

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
October 6, 2009

Opening

Mayor Paris called the regular meeting of the Board of Public Works and Safety to order at 8:00 a. m. in City Hall.

Roll Call

The roll was called and members Joe Ault and Dan Murray were present.

Also present were: Deputy Police Chief Tim O’Sullivan, Fire Chief Jim Reese, Sewer Billing Office Manager Brenda Poe, DPW Superintendent Rick Littleton, Planning Director Krista Linke, Director of Engineering Todd Wilkerson, Street Commissioner Steve Compton, Clerk-Treasurer Janet P. Alexander, and City Attorney Robert H. Schafstall

Mayor Paris offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

Mayor Paris asked if anyone from the public had any comments or questions they would like to present to the Board concerning any matter not listed on the agenda. No one requested to speak

Consent Agenda

1. Minutes of the September 22, 2009 Board of Works Meeting
2. Accounts Payable Voucher Registers
 - #092309 BOW Utilities in the amount of \$108,704.41
 - #100609 BOW Meeting in the amount of \$201,804.07
 - #100509 Sewer Utility in the amount of \$15,618.48
 - #100309 Sewer Utility in the amount of \$22,824.09
 - #100209 BOW Utilities in the amount of \$24,525.78

Mr. Murray made a motion to approve the consent agenda as presented, seconded by Mr. Ault. The motion carried, and the consent agenda was approved.

OLD BUSINESS

Grady Brothers – Request for release of Retainage Fee

Street Commissioner Steve Compton advised the Board that he had spoken with Grady Brothers but no correction has been made at this time. Mayor Paris made a motion to strike, seconded by Mr. Murray. The motion carried and the matter was removed from the agenda.

Flood Issues – Hurricane Industrial Park

Director of Engineering Todd Wilkerson explained that the primary issue was related to the area known as Amy Lane. Mayor Paris requested that this matter be tabled and be addressed as an

‘add-on’ through the Request for Proposal process. Mr. Murray seconded and the motion carried and the matter was tabled.

Discussions of 3 Station Response

Fire Chief Jim Reese presented various response models including a Medic Chase vehicle when the third fire station comes into service. Chief Reese requested Board approval for staffing proposals for the fire stations:

- Shift Commander assigned to #21

- Station #21 = six (6) officers assigned

- Station #22 = three (3) officers assigned

- Station #23 = three (3) officers assigned

The Board agreed to take the staffing model recommendations of the Fire Chief under advisement. Mayor Paris, seconded by Mr. Ault, made a motion to remove the matter from the agenda until further notice.

Sidewalk Easement / Woodbury

Legal Counsel Robert H. Schafstall indicated that this matter may be removed from the agenda. Mayor Paris made a motion to strike the matter from the agenda. The motion was seconded and the matter was removed.

NEW BUSINESS

Alley Vacation Hamilton and Oylers Addition – Duane & Cincinnati Streets.

Mayor Paris asked the board to remove this request from the agenda. Mr. Ault, seconded by Mayor Paris, made a motion to remove. The motion carried and the item was removed.

Franklin College – Homecoming Street Closures

Steve Leonard, Franklin College Director of Security, appeared before the Board to request permission for specific street closures and parking restrictions on October 16, 2009 for the Franklin College Homecoming. Mr. Leonard referred to a memo presented to the Board and was available to answer questions. Mr. Murray, seconded by Mayor Paris made a motion to approve the request as presented. The motion carried and the request was approved.

Green Court Bon Fire

City of Franklin resident Frank Schumacher appeared before the Board to request permission to host a bon fire on Green Court on October 17th. Mr. Schumacher explained that a burn permit had been obtained and that this would be the 8th annual event. Mr. Murray, seconded by Mayor Paris, made a motion to approve the request. The motion carried and the request was approved.

Public Education Report

Mayor Paris presented the Public Education Report. Mayor Paris, seconded by Mr. Murray made a motion to accept the report as presented. The motion carried and the report was accepted for the record.

Request to Replace Doors at Station #21

Mayor Paris presented the bids received to replace the doors at Fire Station #21. Mayor Paris, seconded by Mr. Ault, made a motion to table the selection of a bidder to allow the Fire Department to get additional bids for the replacement of the front entry doors. The motion carried and the matter was tabled until the next meeting.

Ray's Trash Service

Mayor Paris inserted this item onto the agenda. Ms. Britter Matthews, the representative for Ray's Trash Service presented the monthly collection report to the Board and answered questions. Street Commissioner Steve Compton recognized Ray's and thanked Britter for the additional help provided during the Fall Festival. Street Commissioner Compton inquired about Ray's accepting leaves, in which she advised that this is not an option at this point. However, she explained that Ray's is starting a program with the City of Westfield which might be an option for Franklin in the future.

Discussion of Architects Contract between William Burd and the City of Franklin

Mr. William Burd presented his request for an amendment to the current contract between William Burd and the City of Franklin for the construction of Fire Station #22. Mr. Burd explained that the changes to the initial agreement and modifications to the plans have added a significant amount of additional time to adequately complete the project. The proposal is to increase the fee by one percent (1%), which brings the total fee up to 6% for both projects. Mr. Murray requested additional time to review the original contract and to discuss the circumstances. Mr. Murray, seconded by Mayor Paris, made a motion to approve the request for \$2,500 for the alternate plans for station #22. The motion was carried and additional compensation for the alternate plan was approved.

Acceptance of Specifications for Fire Station #22 & Application for Design Release

The application for design release and acceptance of specifications for Fire Station #22 were presented to the Board for its approval. Mayor Paris, seconded by Mr. Murray made a motion to accept the specifications and application for design release. The motion carried.

Mental Health Parity and Addiction Equity Act of 2008

The Mental Health Parity and Addiction Equity Act of 2008 was presented for Board consideration to be included in the Employee Medical Benefit Plan. Mayor Paris, seconded by Mr. Ault made a motion to table the inclusion of this benefit pending a report from John Auld of Franklin Insurance. The motion carried and the matter was tabled.

Approval of Contract with Principal Wellness

Clerk Treasurer Janet Alexander presented the Principal Wellness services contract and requested Board approval. Mayor Paris, seconded by Mr. Ault, made a motion to approve the contract. The motion carried, the contract was approved and signed.

International Drive – Selection of Review Committee for RFP

Engineering Director Todd Wilkerson presented letters/proposals of interest to review the International Drive Basin Plan from Crossroad Engineers, PC, Williams Creek Consulting, American Structurepoint, Inc., Wessler & Associates Consulting Engineers, and Banning Engineering to address flooding issues that companies along International Drive are having when it rains. He explained that the review committee would review and study the 250 acre area, along

with the letters/proposals prepared by the companies and to provide recommendations to start the Request for Proposal (RFP) process. Mayor Paris, seconded by Mr. Ault, made a motion to appoint Todd Wilkerson, Steve Compton, and Dan Murray to the Review Committee for the RFP process. The motion carried and the committee was formed.

Waiver of Ambulance Charges – Charitable

Loriene Gale Borders presented a letter requesting that the Board waive fees for her City of Franklin ambulance charges. It was explained that Johnson Memorial Hospital had already agreed to waive their fees for this incident under their Charity Assistance Program. Mayor Paris, seconded by Mr. Ault, made a motion to waive the fees. The motion carried and the fees were waived.

Request to file Liens by the Clerk-Treasurer

Clerk Treasurer Janet Alexander presented a request to file liens on four properties for trash removal and lawn mowing services. The original invoices requesting payment from property owners were not paid or returned unclaimed. Mayor Paris, seconded by Mr. Murray, made a motion to authorize the Clerk Treasurer to file liens on the four properties. The motion carried.

Mayor Fred Paris Comments

Mayor Paris indicated that the Johnson County GIS Director Aaron Shaw has requested financial support for the new pictometry project which comes to about \$6,000. Mayor Paris stated that the matter would be on the agenda at the next meeting. He suggests that the City pay one third of the project cost.

Mayor Paris discussed the report provided by Principal Financial that they had not collected the outstanding debt for medical benefits paid for ineligible dependants of a former employee. Mr. Ault recommended that this be an agenda item for the next meeting.

OTHER BUSINESS

City resident Mr. Steve Percifield came in to present his request for alley vacation. Mayor Paris stated that Mr. Ault will work directly with the resident to resolve the issue and will present the request as necessary to the Board in the future.

Staff Reports

REPORTS BY DEPARTMENTS

Engineering Department

Director of Engineering Todd Wilkerson presented a status report to the Board and offered to answer questions.

Planning Department

Planning Director Krista Linke presented a status report to the Board and offered to answer questions.

Street Department

Street Commissioner Steve Compton presented a status report to the Board and offered to answer questions. Street Commissioner Compton presented a change to employee hours at the Street Department and Cemetery Department effective October 19th. The change was approved by the Board.

Cemetery

Sexton Richard Dewitt presented a status report to the Board and offered to answer questions. Sexton Dewitt presented a change to employee hours at the Cemetery that is consistent with the Street Department. The change was approved by the Board.

Parks Department

Parks Superintendent Chip Orner was not present but his department report was provided to the Board in their meeting packet. .

Adjournment

A motion was made to adjourn. The motion carried, and the meeting adjourned 9:20 a.m. The next meeting will be held Oct. 20, 2009 at 9:30 a.m.

Respectfully submitted by,
Janet P. Alexander, Clerk-Treasurer

Enrolled: 10-10-09 Approved by the Board of Works: 10/20/09