requires a scanner and printer in every vehicle. The Indiana Criminal Justice Institute will cover 75% of the cost for twenty-six units through this grant. These cost $700 per vehicle. He provided a memorandum of understanding to the members and to the attorney. , City Attorney Rob H. Schafstall stated that the Board could authorize the Mayor to sign these agreements once Mr. Schafstall has received the financial information. Mr. Ault made a motion to approve the Mayors signature seconded by Mr. Murray. Chief Lynn stated that he was under the impression that only his signature was needed. If that is the case then the above motion can be amended to agree to the Mayor or the Chiefs signature.

Chief Lynn stated that they have five reserve officers in the 40 hour pre-basic training program. They also have a new full time officer on duty. He will go to the academy in September. He has already done the physical agility test and passed.

**Parks Department**
Superintendent Chip Orner gave an update on the condition of the parks. He stated that they have made some nice progress in the last few weeks since we haven't had any rain. They are hoping to have Province Park open this time next week.

**Clerk Treasurer**
Janet Alexander presented a family medical leave FMLA request for an eligible employee for intermittent leave one day a week without pay for Julie Parsley.
Mr. Ault made a motion to approve, seconded by Mr. Murray. Motion carried.

**Law Department**
City Attorney Rob H. Schafstall asked street department employee Mr. Elmer Quick to come forward. Evidence was presented. Mr. Quick was given the opportunity to offer any information he thought was relevant. Motion made by Ault, seconded by Murray, to terminate Elmer Quick as an employee. Motion approved 2-0.

**Adjournment**
The meeting adjourned at 10:30 a.m. The next meeting is scheduled for Sept. 2, 2008 at 9:30 a.m. at City Hall.

Respectfully submitted by,
Janet P. Alexander, Clerk-Treasurer

Enrolled: August 28, 2008
Approved by the Board of Works: 09-02-08