

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
December 22, 2009

OPENING

Mayor Paris called the regular meeting of the Board of Public Works and Safety to order at 9:30 a. m. in City Hall.

ROLL CALL

The roll was called and Mayor Paris, Mr. Joe Ault and Mr. Dan Murray were present. Also present were: Deputy Police Chief Tim O'Sullivan, Fire Chief James Reese, Park Department Superintendent Chip Orner, Sewer Billing Office Manager Brenda Poe, Cemetery Sexton and MS4 Director Richard Dewitt, Joanna Myers Senior Staff Planner, Director of Engineering Todd Wilkerson, Clerk-Treasurer Janet P. Alexander, Communications Director Zachary Burton and City Attorney Robert H. Schafstall. Mayor Paris offered an invocation immediately followed by the Pledge of Allegiance.

PUBLIC COMMENT

Consent Agenda

Mayor Fred Paris presented the consent agenda for approval.

1. Approval of Minutes from meeting held December 8, 2009
2. Approval of Claims
 - Accounts Payable Voucher Register
 - #121209 Sewer Utilities in the amount of \$18,914.01
 - #121109 BOW Utilities in the amount of \$98,847.37
 - #121709 BOW Utilities in the amount of \$545,597.22
 - #121509 TIF-RDC in the amount of \$1,059,748.85
 - #121909 Sewer Utilities in the amount of \$130.00

Request to Replace Doors at Station #21 – Quotes

Mr. Murray presented a bid from Suburban Glass Service, Inc. for \$11,315 to replace the front doors to Fire Station #21. Mayor Paris moved to approve. Mr. Ault seconded. The motion carried. This project will be paid for from the Fire Department's budget.

Service Contracts

Mayor Paris stated that there was a meeting held with representatives from the Boys and Girls Club. He stated they have agreed to expanding their hours and the number of days that they are open. Chip Orner reported that they have agreed to be open 22 of the 26 specific dates that were requested. Mayor Paris moved to approve all contracts, with the negotiated Boys and Girls Club hours and days incorporated. The motion carried. Mayor Paris designated Chip Orner and his board to create an addendum for the Boy's and Girl's Club contract to be signed at the next meeting in January. All the other contracts would be signed today including: 1. Johnson County Senior Services, 2. Helpline of Johnson County (United Way Agency) 3. Girl's Inc. and 4. Access Johnson County

Request for handicap parking signage from Dan Swidron

Todd Wilkerson reported that he visited the location and recommended that the city not place a handicap sign at the requested area. However he suggested that a handicap sign be placed one house over beyond the alley entrance. Mr. Murray made a motion to accept Mr. Wilkerson's recommendation. Mr. Ault seconded. The motion carried.

Office Pride – Cleaning Services Agreement

Mayor Paris made a motion to table this matter. Mr. Ault seconded. Motion to table carried.

NEW BUSINESS

House Moving – to 2139 Dakota Drive from US 31

Joanna Myers Senior Staff Planner and Flood Plan Administrator for the City of Franklin reported that the owners Jeff & Pam Taylor have been coordinating the house move with the Planning Department. They provided their proposed route, elevation plans and foundation plans for review. The owners stated that some trees in right-of-way may need to be trimmed. Mayor Paris suggested Todd Wilkerson and / or Steve Compton should go over the route and coordinate activities with the city tree board. Mr. Murray asked about utility lines. The owners stated that they have met with Duke Energy to coordinate moving the utility line which will be down for approximately two hours. Mayor Paris moved to approve the request subject to the owners meeting with the Street Department about the trees. The motion was seconded by Mr. Murray and the motion carried.

Acceptance and Approval of Daniel Martin Commercial Plat

Joanna Myers stated that she has reviewed and approved the plat as presented. Mayor Paris made a motion to approve the plat. Mr. Ault seconded. The motion carried.

Designation of Authorized Closing Agents for Hazard Mitigation Grant Program

Joanna Myers asked the Board of Works as representatives to act as Closing Agents on the behalf of the City to facilitate the purchase of flood damaged homes participating in the federal buyout process. She requested that the Board designate her and Darryl Cochrane as our appointed agents. Mr. Murray made a motion that Joanna and Darryl be the designated closing agents for the city. Mr. Ault seconded and the motion carried. Joanna Myers reported that they will begin scheduling closings soon. Closings will take place once the City receives the designated funds from the State.

Application for Creation of a Taxi Service – Anthony Felumero

Anthony Felumero approached the board and stated that he wants to start a taxi service in Franklin and is requesting two licenses. Mr. Ault stated that it would be okay to give Mr. Felumero a 'nod' letting him know the board is okay with him moving forward with his plans to open a taxi service. Mr. Murray stated that the board is in favor of him starting his business. A discussion was held regarding vehicle inspections. Mayor Paris stated that without legal counsel available we could not move forward. Mayor Paris moved to table this matter until the January 5th meeting. The motion carried.

Ratification of AMCO elevator agreement and SimplexGrinnell

Mr. Ault moved to ratify two agreements signed by the Mayor for services and system installations at the new Police Station with:

1. AMCO Elevator
2. Simplex Grinnell

Mr. Murray seconded the motion and the motion carried. Clerk Treasurer Janet Alexander clarified that these agreements and the planned payments were included in the cap placed on expenditures for the renovation of the police building. The payments will be made from the CCD fund.

Dan Mack – Architect - Renegotiation of architectural services contract

Mr. Mack provided a letter for Architectural Services for “Adaption of the Stock Lumber Buildings, 2823 N. Morton Street (a.k.a. Davidson Building) for a total fee of \$7,700.

Mr. Murray moved to approve the service fees as presented. Mr. Ault seconded. The motion carried.

Mr. Swidron asked to speak at this time to the Board about the location approved earlier in the meeting for a handicapped parking space in Heritage subdivision. He stated that he contacted the resident and was asked why the initial location which is currently a legal parking space cannot be designate as a handicapped spot. The Mayor said he will not go against the recommendation of the engineer, but he stated that the initially requested parking spot might need to be marked ‘no parking,’ He directed Todd Wilkerson to look at the area again.

Payment for McDougall Pierce

Mayor Paris is concerned that the station should be done by now, and we still don’t have a roof that is finished. Mr. Murray moved to table payment until January meeting. Mr. Ault seconded. Motion carried.

Application for Payment #8 from William E. Burd on behalf of MacDougall Pierce for work on Fire Station #23 in the amount of \$284,773.90

Mayor Paris presented the claim for payment but he stated that there are still some questions about the roof however they are sealing the panels and it appears that the effort is resolving the problem with the appearance of “oil canning”. Mr. Murray made a motion to table approval of the claim until the next meeting. Mr. Ault seconded the motion and the motion carried.

Ratification of Change Orders: DeWees Construction, Inc. for Franklin Council Chambers Change Order #1 in the amount of \$11,312.75, Change Order #2 in the amount of \$1,973.80, Change Order #3 in the amount of \$477.75

Mayor Paris asked the Board to approve the change orders presented. He explained that they were for changes required in the renovation of City Hall. They included the demolition of the vestibule, addition of carpet in the Planning Office, changing the stain used on counter woodwork, and the installation of steel beam in the Council Chambers. Mr. Murray moved to ratify the change orders. Mr. Ault seconded. The motion carried.

2010 Sewer Utility Operating Budgets

Rick Littleton presented all the 2010 budgets for Sewer Billing, Waste Water Treatment Plant, Sewer Maintenance and the MS4 Stormwater Utility for adoption. Janet Alexander recommended delaying adoption of MS4 budget until a revenue stream is established. Mayor

Paris made a motion to table the adoption of the stormwater utility budget until March. The motion carried. Mayor Paris made a motion to approve the remainder of budgets. Mr. Murray seconded. The motion carried.

MAYOR'S UPDATE

North Main Street Update

The Mayor reported that the TEA 21 North Main Street project is now under federal review.

Ambulance Service Update

The Mayor stated that the agreement with Seals Ambulance will continue through January. He also stated that fire personnel will be presenting a report at the second Council Meeting January 19th regarding the status of the existing ambulance service and a proposal as to how the department will continue to operate the service with three stations. The Mayor stated that some members of the fire department have recommended dropping back to one ambulance.

DEPARTMENT REPORTS

Parks and Recreation

Chip Orner stated that the Park Board and the department are beginning to review their five year master plan.

Police Department

Deputy Chief Tim O'Sullivan stated the Department is in the process of moving into the new building

Fire Department

Chief Reese stated that footers on the East fire station are being poured.

Engineering

Todd Wilkerson stated he has received one quote for the installation of a handicapped ramp in the Council Chambers. The single quote was for \$4,500. The proposed mechanical lift quote is \$9,000. Tabled.

He also reported that he has inspected a property located at 1700 Upper Shelbyville Road. He said that he is drafting a notice of violation for the property. The Mayor asked what type of work was being done on the property since a new silt fence has been put up. Mr. Murray stated that the property should be tagged.

Planning Department

Joanna Myers stated that the downtown overlay amendment will go in front of the Plan Commission this evening.

Street Department

Steve Compton reported that the construction of the salt barn is taking place. The walls will go up as weather allows. The arborists received permission from the Tree Board to remove 40 dead

trees. Mayor Paris wondered if we could stockpile wood and give it to charitable organizations. Janet Alexander suggested that the City Attorney should be consulted.

ADJOURNMENT

As there was no additional business to conduct the meeting adjourned at 10:57 A.M.

Respectfully submitted by:

Janet P. Alexander

Clerk Treasurer

Enrolled: December 31, 2009

Approved by the BOW: