

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
March 11, 2008

Opening

Mayor Fred Paris called the regular meeting of the Board of Public Works and Safety to order at 6:00 p.m. in the City Hall Council Room.

Present

The roll was called and Board Members Joe Ault and Steve Hougland were present. Also present were: WWTP Superintendent Rick Littleton, City Engineer Mike Buening, Planning Director Krista Linke, Street Commissioner Steve Compton, Cemetery Sexton Mark Webb, City Attorney Robert H. Schafstall, Clerk-Treasurer Janet P. Alexander and Clerk-Treasurer Assistant Kathy Cragen.

Mayor Paris offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

Mayor Paris asked if anyone from the public wished to comment on anything not listed on the agenda. No one asked to speak at this time.

Consent Agenda

1. Minutes of the Regular Meeting held February 26, 2008.

Mr. Hougland made a motion to accept the consent agenda, seconded by Mr. Ault. The motion carried and the consent agenda was approved.

2. Accounts Payable Voucher Registers

- #022908 in the amount of \$2,860,351.44
- #022808 in the amount of \$2,024,376.67
- #030808 in the amount of \$2,733.39
- #030708 in the amount of \$101,735.80
- #031108 in the amount of \$94,334.66
- #031008 in the amount of \$27,878.94

3. Accounts Payable Payroll Voucher Register

- February 2008-General & Pension Payroll-\$873,092.92
- February 2008-Sewer Payroll-\$77,443.10

Old Business

Request to lower bill for mattress removal by Matt Legan (Ordinance 00-27 concerning Public Nuisances Resulting From Unkempt Property)

This matter was tabled from the last meeting so that Mr. Legan could be notified that it would be on the agenda for this meeting. The matter was initially heard and tabled January 8, 2008. Mr. Legan did not appear. Mr. Ault made a motion to strike this item from agenda due to Mr. Legan's absence. This motion was seconded by Mr. Hougland. The motion carried, and request was stricken from agenda.

Public Hearings:

There were none

New Business

Appeal of \$200 charge pursuant to Ordinance 00-27 concerning Public Nuisances Resulting from Unkempt Property

Property owner Robert Sims appeared and stated that a picnic table was set out as garbage on heavy trash day, but Ray's Trash Service did not pick it up. The City tagged it, removed it from his property, and sent him a bill for \$200.00. Mayor Paris made a motion to dismiss this bill dated 2/19/08, seconded by Mr. Hougland. The motion carried, and the bill was dismissed.

Request for Sewer Billing Variance for Auto Detailing & Fleet Washing Business

Dave Mears explained that his business is a power washing enterprise with spot free water and only a small portion of the water used in the process goes back to sewer. He requested installation of a special meter to monitor the amount of water returned through the sewers. Rick Littleton stated that there could be a meter installed for this purpose. Mr. Hougland made a motion to approve installing a meter, seconded by Mr. Ault. Motion carried.

Habitat for Humanity - Request waiver For Building Permit and/Or Demolition Permit for Existing Structure

Al Piper appeared on behalf of Habitat for Humanity and requested the waiver of the required permit fees for the house that will be built on Johnson Avenue. Mayor Paris suggested a two-car driveway due to parking problems in this area. Mr. Piper agreed to this condition.

Arlington Construction White Castle-Notice Of Possible Partial Closure of Lemley Street

John Moore wants to have partial closing of Lemley Street, at east side of old KFC west of Dr. office explaining that this needs to be done for safety reasons as they install storm drainage lines. Mr. Moore explained that this process should take one day to a day and a half to complete. He agreed to notify the Police and Fire Departments at least 24 hours before this partial closure will take place. Mayor Paris made a motion to approve with notification of Police and Fire Departments prior to closure, seconded by Mr. Ault and the motion was carried.

Request for Variance from Noise Ordinance-Lambda Chi Alpha

Tom Frazier appeared on behalf of his fraternity, requesting to waive the noise ordinance on April 25 from 6:00-10:00 pm, to accommodate a live band following the Grizzly Grand Prix. This will be an outdoor event. A discussion was held. Mr. Hougland suggested that band's speakers should be aimed toward the college and Mr. Ault reminded the student that vulgar lyrics will not be permitted and that if there are complaints from the neighbors, our Police Department is authorized to shut the band down. Mr. Ault made a motion to approve, seconded by Mr. Hougland. Motion approved, according to stipulations stated.

BOW Resolution 08-04: A Resolution Establishing a Policy Regarding Acceptable Use of Cellular Telephones for the City of Franklin Employees

Kristi Bruther, president of the City of Franklin Telecommunications Commission, explained that if the Board adopts this policy it would be included in our employee handbook. Ms. Bruther also requested that the Clerk Treasurer distribute this policy along with the recently adopted computer use policy and that all employees be required to sign an acknowledgment of receipt of the two policy statements. . Mr. Hougland made a motion to approve the Acceptable Use Policy for Cellular Telephones and to direct the Clerk Treasurer to distribute that policy and the Computer Use policy, seconded by Mr. Ault. The motion carried, and the request was approved.

Other Business

Outstanding Violations Update

Clerk-Treasurer Janet Alexander informed the Board that there are a large number of outstanding unpaid ordinance violations. She reported that after the City advertised the unpaid parking tickets last year 126 payments were received for those violations. A report showing all outstanding violations for the following categories was presented to the members: Mowing, Unkempt Property, Misc. Ordinance Violations, Door to Door/ Roadway Solicitation, Smoking, Noise, and Traffic – Parking Tickets. Mr. Hougland asked how to go about wiping out all old violations through 2006 due to age. Clerk Treasurer Janet Alexander stated that the act of waiving outstanding violations through 2006 would need to be approved by the Common Council upon receiving a recommendation from the Board of Works. Mr. Hougland made a motion to waive all old violations through 2006, seconded by Mayor Paris. Motion carried. The Clerk Treasurer stated that she will prepare a resolution for the Council to enable the City to waive the outstanding unpaid violations through 2006.

Reports by Departments

Engineering Department

Mike Buening requested the City release the St. Paul Fire and Marine Insurance Company performance and payment bond #104774877 for \$694,759.90 that was provided by Milestone for the recent paving project. A motion was made to approve the release by Mr. Hougland, seconded by Mr. Ault. Motion carried and was approved.

Mr. Buening also explained that a storm pipe in Paris Estates has a blockage in an 18” storm pipe at the rear lot line between lots 85 and 95. The pipe has roots or some other obstruction. Nasby Construction has advised that they would provide their services to remove the obstruction for a

cost not to exceed \$2,000.00 covering their time and materials. Mr. Ault made a motion to approve the repair by Nasby Construction seconded by Mr. Hougland. The motion carried.

Mayor Paris asked about progress addressing the drainage problems around the Boys and Girls Club. Rick Littleton said that that problem will need to be taken care of in the near future.

Planning Department Assistant Director/Senior Planner Joanna Myers

Ms. Myers reported on the increasing number of complaints about unkempt property / ordinance violations.. Ms. Myers explained that the trash service is following the City's ordinance and therefore will not collect certain materials such as boards or old cabinetry because it is construction material. WWTP Supervisor Rick Littleton stated residents can contact Ray's Trash personally and arrange for special pickups for items that are not included in the City's authorized heavy trash pick up. Mayor Paris expressed concern about what will happen if we don't provide more options for people to get rid of heavy trash. Rick Littleton stated that the City had arranged for placement of dumpsters throughout the City for heavy trash and construction materials as part of city clean up and beautification projects.. The Park's Superintendent Chip Orner stated that Parks will have heavy pick up Saturday, April 19th for Spring Clean-Up Day.

Street Department

Street Commissioner Steve Compton reported that the department is down to about 7 ton of road salt. He also reported that the department is starting to repair potholes and planning how they will address mosquito fogging this summer. He reported that they are putting up new signs as needed.

Other comments

Mayor Paris stated that Fire Department spent over \$9,000.00 last year on repair of garage doors.

Adjournment

The meeting adjourned at 7:04 p.m. The next meeting is scheduled March 25, 2008 at 6:00 p.m. in the City Hall.

Respectfully submitted by,
Janet P. Alexander, Clerk-Treasurer

Enrolled: March 19, 2008

Approved by the Board of Works March 25, 2008