

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
August 5, 2008

Opening

Mayor Paris called the regular meeting of the Board of Public Works and Safety to order at 9:30 a.m. in the City Hall Council Room.

Roll Call

The roll was called and Board Members Joe Ault and Dan Murray were present. Also present were: Assistant Police Chief Tim O'Sullivan, Assistant Fire Chief Justin Lollar, City Attorney Robert H. Schafstall, DPW Superintendent Rick Littleton, Planning Director Krista Linke, Director of Engineering Todd Wilkerson, Parks and Recreation Superintendent Chip Orner, Street Commissioner Steve Compton, Cemetery Sexton Mark Webb, Sewer Billing Manager Brenda Poe, Clerk-Treasurer Janet P. Alexander and Clerk-Treasurers Assistant Kathy Cragen.

Mayor Paris offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

Mayor Paris asked if anyone from the public wished to comment on anything not listed on the agenda. No one came forward. Mayor Paris stated that the Police Department had given special recognition to Floodplain Coordinator Joanna Myers for helping them so much during the flood. Mayor Paris also told those present that former council member Phyllis Cantwell had passed away and that her funeral was yesterday.

Consent Agenda

Mr. Murray made a motion to accept the consent agenda, seconded by Mr. Ault. The motion carried and the consent agenda was approved.

1. Minutes of the Regular Meeting held July 22, 2008.
2. Accounts Payable Voucher Registers
 - #072508 in the amount of \$4,991.94
 - #072408 in the amount of \$65,661.93
 - #080108 in the amount of \$95,542.71
 - #080408 in the amount of \$69,708.78
 - #080208 in the amount of \$1,565.45
 - #080508 in the amount of \$105,871.66
 - #General, Pension, & Sewer Payrolls in the amount of \$780,366.78

OLD BUSINESS

None

PUBLIC HEARING

None

NEW BUSINESS

Request for Approval and Acceptance of The Franklin Tech Park, Lot 3 Plat Todd Wilkerson stated that this is a plat for Cooper Tire and that everything is in order.

Mayor Paris made a motion to approve, seconded by Mr. Ault and the motion carried.

Request to Refund the \$2,000.00 Fee for a Sanitary Sewer Connection Permit. Permit was issued to McNeil Homes, Inc. for Construction of a Single-Family Residence at 1537 Thunderbird Court. Planning Director Krista Linke stated this permit was for a home that ended up not being built, they have requested a refund for the sewer tap on fee.

Mr. Murray made a motion to approve this request, seconded by Mr. Ault. The motion carried.

Memorandum of Understanding By and Between NSK Corporation and The City of Franklin, IN Relative to Conveyance of Two (2.0) Acres in fee simple for Use as a Fire Station- City Attorney Rob H. Schafstall stated that NSK Corporation has agreed to give the city 2 acres of land. NSK has already signed the paperwork; requirements are that the city must start construction within one (1) year and finish within two (2) years or the land must be given back. The other requirement is that we will pay for the cost of the survey and titlework. Mr. Schafstall recommended that the board authorize Mayor Paris to retain a surveyor and title company. Mr. Murray asked that we make sure that there is no hazardous material on this property before moving forward. This is on Sloan Drive just south of NSK. It was decided that the Mayor must select a surveyor and title company within 10 days.

Mr. Murray made a motion to move forward with above conditions, agreeing to have the Mayor hire a surveyor and title company, seconded by Mr. Ault. Motion Carried.

JCCASA Grant for a Vehicle Lease (Narcotics Unit) Assistant Police Chief Tim O'Sullivan stated that the Police Department has received a grant for \$20,000 to be used for equipment or vehicles for narcotics officers. This was approved through the Council last night. The Police Department would like to have Board approval to move forward with the lease of this vehicle.

Mayor Paris made a motion to approve, seconded by Mr. Ault. Motion Carried.

CROP Walk October 5, 2008, Proposed Route including an extension of route across

Jefferson Street Bill Qubeck came forward with information concerning the Crop Walk. Mr. Qubeck stated that this event starts and ends at the Food Pantry each year, money raised is to help feed the hungry. One-Hundred percent (100%) of what is raised is given for the hungry. Organizers will provide water stations, and will use golf carts on Greenway Trail to make sure everyone makes it through the walk with no problems. Mr. Qubeck states that they will need help crossing over Jefferson Street. He feels that a police officer will need to be present to help them cross safely over Jefferson Street. The walk takes about two hours, and they will put up and remove all signs for this event, and will use the Greenway Trail as much as possible. Typically there are around 300 people in this event. This event will take place Sunday, October 5th at 2:00 p.m.

Mayor Paris made a motion to approve, seconded by Mr. Ault. Motion Carried.

Proposed route for Franklin Fall Festival Parade Dick Dennis came forward, and a map was given of the proposed route, parade will start at the old high school, it will be the same route as used the past several years, the only change would be the parade will end at a different location. It was stated that they would need a state permit for this parade. This parade will be October 4th at 2:00 p.m.

Mr. Ault made a motion to approve, seconded by Mr. Murray. Motion carried.

Request for signage on Grant Street regarding recreational vehicles Randy Perkins came forward and stated that he lives at 21 Grant Street. Mr. Perkins stated that they have been having problems with ATV and motorcycles in the easement at the back of their property. Mr. Perkins states that the police have been called in the past, and the problem will stop for a while, but then they start again. Mr. Perkins states that these people go through the alleys, and private backyards to get to this easement. He states that the community is trying to keep this property nice, and they would like signs put up stating that no motorized vehicles be allowed on this property. Mayor Paris stated that these people would be trespassing on private property if they are going through backyards to get to this easement. He stated that the property owners would need to put up no trespassing signs, and then call police if it continues. Mayor Paris also suggested property owners put up some type of fencing to keep people off of their property. Resident Fran Leeper stated that property owners had been told in the past that this would not be allowed by the utility companies. Mayor Paris stated that he thought as long as there was access for the utility companies to get to where they needed to be, there should be no problem. Mr. Ault stated that he would not recommend fencing until checking with utility companies. The Mayor also stated that if trespassing signs are erected then the Police Department would be able to issue tickets, and if people came back again they could be arrested. The Police Department and City Engineer will check into the issue of ownership of this property.

OTHER BUSINESS

None

REPORTS BY DEPARTMENTS

Street Department

Street Commissioner Steve Compton stated that several storm drains had been looked at. There is a 24" drain between Paris Tire and The Jukebox, when checking Roaring Run they ran into a lot of fill and gravel, no complete closure or collapses. This morning Steve noticed that Main Street is filling up and not draining off, he thinks that the drainage pipe might need to be raised. Mr. Compton states that they now have three chippers running with nine employees which they are having to pay overtime. Employees from Work Force One are saving the city money, and are working out great. The Street Department is working on painting striping on streets. They have received quotes on Eastview, Westview, Arvin Rd, and Commerce Drive. Mr. Compton states that he has been working on budget issues. Steve also stated that the cemetery has problems with one of their trucks, and he feels that they could change the bed from one truck to another. Mr. Compton stated that the sidewalk on Grant Street is rough, and will need to be looked at. He also stated that the Riser Building needs to be cleaned out and gotten rid of, Clerk-Treasurer Janet P. Alexander stated that we need a list of items in this building so it can be listed as surplus and auctioned off. Mr. Compton stated that the building is worth more scrapped than as a standing building. Mr. Compton made a request to sell two (2) tons of scrap metal, from old hydrants, old signs and stuff picked up off of the streets. He states that scrap metal is now running around \$200 a ton.

Mr. Murray made a motion to approve the sale of scrap metal, seconded by Mr. Ault. Motion carried.

Mayor Paris asked about our legal issues when trees have fallen on private property. Rob H. Schafstall City Attorney stated that the property owner needs to talk to their own private insurance company if it is on private property. If it is put on the sidewalk then the Street Department will remove debris.

Planning Department

Director Krista Linke stated that the downtown streetscape budget was over six-hundred thousand dollars, and the bid we received was \$1.6 million. She is trying to check into getting a longer time for bidding. Krista states that she has been working with the Mayor putting in for a grant for the corridor through Franklin that is due August 21st, and is also revamping code enforcement and budgets. They have new computer, and the new plotter-scanner combo is in and will be up and running by the end of week. There will be a meeting on the TEA-21 grant on August 12th at the Artcraft Theatre, on the North Main Street Project and whether to go forward with the project. Downtown project we own the plans, and we may get a grant for sidewalks and lights, or it may be cheaper for us to come up with the money ourselves. Todd Wilkerson stated that the schedule that was put on the labor of this job was very time consuming, so that put a lot of pressure on getting this bid. They also scheduled two flaggers at all times while they are working on this project. If this project is moved to next spring or summer it may work better, due to the fact they could work at night.

Engineering Department

Todd Wilkerson Director of Engineering advised that paving bids were opened Friday and there were two bidders. Grady Brothers bid was \$672 thousand, and he recommend that we go with this bid, and that the Board give the Mayor authority to sign to proceed. Mr. Murray asked about their estimate. Mayor Paris asked about part of Churchill and part of South Street, states it may not be wise to use this money from US Highway 31 to the Police Department due to demolition that may be happening on South Street. Todd stated this could be changed to other areas.

Mr. Murray made a motion to approve accepting Grady Brothers bid, seconded by Mr. Ault. Motion carried.

Sewer Billing

Billing Manager Brenda Poe – Mayor Paris asked about people with problems with bills from flooded areas. Brenda states that it is impossible for her to know what homes are empty. Mayor Paris states that if they have an active water meter than they will still get billed. Brenda stated that they have adjusted everyone back to vacant that has called in, and they have had 65 called in as vacant as of this date. This cost is \$5.00 per month if listed as vacant. Pamphlets will go out this month with the bill telling people about the SBA.

Cemetery

Cemetery Sexton Mark Webb-was absent

Fire Department

Assistant Fire Chief Justin Lollar stated they are on the fast track. Next Monday there is a meeting at 10:00 a.m. at fire headquarters with the Architect, Mr. William Burd. Clerk Treasurer, Janet P. Alexander stated we have an outstanding debt from Fire Medic to the Sewer Utility still due of \$331,000 on equipment.

Police Department

Assistant Police Chief Tim O'Sullivan stated that a new officer will start on Monday, and is a replacement for officer Shawn Hensley who resigned last month. Mayor Paris asked about Police Pension Packet, Officer McCarty was targeted for retirement in 2009 this is incorrect it should be 2010.

Mayor Paris stated that there is another \$10 million offered from block grants from Senator Lugar's office. We might be able to use this for the buyout process. Indiana Association of Floodplain and Storm Water Management letter was received and there is a conference September 10 through the 12th, this information was given to, The Planning Department for Joanna Myers.

WWTP

WWTP Superintendent Rick Littleton nothing to report

Parks Department

Superintendent Chip Orner- had nothing to report

Clerk Treasurer

Janet Alexander had nothing to report

Adjournment

The meeting adjourned at 10:41 a.m. The next meeting is scheduled for Aug. 19, 2008 at 9:30 a.m. at City Hall.

Respectfully submitted by,
Janet P. Alexander, Clerk-Treasurer

Enrolled: 8/15/08

Approved by the Board of Works: 8/19/08