

CITY OF FRANKLIN
BOARD OF PUBLIC WORKS AND SAFETY
Meeting Minutes
March 3, 2009

Opening

Mayor Paris called the regular meeting of the Board of Public Works and Safety to order at 9:30 a.m. in City Hall.

Roll Call

The roll was called and member Dan Murray was present. Member Joe Ault arrived at 9:54 a.m.

Also present were: Deputy Police Chief Tim O'Sullivan, Fire Chief Jim Reese, Sewer Billing Office Manager Brenda Poe, Planning Director Krista Linke, DPW Superintendent Rick Littleton, Parks Superintendent Chip Orner, Director of Engineering Todd Wilkerson, Street Commissioner Steve Compton, Cemetery Sexton Richard DeWitt, Clerk-Treasurer Janet P. Alexander, Clerk-Treasurer Assistant Kathy Cragen, and City Attorney Robert H. Schafstall

Mayor Paris offered an invocation immediately followed by the Pledge of Allegiance.

Public Comments

Mayor Paris asked if anyone from the community had anything to bring before the Board that was not on the agenda. Don Haddock chairman of the Tree Board came forward to inform the Board that the Tree Board had held their first meeting. Since that meeting they have received a quote from a single source with correct credentials. Mr. Haddock stated that they will be having another meeting before the next Board of Works meeting to decide how to move forward with this quote.

Consent Agenda

1. Minutes of the Regular Meeting held February 17, 2009, & Executive Session February 26, 2009
2. Accounts Payable Voucher Register
 - #022009 BOW Utilities in the amount of \$1,380,225.63
 - #022109 Sewer Utilities in the amount of \$1,053,805.53
 - #022709 BOW Utilities in the amount of \$94,824.64
 - #022809 Sewer Utilities in the amount of \$12,312.34
 - #030209 Sewer in the amount of \$13,221.23
 - #030309 BOW in the amount of \$36,139.87 Payroll Voucher Register
 - #022609 Payroll Voucher Register in the amount of \$663,557.75

Mr. Murray made a motion to approve the consent agenda, seconded by Mayor Paris. The motion carried.

OLD BUSINESS

Fire Station No. 23 Contract Recommendations from William E. Burd Architect (construction bids and communications systems)

Mayor Paris stated that Mr. Burd has been working with the Fire Department personnel and DPW Superintendent Rick Littleton to work out the communications portion of this bid. Mayor Paris stated that Mr. Burd recommended that the City accept the construction bid offered by MacDougall Pierce for \$1,250,354. Following the acceptance of the bid Mr. Burd will prepare the contract which City Attorney Rob H. Schafstall will review. Mr. Murray made a motion to approve both bids, seconded by Mayor Paris. The motion carried.

TEA 21 – Main Street Drainage Project Re-scope with Bonar

Mr. Larry Lawler from the Bonar Engineering firm came forward and explained that this project has been idle for several years but that it is getting back on track. There were three basic changes that have been made including: moving storm sewer to the center of the street, changing the lane width, and the profile of roads to reduce the amount of required right of way. Mr. Lawler provided an agreement to Mayor Paris to re-scope this project for \$183,000. They hope to have the project completed by September. Mayor Paris made a motion to approve subject to City Attorney Rob H. Schafstall reviewing the contract. Mr. Schafstall will get back with representatives at Bonar. This was seconded by Mr. Murray. The motion carried.

NEW BUSINESS

Girls and Boys Club Request for Approval of Go-Kart Race August 1 & 2, 2009

Teresa McClure came forward with Greg Black to present the plan for the 2009 Go-Kart Race. Ms. McClure explained that they want to change the route for the go-kart race to the south side of the courthouse for safety reasons. A discussion was held concerning other aspects of the Go-Kart Race. Mayor Paris moved to approve the race subject to Ms. McClure contacting affected business and property owners, seconded by Mr. Murray. The motion carried.

Franklin Lions Club, Inc. requesting the use of the City owned parking lot south of Key Bank for two Fish Fry's scheduled May 21st – May 25th & during the Franklin Fall Festival
Mr. Murray made a motion to approve this request, seconded by Mr. Ault. The motion carried.

Parking issue at intersection of Lochry Road and Jordan Drive

Kim Taylor. Ms. Taylor was not present. A motion was made to table this matter by Mayor Paris, seconded by Mr. Ault. The issue was tabled.

Discussion about 152 S. Home Avenue

Mr. Craig Wells of 54 South Home Avenue came forward to discuss the condition of a vacant property located at 152 South Home Avenue. Mr. Wells stated that this property has been vacant for several years and that there are several problems including: a large TV antenna that has fallen over and is hanging above the sidewalk, pieces of property have blown into other peoples yards, and the property has been condemned by the Health Department. The house is not structurally

condemned. Mr. Wells stated that he has tried working with the owners of said property to no avail. He is asking:

1. That the TV antenna is taken down or secured
2. That the property is secured

Mr. Wells stated that the City tore down a garage at this location a number of years ago and the owners did pay the lien. Planning Director Krista Linke stated that an order has been issued for the violations that Mr. Wells is concerned about and they will look into further enforcement. The Mayor asked Krista to check into the situation and report back to the Board.

Sewer Service Agreement with Waiver of Rights to Remonstrate Against Annexation

DPW Superintendent Rick Littleton stated that he had received an execution for sewer agreement from Mark & Sibylle Jennett for Davis Drive – Lot 2 – in Aliana Manor. Mayor Paris stated that he would like to go on the record as stating that he is reluctant to extend sewer utilities to anyone outside city limits. Mr. Murray made motion to approve, seconded by Mr. Ault. The motion carried. Mayor Paris voted against the agreement.

OTHER BUSINESS

Issues related to the Fire Department Vacation Policy Revision November 14, 2006

Conflicting documents have emerged that reveal issues related to when firefighters are awarded increases in their vacation benefit. Mayor Paris stated that he believes that there was never an intention to change the 1996 document. He has requested that Clerk-Treasurer Janet P. Alexander and City Attorney Rob H. Schafstall review the vacation policy that was adopted in 1996 and take it to a City Council meeting in the future. Mr. Murray moved that we allow the Clerk-Treasurer and Rob (H. Schafstall, City Attorney) to prepare a clarification seconded by Mr. Ault. The motion carried.

REPORTS BY DEPARTMENTS

Police Department

Assistant Police Chief Tim O'Sullivan had nothing to report at this time.

Fire Department

Fire Chief Jim Reese explained that a meeting was held this morning with PELHAM Training formerly EMT Incorporated and they have offered to tailor a paramedic course for the Franklin Fire Department. The cost is \$5000 per student over the course of eight months. We will guarantee six students and provide a training room which Johnson Memorial Hospital will provide. All of the clinical training will take place at Johnson Memorial Hospital. The Ivy Tech program is \$4,900 per student but is over the course of two years. The Chief believes this can be done with minimal impact on overtime. The Chief would like the cost of the classes to be paid from the Fire Medic Fund. The Chief told the Clerk Treasurer that he wants to appropriate \$30,000 from that fund.

Chief Reese will ask to be placed on the next Council Agenda. Mayor Paris made a motion for the Clerk Treasurer to prepare an additional appropriation ordinance for Council consideration and approval, seconded by Mr. Murray. The motion carried.

The Chief also told the Board that he wanted to start the process to purchase a fire truck for Station 23. The Mayor asked Mr. Ault to work with the Chief to develop specifications for advertisement and the purchase of a fire truck.

Sewer Billing

Billing Manager Brenda Poe stated that they are starting the lien process. Currently she thinks she could file as many as five hundred liens.

Cemetery

Cemetery Sexton Richard DeWitt gave an update on the data failure with the Ramaker cemetery software. They lost entries up through February 4th but he is working with the software vendor to get a better platform to work with. Mayor Paris asked him about the status of the MS4 project. Mr. DeWitt stated that he will have the MS4 budget to the Mayor by the end of the week.

Street Department

Street Commissioner Steve Compton explained that he has obtained bids to build a retention enclosure for the Emulsion Tank and now believes that his department can build it for less than the contractors. Essentially it is a concrete pad with a 24 inch wall. He plans to build the frames and pour concrete retaining walls. Mr. Murray would like Steve to request that the company sign off on the specs that we are using to build this enclosure. The tank will be secured inside the fence at the street department. A discussion was held. The contents of the tank are combustible according to Chief Reese.

Planning Department

Planning Director Krista Linke report that she has received the paperwork from the State of Indiana for the \$110,000 grant related to the Cooper Tire project. She also reported that her department has applied for Brownfield Funding from the stimulus package. She also requested permission to transfer a large format printer to the Parks Dept. The Clerk Treasurer stated that the BOW can approve transferring this item. Ms. Linke stated that it is a Hewlett Packard HP450 which may be 10 years old and is worth about \$3000. Mr. Murray made a motion to approve the transfer, seconded by Mr. Ault. The motion carried. Krista also stated that they had hired a new Planner.

Engineering Department

Director of Engineering Todd Wilkerson asked the Board to appoint a committee to review Bertram Parkway. Mayor Paris appointed himself and Dan Murray. The Clerk Treasurer explained that since two members of the Board of Works would be present it would need to be advertised as a meeting. The Mayor agreed and invited Joe Ault to participate when the meeting is scheduled.

DPW

Superintendent Rick Littleton had nothing to report at this time.

Clerk-Treasurer

Janet P. Alexander brought up the proposal to accept AFLAC as the city's single supplemental insurance benefit provider. A discussion was held. The Board recommended that the City issue a Request for Proposal to provide this service. Mayor Paris made a motion that we direct the insurance committee to do this, with the help of the Clerk-Treasurer. This motion was seconded by Mr. Ault. The motion carried.

Parks and Recreation

Park Superintendent Chip Orner asked the Board for permission to close East Court Street daily on Wednesdays from June 6th through September 12th, from 2:00-6:00 p.m. for the Farmers Market. Chip stated that his staff would take charge of closing off the street. Chip also told the Board that the renovation of Beeson Hall has been completed; they now have a new sound system, and the room has been re-painted and updated.

Adjournment

Mayor Paris made a motion to adjourn; this was seconded by Mr. Murray. The motion carried. The meeting adjourned at 10:40 a.m. The next meeting will be March 17, 2009 at 9:30 a.m.

Respectfully submitted by,
Janet P. Alexander, Clerk-Treasurer

Enrolled: 03-06-09

Approved by the Board of Works: 03-17-09