CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
May 18, 2009

Opening
Mayor Paris called the regular meeting of the Board of Public Works and Safety to order at 7:20 p.m. in City Hall.

Roll Call
The roll was called and members, Dan Murray & Mayor Paris were present. Member Joe Ault was absent.

Also present were: Clerk-Treasurer Janet P. Alexander, Clerk-Treasurer Assistant Kathy Cragen, and City Attorney Robert H. Schafstall

Public Comments
Mayor Paris asked if anyone from the community had anything to bring before the Board that was not on the agenda. No one came forward

Consent Agenda
1. Minutes of the May 5, 2009 Board of Works Meeting
2. Accounts Payable Voucher Register

    - #050909 Sewer Utilities in the amount of $21,113.82
    - #050809 BOW Utilities in the amount of $148,675.36
    - #051609 Sewer Utilities in the amount of $1,584.18
    - #051509 BOW Utilities in the amount of $86,412.82
    - #051709 BOW Meeting Sewer in the amount of $49,060.05
    - #051909 BOW Meeting in the amount of $163,807.80
    - #052009 BOW Meeting-TIF in the amount of $16.03

Mr. Murray made a motion to accept the consent agenda as presented; this was seconded by Mayor Paris. The motion carried.

OLD BUSINESS

Update on Proposals for Supplemental Insurance
Clerk-Treasurer, Janet P. Alexander stated that the insurance committee is meeting with a second possible vendor, AFLAC, on Friday and that they previously met with HM Insurance last Friday. The Clerk-Treasurer stated that she believes that they will have a recommendation to bring to the Board at the next meeting.

71 East Court Street a.k.a. the Deere Building
City Attorney Rob H. Schafstall asked that this be tabled until the next meeting.

Contract Award for a Technical Study to Correct Drainage Problems and Improve Storm Water Quality

Mayor Paris stated that the Board had appointed a committee to bring back recommendations concerning this contract. Board member Dan Murray stated that the committee met with Williams Creek Consulting and Wessler after the last Board of Works meeting. This committee consisted of Cemetery Sexton, Richard DeWitt, Board of Works member Dan Murray, Director of Engineering, Todd Wilkerson and WWTP Superintendent, Rick Littleton. Mr. Murray stated that after talking to both of these companies; the group concluded that they would recommend the City hire Williams Creek Consulting for this project. Mr. Murray stated that they were not the lowest bidder, but that the committee felt that they were the best company for this job. City Attorney, Rob H. Schafstall stated they need to make a motion for the Mayor to be allowed to sign the agreements on behalf of the Board of Works. Mr. Murray made a motion to authorize the Mayor to sign the contract with Williams Creek Consulting, seconded by Mayor Paris. The motion carried. Mayor Paris invited the vendors present to comment on the decision. Mr. Mike Ramsey from Williams Creek Consulting came forward, and stressed that Williams Creek can handle this project to the City's satisfaction.

NEW BUSINESS

Introduction of revised Job Descriptions for Firefighters

City Attorney, Rob H. Schafstall stated that this is for approval of the job description discussed at the last meeting. Mr. Schafstall stated that changes were made to the job description as directed by the Board. Mayor Paris stated that the modification states that from the time of application to the time of hiring, firefighter applicants need to obtain their EMS, Fire 1 & 2 certifications. Chief Reese stated that he did not think this was what the Merit Board had agreed to. Mayor Paris stated that if approved by the Board this is what the Board had agreed to and that this is what the applicants will need to have to be hired. Mayor Paris made a motion to approve the revised job descriptions as presented seconded by Mr. Murray. The motion carried.

JCCOAD-Request to Close North Main Street between Jefferson Street and Madison Street-Flood Anniversary June 7th

Ms. Jill Bode Executive Director of JCCOAD came forward and explained that they are planning an event to commemorate the flood on the anniversary. This will take place at the Artcraft Theatre and requested the closure of North Main Street between Jefferson Street and Madison Street from 12:00 - 3:00 p.m. on June 7th. Ms. Bode stated that this would be a social event for people affected by last year's flood. Mr. Murray made a motion to approve the street closing, seconded by Mayor Paris. The motion carried.

Noise Ordinance Variance for night work on U.S. 31 on the Young's Creek Bridge

Mr. Stan Standly from Milestone Contracting explained that Milestone has a contract with INDOT to do work on U.S. 31 from the Young's Creek Bridge to Westview Drive. Mr. Standly stated that due to traffic volumes in this area it may be necessary to do some work at night and he asked the Board for a noise variance in case night work becomes necessary. Mr. Murray made a motion to approve the noise variance; seconded by Mayor Paris. The motion carried.

OTHER BUSINESS

Agenda items pending for the June 2, 2009 meeting:

The Mayor commented on the following items scheduled for discussion at the next BOW meeting.

Tree Board request concerning right of way
Mayor Paris stated that the Tree Board is asking for clarification of the distance into the City right of way that they are in-control of. A discussion was held, and it was agreed that City Attorney Schafstall will research this issue and report back to the Board at the next meeting.

Sidewalk ordinance revisions
City Attorney Rob H. Schafstall suggested that Director of Engineering Todd Wilkerson look into revising the classifications stated in the current ordinance and bring back a recommendation to the June 2nd meeting.

Federal Surplus Property Program Application
Clerk-Treasurer, Janet P. Alexander stated that this will be on the next meeting's agenda.

Safety Sensitive Position/Job – Description
Clerk-Treasurer, Janet P. Alexander explained that she has questions about exactly which jobs are considered "safety sensitive" in order to determine which employees would be subject to drug testing pursuant to the recent changes in the drug testing policy. This will be on the agenda for the next regular meeting.

BGB Productions request to conduct filming in alley next to Benjamin's Coffee Shop
This will be presented at the June 2nd meeting.

Annual Fire Fighter Physicals
This matter will be presented at the June 2nd meeting.

Fire Chief Jim Reese gave the Board copies of quotes he had received for the installation of replacement windows for Fire Station 21. This will be on the agenda for June 2nd.

Director of Engineering, Todd Wilkerson told the Board that he had a video conference today with CarteGraph a government assistance company that develops software applications and forms to improve project tracking. He said that he had received a quote from CarteGraph this afternoon and will bring this matter back to the Board at the June 2nd meeting.

Mayor Paris gave the Board an update on the construction progress of Fire Station 23. Due to rain there has been little or no progress.

Adjournment
Mayor Paris made a motion to adjourn; this was seconded by Mr. Murray. The motion carried. The meeting adjourned at 7:49 p.m. The next meeting will be June 2, 2009 at 9:30 a.m.

Respectfully submitted by,
Janet P. Alexander, Clerk-Treasurer

Enrolled: 05/27/09 Approved by the Board of Works: 06/02/09