

**CITY OF FRANKLIN**  
**BOARD OF PUBLIC WORKS AND SAFETY**  
Meeting Minutes  
July 8, 2008

**Opening**

Mayor Paris called the regular meeting of the Board of Public Works and Safety to order at 9:30 a.m. in the City Hall Council Room.

**Roll Call**

The roll was called and Board Members Joe Ault and Dan Murray were present. Also present were: Police Chief Stan Lynn, Fire Chief Jim Reese, City Attorney Robert H. Schafstall, DPW Superintendent Rick Littleton, Planning Director Krista Linke, Assistant City Engineer Todd Wilkerson, Parks and Recreation Superintendent Chip Orner, Sewer Billing Manager Brenda Poe, Clerk-Treasurer Janet P. Alexander and Clerk-Treasurers Assistant Kathy Cragen.

Absent: Street Commissioner Steve Compton, Cemetery Sexton Mark Webb

Mayor Paris offered an invocation immediately followed by the Pledge of Allegiance.

**Public Comments**

Mayor Paris asked if anyone from the public wished to comment on anything not listed on the agenda. No one came forward.

**Consent Agenda**

Mr. Ault made a motion to accept the consent agenda, seconded by Mr. Murray. The motion carried and the consent agenda was approved.

1. Minutes of the Regular Meeting held June 17, 2008.
2. Accounts Payable Voucher Registers
  - #062008 in the amount of \$252,538.25
  - #062808 in the amount of \$1,026.84
  - #062708 in the amount of \$13,436.55
  - #070108 in the amount of \$98,228.00
  - #070408 in the amount of \$23,346.18
  - #070308 in the amount of \$107,993.68
  - #070808 in the amount of \$387,250.08
  - #070708 in the amount of \$1,123.88
  - #Sewer Payroll June 2008 - \$48,227.87
  - #General & Pension Payrolls June 2008 - \$798,248.55

**OLD BUSINESS**

None

## **PUBLIC HEARING**

None

## **NEW BUSINESS**

Approval of a Contract for Professional Community and Economic Development Services By and Between City of Franklin, Indiana and Johnson County Development Corporation

Mayor Paris stated this was brought before the Council last night. Mr. Murray made a motion to approve this contract, seconded by Mr. Ault and the motion carried.

### **Request by Jeff Powers for the “Run for Rex” Saturday November 8, 2008**

Franklin resident Jeff Powers came forward to explain to the board that this race would be a fundraiser for a Franklin resident who was diagnosed with ALS two years ago. Mr. Powers stated that traffic would need to be stopped as runners come through. Mayor Paris stated that in order to have Jefferson Street closed Mr. Powers would have to contact the State of Indiana as it is a State road. The Mayor also stated that he was concerned about the manpower that would be needed for a race of this size. Mr. Ault asked Mr. Powers if he had considered using the Greenway Trail for this race, Mr. Powers stated that the trail would not work for the amount of people that are expected to run in the race. The race is expected to draw 300 runners. Mayor Paris suggested that Mr. Powers meet with Parks and Recreation Director, Chip Orner and with a Police Department representative to see if they might be able to come up with an alternate route. A motion was made by Mr. Ault to table this request until Mr. Powers has had a chance to talk to Mr. Orner, and the Police Department, this was seconded by Mr. Murray and the request was tabled.

### **Noise Variance request for Scott Wagner at 1833 Archies Court July 19<sup>th</sup> from 8:00 p.m.- Midnight**

Mr. Scott Wagner came forward to ask for a noise variance for a private party at his home following a golf tournament at Hillview Country Club. They will have a pool party and the stereo playing in their back yard. There will be approximately 65 people in attendance. This is an annual event.

A neighbor, Mr. Bill Qubeck told the Board that he is opposed to this variance. He stated that he lives directly behind Mr. Wagner and said that the police have been called every year due to the noise. Mr. Qubeck states that noise is so loud that it shakes the walls in his house. He states the noise is beyond OSHA limits. He said he would like for them to have their party, but to keep the noise level down. Mr. Ault stated that we usually do not approve requests for noise variances past 11:00 p.m. If this is approved it would only be until 11:00 p.m.

Mr. Wagner stated that Mr. Qubeck will call police if they are having a conversation in their own back yard.

Mr. Ault made a motion to approve this request until 11:00 p.m., seconded by Mr. Murray. The motion carried.

## **OTHER BUSINESS**

City Attorney Rob H. Schafstall said that he thinks the contract with Architect William Burd for the design of a new fire station is in order and ready for approval. Mr. Murray made a motion to approve the design contract with William Burd. This motion was seconded by Mr. Ault and the motion carried.

## **REPORTS BY DEPARTMENTS**

### **Street Department**

Street Commissioner Steve Compton was absent. Mayor Paris stated that they are holding a big clean up day for the community this weekend.

### **Planning Department**

Director Krista Linke reported that last week Larry Harris resigned his position as Code Compliance Official and that the vacancy has been posted. Krista states that she has two interviews tomorrow and hopes to have someone hired by the end of this week. Planning Department, Administrative Assistant Julie Parsley has been transferred to the Clerk Treasurer's Office and they are looking for a new administrative assistant and someone temporarily to help work with records that are at the police department warehouse. Krista also stated that they had several large file cabinets that were destroyed due to flooding. They cost \$600 a piece, and some will need to be replaced. Mayor Paris stated that this should be put on FEMA list. They will get three bids to replace these file cabinets. Mr. Ault stated that he will look at the existing cabinets to see if he can get them open, and he might be able to replace the rollers.

Mayor Paris stated that tomorrow morning there will be an announcement from the city at the courthouse at 9:00 a.m. about a new business coming to the city of Franklin.

He also said that Cooper Tire will be discussed by the EDC this Thursday morning. The RDC meeting will be held on the 17th at 8:00 a.m. There is a public meeting Thursday to discuss a revolving loan fund to be set up through RDC and the community. The deadline to submit for the grant for the revolving loan fund through the USDA is July 18th.

### **Engineering Department**

Todd Wilkerson Director of Engineering stated that they will hold a special common wage hearing related to the proposed construction projects including the two fire stations, and reconstruction of flood damaged buildings. The Board must have someone representing industry and one taxpayer for this meeting. The purpose of the meeting is to set the minimum amount paid for laborers, rehab of city hall, police department, planning department, and other departments that were affected by the flooding. Mr. Murray stated that he would act as the taxpayer's representative. Todd Wilkerson will be the industry person representing the city. Todd is working on getting information from all departments that were affected by the flood, as far as work that needs to be done, and cost for this work. Mayor Paris states that there is a water problem at Jackson and Dunn; he states that there is either a spring or broken water line. We

may need to get a tile put in to fix this problem. Todd Wilkerson, Rick Littleton & Steve Compton will get together on this project. The last house on Hemphill Street has water running through their back yard, and then down on Dunn and Jackson Streets. Rick Littleton stated that they could collect a water sample to tell if it is a water leak or if it is a spring.

Mayor Paris stated that they have been looking for vehicles for planning department hoping to stay with small pickup trucks & small SUV's, around \$15,000 to \$20,000.

Todd also has a request from Thomas & Thomas Developer, Inc. to release letters of credit; these are from Windstar 3 & 4. Todd recommends release of the following:

Irrevocable letter No. 190005003

Irrevocable letter No. 190005004

Irrevocable letter No. 190005005

Irrevocable letter No. 190005006

Mr. Ault made a motion to approve this request, seconded by Mr. Murray. Motion carried.

Todd brought up buying a plotter scanner combo which would save plans electronically. Originally only a plotter was brought up in a past meeting before the flood. This combo would be around \$18,000 to \$20,000 which would need an additional \$11,287.00 from Board of Works 2008 budget, and would need a resolution from City Council on July 14<sup>th</sup> for this transfer from the 300 series to the 400 series. This would be used for maps and other large data. Todd has two quotes one from HP and one from Cannon. HP has the best quote. Cannon would only scan 36" the HP will go up to 44". Inter department maps and zoning maps would need to be on the 44" format. This would be beneficial to all departments. Mayor Paris stated that we intend to ultimately scan all documents. This was brought up for the board's consideration in the future. Todd will try to receive some additional quotes before the next meeting.

### **Sewer Billing**

Billing Manager Brenda Poe had nothing to report.

### **Cemetery**

Cemetery Sexton Mark Webb was absent. Mayor Paris presented an equipment plan for the Cemetery. Mayor Paris stated that the Street Department got a lot of this equipment back up and going.

### **Fire Department**

Fire Chief Jim Reese reported that three fire fighters are anticipating leaving in October. Chief Reese states that one firefighter graduates from the fire academy on the 19<sup>th</sup>, and another one will start on the 21<sup>st</sup> of this month. One will replace a retiree, and the other replacing someone who left. The three that are leaving have been with the department approximately ten years for two, and three years for the other officer. A conditional offer will be given to three replacement officers, conditional to the other officers leaving. Mr. Ault asked about somehow having a notice where the officers that are leaving must give a minimum amount of notice to leave the department. Clerk Treasurer Janet P. Alexander asked about a lateral transfer, Chief Reese states that it is up to the department if they want to accept the lateral transfer, and how it will affect

their standing in PERF. Chief Reese stated that one of the new hires is coming straight out of the academy; one is an EMT who could start immediately.

Mayor Paris stated that they had a question about gas usage for ambulances, if the department has a record of fuel usage. Chief Reese stated that this was not separated out, but he can give mileage usage per year for ambulances.

### **Police Department**

Police Chief Stan Lynn stated that he had nothing to report at this time. Mayor Paris stated that last night at the Council meeting they requested an inventory of all vehicles, who they are assigned to, what type of vehicle, and the mileage.

Chief Lynn stated that dispatch is going to permanently work out of the Sheriff's department. This change will be less than half the cost to the Police Department. Cost to replace the electronics for the dispatch center was estimated to be \$250,000. The cost to move dispatch to the Sheriff's department will be about \$15,000 at this time. There will be an agreement between the City and the County. The biggest adjustment will be going out to dispatch at Sheriff's department if investigators need information. Chief Lynn stated that the Police Department is always locked down at night, if any one walks in they can pick up a phone and it will go directly to dispatch.

Captain McCarty brought in new information about moving dispatch to the Sheriff's department would be a little over \$100,000, plus what Embarq would charge for transferring lines. To reinstall at our Police Department would be around \$210,000. The breakdown to move to Sheriff's department would be \$50,000 in hardware, \$32,000 for two position console, and \$15,000 to have 911 lines moved.

Mayor Paris stated that Mr. William E. Burd will be at the Police Department today at 2:30 to go over ideas for working to make the building at 980 Hurricane Street into a permanent location for the Police Department. Clerk Treasurer Janet P. Alexander stated that FEMA made a comment that some facilities might not be covered if they were not in a flood plain. The Clerk Treasurer also stated that we have \$71,000 which could be used for dispatch. We would still receive reimbursement from 911 plan. Chief Lynn stated that as for a timeline the County would like to have a letter of intent, showing that we would stay at the Sheriff's department, and pay for our dispatcher's. We will need to get our two positions separated from the Sheriff's department, and get our phone lines separated. The Police Department will draft a letter of intent for the Mayor to sign.

Mayor Paris made a motion to approve the permanent move of our dispatchers to the Sheriff's department, seconded by Mr. Murray. Motion carried.

### **WWTP**

WWTP Superintendent Rick Littleton gave out information about the need for a sanitary sewer system evaluation study as the last one was in the early 80's. Rick will get back with the Board

at a later date concerning this study. Rick would like the Board to ratify decisions that he and Mayor Paris made concerning, wide area network, and telecommunications needs as all departments were affected in that area due to the flood. Mayor Paris signed two quotes regarding wide area network hardware that had been located at the Police Department and was lost due to the flood. We are operating on some equipment on loan from IT Solutions until our new hardware comes in. Mayor Paris executed a quote in the amount of \$34,455 to replace lost equipment, Mr. Littleton also gave the Board a copy of an e-mail sent by Frank Shumacher on behalf of the Telecommunications Council stating that they participated in, and agreed with the decision to replace this equipment. We also lost our voice mail system, quotes were received from G3 for \$25,421.43, US Voice and Data quote was \$19,120.00, then Apex Communication was contacted their system would not be compatible with our Embarq systems. The US Voice and Data quote was chosen; these decisions had to be made quickly as a result of the flood. Mr. Littleton stated that he would like the Board to ratify these decisions. Mr. Murray made a motion to ratify the above decisions, seconded by Mr. Ault. Motion was ratified.

MS4 is being reviewed by the City Attorney; IDEM did extend some of the deadlines that were approaching.

#### **Parks Department**

Superintendent Chip Orner had nothing to report.

#### **Clerk Treasurer**

Janet Alexander needs to meet with department heads next week about FEMA paperwork. Meeting will be next Wednesday July 16th, 2008, 10:00 a.m. at City Hall.

Mayor Paris stated that everyone needs to get paperwork out of freezer truck as soon as possible. The Clerk Treasurer's office will be working on these on Friday, July 11, 2008.

#### **Adjournment**

The meeting adjourned at 11:15 a.m. The next meeting is scheduled for July 22<sup>nd</sup>, 2008 at 9:30 a.m. at City Hall.

Respectfully submitted by,  
Janet P. Alexander, Clerk-Treasurer

Enrolled: 7/18/08

Approved by the Board of Works: 7/22/08