

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
July 21, 2009

Opening

Mayor Paris called the regular meeting of the Board of Public Works and Safety to order at 9:30 a. m. in City Hall.

Roll Call

The roll was called and members Joe Ault and Dan Murray were present.

Also present were: Police Chief Stan Lynn, Fire Chief Jim Reese, Sewer Billing Office Manager Brenda Poe, Planning Director Krista Linke, DPW Superintendent Rick Littleton, Director of Engineering Todd Wilkerson, Street Commissioner Steve Compton, Cemetery Sexton Richard DeWitt, Parks Superintendent Chip Orner, Clerk-Treasurer Janet P. Alexander, Clerk-Treasurer Assistant Kathy Cragen, and City Attorney Robert H. Schafstall

Mayor Paris offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

Mayor Paris asked if anyone from the community had anything to bring before the Board that was not on the agenda. No one came forward.

Consent Agenda

1. Minutes of the June 30, July 10, & July 15, 2009 Board of Works Meetings
2. Accounts Payable Voucher Register
 - #070109 Clothing Allowance in the amount of \$33,400.00
 - #070309 BOW Utilities in the amount of \$54,391.40
 - #071109 Sewer Utilities in the amount of \$22,508.24
 - #070809 RDC-TIF in the amount of \$200,000.00
 - #071009 BOW Utilities in the amount of \$42,343.54
 - #071809 Sewer Utilities in the amount of \$823.49
 - #071709 BOW Utilities in the amount of \$120,883.97
 - #072209 TIF-RDC in the amount of \$21,155.77
 - #072009 Sewer Utility in the amount of \$59,079.81
 - #072109 BOW Meeting in the amount of \$289,744.27

Mayor Paris made a motion to approve the consent agenda as presented, seconded by Mr. Ault. The motion carried, and the consent agenda was approved.

OLD BUSINESS

Sidewalk Ordinance Revisions

Tabled

Request for Clarification on alley status and concerns about maintenance

Tabled

Run for Rex

Mayor Paris made a motion to deny the request. The motion was seconded by Mr. Murray. Denied.

Greenlawn Cemetery Proposed Fee Changes

Cemetery Sexton Richard DeWitt presented information on recommended fee changes. He provided the members with a spreadsheet comparing fees from other cemeteries in our general area. A discussion was held. Mayor Paris requested that the schedule be amended by changing the time when fees would increase to 2:30 p.m. on Saturdays rather than at 12:00 Noon. The Board requested that Richard forward the new fees to local funeral directors before this advances. The Clerk Treasurer asked if the City Attorney would draft a new fee ordinance. Mayor Paris made a motion to table this discussion to the next meeting. The motion was seconded by Mr. Ault.

Ray's Trash Service Report

Britter Matthews & Don Matthews the President of Ray's Trash Service came forward and presented the trash hauling report and answered questions.

NEW BUSINESS

Fall Festival Parade Route – Ed Andrews / The Shrine Club

Mr. Ed Andrews presented the October 3, 2009 Fall Festival parade route. He explained that it will start out from the Middle School parking lot on Banta Street, turn south on Walnut and East on Jefferson Street to Home Avenue and then end at the Police Station on Caisson Drive. He has met with the Police Department and has submitted the application to INDOT for their approval. Mayor Paris made a motion to approve seconded by Mr. Ault. The motion carried and the route was approved.

Go Kart Race – Revision of Street Closure Hours – Teresa McClure of the Franklin Boys & Girls Club

Boys and Girl's Club Director Teresa McClure updated the Board about changes in the go-kart race route and other issues related to the race which will take place Saturday August 1, 2009. Ms. McClure introduced Jane Blessing from Partnership for a Healthier Johnson County who explained that Partnership will be promoting the fact that Franklin is a smoke free community that day and will have a stage for bands on East Court Street which will play following the races on Saturday. Mr. Ault moved that the Board approve the additional requests, and a noise variance until 10:00 p.m., seconded by Mr. Murray. The motion carried.

Mowing Liens

Clerk-Treasurer Janet P. Alexander asked for permission to file liens for mowing work that was done by the City. Mr. Ault made a motion to approve the filing of liens, seconded by Mr. Murray. The motion carried.

Review of Storage Barn placement in Utility Easement owned by Julie Heck-Garzotto

Ms. Heck-Garzotto came forward and showed the Board a detailed drawing of the structure built on her property. A discussion was held. Mayor Paris suggests that she either buy the adjacent lot or vacate this easement. The Mayor gave Ms. Heck-Garzotto three options to resolve this issue. He suggested that the builder could come back and put a skid under building to make it moveable, or she could purchase the adjacent building lot and vacate the easement, or she could arrange to have the building moved to a location outside the utility easement.

Heritage Homeowners Association – Noise Ordinance Variance for “National Crime Night Out” August 8, 2009 – from 6:00 to 9:00 p.m. – Dan Swidron

Mr. Swidron came forward to invite the Board and City employees to this event and to request a noise ordinance for a National Crime Night Out block party August 8, 2009, from 6:00-9:00 p.m. He explained that they plan to have a DJ present. Mr. Murray made a motion to approve, seconded by Mr. Ault. The motion carried.

Grill Bar Request for Alley Closure (backside) on August 21, 2009

Mayor Paris presented this request for the owners, who will celebrate their 10 year anniversary on August 21st. Mayor Paris moved to table until the next meeting, seconded by Mr. Murray. Tabled.

Request for Approval and Acceptance of Bald Eagle Plat – Krista Linke

Ms Linke presented the plat for Bald Eagle also known as Premium Composite Technologies North American (PCTNA) located at 2101 PCTNA Drive for approval. Mayor Paris made a motion to approve seconded by Mr. Ault. The motion carried.

Fire Department – Request for Accommodation

Mr. Matt Langenbacher came forward representing fire fighter applicant Steve Johnson. Mr. Johnson was given a conditional offer of employment with the Fire Department if he passed the State PERF physical. According to Mr. Langenbacher Mr. Johnson passed these tests, with the exception of a technical portion of the eye requirements under Indiana Administrative Codes (low vision in right eye). PERF recognizes this exception as evidence of a disqualifying condition. Mr. Langenbacher provided information to the Board in support of his position that Mr. Johnson’s condition would not impede his ability to fill the position. A discussion was held. Mayor Paris made a motion to table this matter until the City Attorney has had an opportunity to review all the information. Mr. Ault seconded, and the request was tabled.

OTHER BUSINESS

Mayor Paris requested that department heads notify him and Zach Burton in advance of the BOW meeting about issues they want added to the agenda and or plan to discuss with the board. He stated that he hoped that advance preparation will cut back on the need for lengthy explanations and as a result help shorten the BOW meetings.

Mr. Murray asked about the Board recommending changing certain rules concerning subdivision roads. This issue will be brought back at the next meeting.

Clerk Treasurer Janet Alexander asked the Board for direction as to the amount of flood insurance needed for the property located 400 S Main. Mayor Paris stated that we do not need to purchase flood insurance for that property at this time.

REPORTS BY DEPARTMENTS

Sewer Billing #5

Billing Manager Brenda Poe reported that she will be filing sewer tax liens in the near future.

Cemetery #4

Cemetery Sexton Richard DeWitt stated that Cemetery workers are adjusting on smaller headstones. He also stated that the entire Cemetery has been added into the database (Ramaker). Not signed off on maps yet. He stated that the MS4 project has met another requirement related to public education. He stated that pamphlets have been printed and will be available to hand-out to the public shortly.

WWTP #3

Superintendent Rick Littleton explained the reasoning behind the request for approval of the Budgetary Resolution 09-01. There has been an increase in chemical costs this year requiring an additional appropriation of \$100,000 for the rest of this year. He also stated that his budget has been responsible for the expenses for the storm water utility at this time until they get their own budget. Mayor Paris asked Rick to check on cost of purchasing a centrifuge to dry the solid wastes. Rick will report back on the cost to purchase a centrifuge at next meeting.

Planning Department #2

Planning Director Krista Linke reported that the updated fee schedule was approved at last night's Common Council meeting. The Department is currently working on completing the application for construction on the floodway, which would allow the Police Department to move back into their building. A Plan Commission meeting to discuss the definition of family in regard to "single family dwellings" will be held at City Hall tonight at 7:00 pm. She also reminded everyone that the monthly Discover Downtown Franklin 4th Friday event will include entertainment by the band Witness and the Artcraft is showing the classic film *State Fair*. The Planning Department interns are doing property surveys in the downtown area. Ms. Linke has received questions about people removing tags from the junk vehicles in the Knollwood subdivision. Police Chief Lynn stated that they keep the information on these vehicles, and even without tags they can take action on removing these automobiles.

Street Department #1

Street Commissioner Steve Compton reported that the department is keeping up with high grass mowing issues and street sweeping on the Southside. Last Friday it was brought to the Department's attention that there may be a growing rodent problem as well. A vendor, State Chem has put Mr. Compton in touch with a company that will provide a free sample of

rodenticide. He plans to survey different properties about problems with rodents. He is also looking into purchasing salt for the coming winter, and plans to keep a good supply on hand. He talked to North American Salt, and they offered salt at \$62.42 per ton plus a surcharge of approximately \$3.50 for delivery. The company is willing to hold delivery until after the first of year. A discussion was held concerning storage options.

Parks Department

Chip Orner stated that the Dog Park has been opened for 10 days and has already taken in \$1,600.00

Adjournment

A motion and second were made to adjourn at 11:08 a.m. The next meeting will be held August 4, 2009 at 9:30 a.m.

Respectfully submitted by,
Janet P. Alexander, Clerk-Treasurer

Enrolled: 7-28-09 Approved by the Board of Works: 08-04-09